



# Online Admission System

Candidates' Manual

**Online Admission System**

**Candidate's Interface**

**Manual**



# Online Admission System

## Candidates' Manual

### Steps to apply for admission through the Online Admission system

Welcome to the online admission system prepared by TechnoDG.com. This document is aimed to provide you with a ready reference on the candidate's interface and the procedure for applying for admission through the online admission system.

We start with the welcome screen of the online admission system which provides the applicant/candidates with the following options

ABC College ← a  
Online Admission System

← b

← c

← d

← e

**IMPORTANT INSTRUCTIONS FOR CANDIDATES BEFORE APPLYING ONLINE**

**Eligibility Criteria**

A candidate may apply for Honours if only following conditions are fulfilled :-

- i) 55% in the aggregate or
- ii) 50% in the aggregate with 60% in subject. [Except Geography Hons.]
- i) For SC/ST applicants eligibility criteria is 50% in the aggregate or
- ii) 45% in the aggregate with 60% in subject. [Except Geography Hons.]

**Geography Cut Off Marks**

- i) For Geography Hons the cut off mark is 65% in the subject and 60% in aggregate for all boards and for SC/ST applicants, the cut off marks is 60% in subject and 60% in aggregate.
- ii) Geography Pass the cut off mark is 50% in the subject and 60% in aggregate and for SC/ST applicants, the cut off marks is 50% in subject and 45% in aggregate.

**Candidates are required to upload scanned copies of**

- i) Passport size colour photo.
- ii) 10+2 Mark Sheet.
- iii) Class 10 Admit Card.
- iv) Caste Certificate for SC,ST,OBC-A,OBC-B.
- v) Medical Certificate PH candidates

NOTE : A candidate cannot claim to be SC/ST/OBC-(A/B) or PH unless the certificate is submitted.

Register

Login

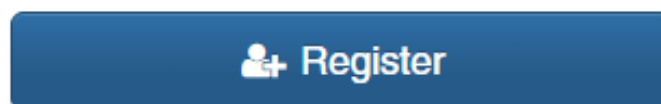
? How To Apply

Help Line  
+91 9999999999

- a) College Name
- b) Eligibility Criteria details & notices etc.
- c) New Candidates Registration button
- d) Applied Candidates Log in button
- e) College Helpline contacts

### How to Apply ?

To apply please click on the Register button and initiate the application process





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### Registration Step 1 of 4

1) To begin the online registration process please Select the Course and Course Type from the dropdown lists.

|               |             |
|---------------|-------------|
| 2016-2017-BA  | Select Type |
| Select Course | Select Type |
| 2016-2017-BA  | HONOURS     |
| 2016-2017-BSC | GENERAL     |

2) Next provide the Applicant's Personal Details.

**ABC College**  
Online Admission System

Personal Details ?Subject Details ?Documents Upload ?Fee Payment ?Admission ?

**Step 1 : Personal Details**

|   |   |   |
|---|---|---|
| <input style="width: 100%;" type="text" value="Your Name"/> |   |   |
| <input type="text" value="Father's Name"/>                  | <input type="text" value="Mother's Name"/>                                      | <input type="text" value="Guardian's Name"/>      |
| <input type="text" value="Father's Occupation"/>            | <input type="text" value="Mother's Occupation"/>                                | <input type="text" value="Annual Family Income"/> |
| <input type="text" value="Mobile No. 9999999999"/>          | <b>** Your Registration confirmation SMS will be sent to this mobile number</b> |   |
| <input type="text" value="Phone :0123456789"/>              | <input type="text" value="email address"/>                                      | <input type="text" value="Date Of Birth"/>        |

**Address For Communication**

|   |                                    |                                       |
|---|------------------------------------|---------------------------------------|
| <input type="text" value="House No./Street"/> | <input type="text" value="P.O"/>   | <input type="text" value="Ward No."/> |
| <input type="text" value="Village/Town"/>     | <input type="text" value="Block"/> | <input type="text" value="District"/> |
| <input type="text" value="P.S"/>              | <input type="text" value="State"/> | <input type="text" value="PIN"/>      |

Please type in the following details properly

- i) Your Full Name
- ii) Father's Name
- iii) Mother's Name
- iv) Guardian's Name (if any)
- v) Father's Occupation
- vi) Mother's Occupation
- vii) Annual Family Income



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- viii) 10 Digit Mobile No. : Your Registration confirmation SMS will be sent to this mobile number
- ix) Alternate phone no. for contact
- x) Email address (if any): Email confirmation shall be sent to this email if provided
- xi) Date of Birth: The same shall be used as the password in the Candidate's Log in screen

Please note all the fields marked with \* are compulsory

3) Please provide your communication address and permanent address

| Address For Communication |         |            |
|---------------------------|---------|------------|
| House No./Street *        | P.O *   | Ward No.   |
| Village/Town *            | Block   | District * |
| P.S *                     | State * | PIN *      |

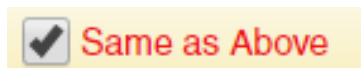
  

| Permanent Address  |         |            | <input checked="" type="checkbox"/> Same as Above |
|--------------------|---------|------------|---|
| House No./Street * | P.O *   | Ward No.   |   |
| Village/Town *     | Block   | District * |   |
| P.S *              | State * | PIN *      |   |

Please provide the following details of your address

- a) House No./Street Name
- b) Post Office (P.O)
- c) Ward No. (if any)
- d) Village/Town Name
- e) Block (if any)
- f) District Name
- g) Police Station (P.S)
- h) State
- i) PIN

To have the same address copied to the Permanent Address fields please have the option "Same as Above" Ticked/Checked. Else Untick/Uncheck the same to provide separate details for Permanent Address.





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### 4) Applicant's Last Academic Details

| Applicant Academic Details |                   |                    |                  |
|----------------------------|-------------------|--------------------|------------------|
| Select Board ▼ *           | Select Stream ▼ * | 10+2 School Name * | 10+2 Roll No *   |
| Madhyamik (10th)           | 2014 ▼            | Total Marks *      | Marks Obtained * |
| Higher Secondary (10+2)    | 2016 ▼            | Total Marks *      | Marks Obtained * |

- i) Select the Board from which the Higher Secondary/HS (i.e. 10+2) exam was passed
- ii) Select your Higher Secondary/HS (i.e. 10+2) Stream of study
- iii) Please type in the School name last attended
- iv) Provide the Higher Secondary/HS (i.e. 10+2) Roll No.
- v) Select the year of passing Madhyamik (Class Xth) exam
- vi) Provide the Total Marks of your Madhyamik (Class Xth) board exam
- vii) Provide the Marks obtained by you in Madhyamik (Class Xth) board exam
- viii) Select the year of passing Higher Secondary/HS (Class XIIth) exam
- ix) Provide the Total Marks of your Higher Secondary/HS (Class XIIth) board exam
- x) Provide the Marks obtained by you in Higher Secondary/HS (Class XIIth) board exam

**Please note:** Madhyamik (Class Xth) details may not be required in many institutes and thus may not be present at respective online admission system interfaces.

### 5) Applicant's Other Details

| Applicant Other Details |                        |  |
|-------------------------|------------------------|--|
| Select Gender ▼ *       | Select Blood Group ▼ * | Select Marital Status ▼ *                      |
| Select Religion ▼ *     | Indian ▼ *             | Economic Status ▼                              |
| Select Category ▼ *     | Other Specification ▼  | <input type="checkbox"/> Physically Challenged |

Please provide some other details like

- i) Select your Gender
- ii) Select your Blood Group
- iii) Select your Marital status
- iv) Select your Religion
- v) Select your Nationality
- vi) Select your Economic Status
- vii) Select your Category to apply to
- viii) Select the Other Specification (if applicable)
- ix) Please  Tick/Check the checkbox if you are applying to the Physically Challenged group of the selected category



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## 6) Undertaking

I undertake

Please tick the above checkboxes to certify and undertake your application's details and accord.

## 7) Submit the form to complete Registration Step 1

**SUBMIT**

On clicking the "Submit" button the form shall be checked for the details provided and you shall be prompted for the missing or improper compulsory field data for review and submission. If all the details are completed properly then the registration will proceed to Step 2.



# Online Admission System

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### Registration Step 2 of 4

The Step 2 of registration comprises the options to select the choice/preference of subjects which a candidates wishes to pursue ahead in the institute and the individual subject marks obtained in the last qualifying examination.

- 1) In case of Honours courses or courses having multiple General Course options please select the Subjects you wish to apply for as per your preference.

Personal Details ✓ Subject Details ✓ Documents Upload ✓ Fee Payment ? Admission ?

Step 2 : Subject Details

Candidate's Name: GAUTAM ROY Application/Registration No.: KG16BA7825 Logout

Candidate : GAUTAM ROY Registration No : KG16BA7825

Select Subjects/Course You want to Apply

|                       |                                      |
|-----------------------|--------------------------------------|
| Select 1st Preference | Select Elective Subjects Combination |
| Select 2nd Preference | Select Elective Subjects Combination |
| Select 3rd Preference | Select Elective Subjects Combination |

Subject Preferences to apply for admission Available Subject Combinations to select as per preference

- 2) A honours candidate may also be provide an option to apply for a General Course

I wish to apply to a General Course also

Select General Preference Select Elective Subjects Combination

The subject preferences can be modified till the payment for this application is complete.

A candidate needs to Tick/Check the “I wish to apply to a General Course also” option. The dropdowns to select the available General course preference and its elective combinations shall be populate below. Please select as per your wish.

I wish to apply to a General Course also

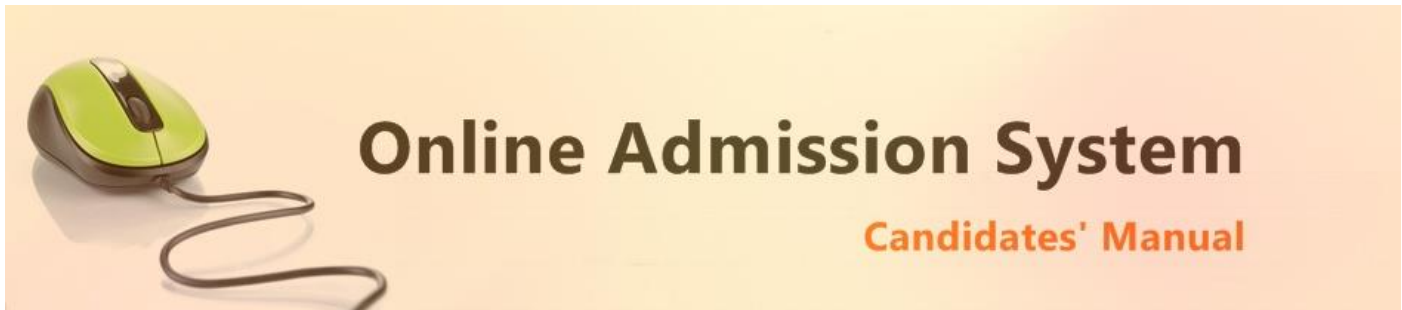
B.A. GEN COMB1 - BENGALI,PHILOSOPHY ,POLITICAL SCIENCE

The subject preferences can be modified till the payment for this application is complete.

**Please note:** The option for Selection of General courses may not be available for the application interfaces of institutes who have not opted for the same or do not have General courses to offer.







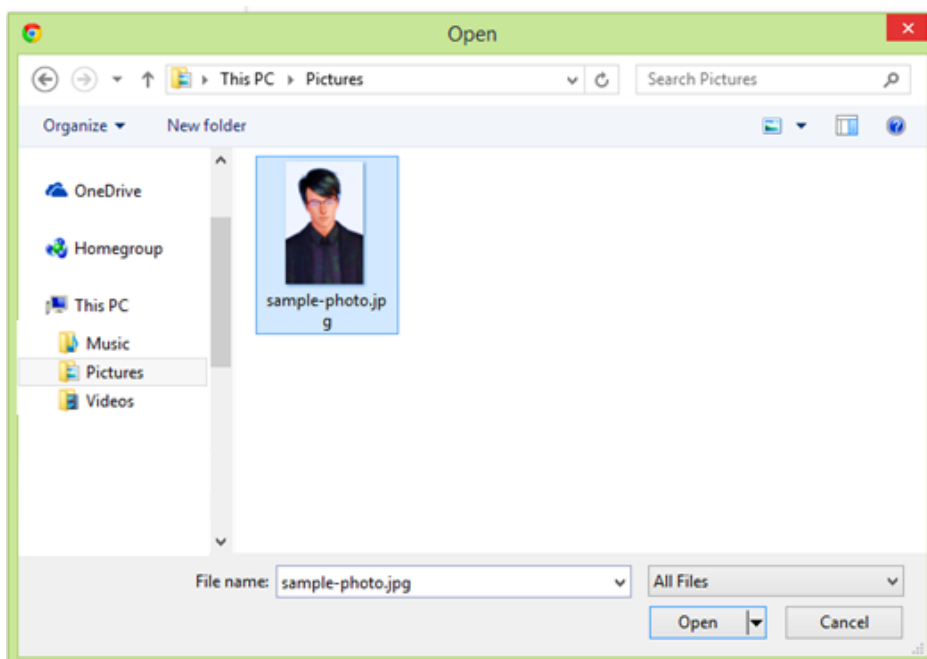
### Registration Step 3 of 4

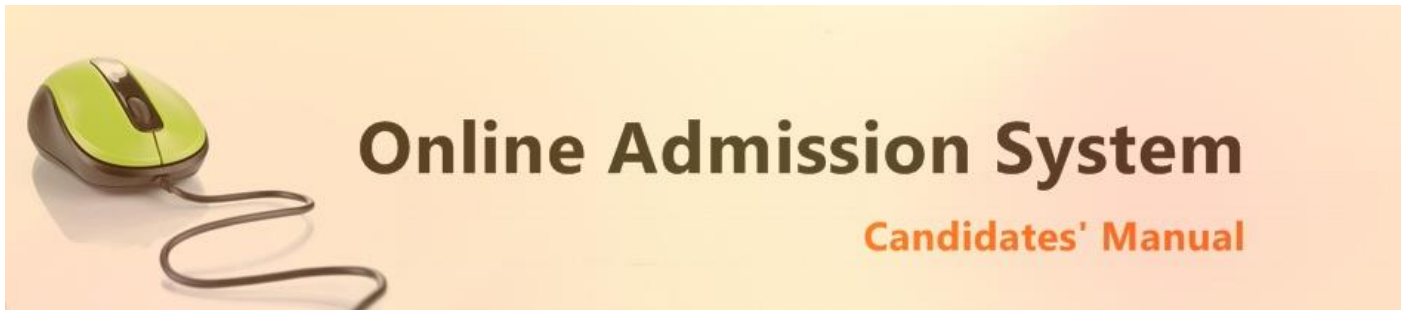
The Step 3 of registration provides the applicant with the options to upload the necessary scanned copies of the academic certificates and mark sheets of the applicant as mandated by the institute.

#### 1) Upload Photo & Documents

The screenshot shows a web interface for document upload. At the top, there are navigation tabs: "Personal Details" (checked), "Subject Details" (checked), "Documents Upload" (active), "Fee Payment" (with a question mark), and "Admission" (with a question mark). Below the tabs, the page title is "Step 3 : Documents Upload" with a "Logout" button. The candidate's name "GAUTAM ROY" and registration number "KG16BA7825" are displayed in orange boxes. A yellow box contains upload restrictions: "File Types: (.jpg, .jpeg, .gif, .png) only || Each File Size: Not More than 250 KB" and "Please choose file the click on Upload Button to upload your file". There are four upload sections: "Upload Your Photo", "Upload Your 10th Admit", "Upload Your 10+2 Marksheet", and "Upload Your 10+2 Certificate". Each section has a "Choose File" button, a "No file chosen" status, and an "Upload" button. The "Upload Your Photo" section also includes a "View" button. At the bottom, there are "Submit", "Reset", and navigation arrows.

- i) To upload your photo please ensure that you have the soft copy of the photo already stored on your PC. Click on the "Choose File" or "Browse" button to explore your PC.





- ii) Please navigate to the appropriate location and select the appropriate image of your passport sized photo and click Open. You may also double click on the image to select and open at once.
- iii) The select window shall close and the image shall be uploaded. The upload confirmation along with the "View" button will be visible.

**Upload Your Photo** \*  sampl...jpg

Document Upload Success

2) Upload Documents:

Please follow the similar process as explained above to select the scanned copies of the required documents as mentioned for uploading.

|                                     |  |                                     |
|-------------------------------------|--|-------------------------------------|
| <b>Upload Your Photo</b>            | * <input type="button" value="Choose File"/> sampl...jpg <input type="button" value="✓ Uploaded"/>   | <input type="button" value="View"/> |
|                                     | Document Upload Success  |                                     |
| <b>Upload Your 10th Admit</b>       | <input type="button" value="Choose File"/> sample-...oto.jpg <input type="button" value="✓ Uploaded"/>                                       | <input type="button" value="View"/> |
|                                     | Document Upload Success  |                                     |
| <b>Upload Your 10+2 Marksheet</b>   | <input type="button" value="Choose File"/> sample-...oto.jpg <input type="button" value="✓ Uploaded"/>                                       | <input type="button" value="View"/> |
|                                     | Document Upload Success  |                                     |
| <b>Upload Your 10+2 Certificate</b> | <input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/>  |                                     |
|                                     | <input type="button" value="←"/> <input type="button" value="Submit"/> <input type="button" value="Reset"/> <input type="button" value="→"/> |                                     |

3) Upload Finalization

Once all the necessary images are selected please click on the Submit button to finalize and proceed to the Step 4 of registration.



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### Registration Step 4 of 4

The Step 4 of registration provides option to process the Fee payment and view/print the finalized application.

Personal Details ✓ Subject Details ✓ Documents Upload ✓ **Fee Payment ?** Admission ?

**Step 4 : Fee Payment** [Logout](#)

Candidate : ASDSAD Registration No : AP16BA1

**👍 Congratulations! Your form has been submitted successfully**

**Important Note :**

1. Please process your payment from the options given below & take a print of your **Application Form**.
2. Once your online payment is successful the **Candidate's Name and Category data cannot be modified**.

Application Fee : **Rs. 200.00** Payment Status : **Not Paid**

**INSTANT ONLINE PAYMENT**

Instant & Auto update of payment status.  
Update of payment will take less than a minute.

**PAY NOW**

**SB Collect**

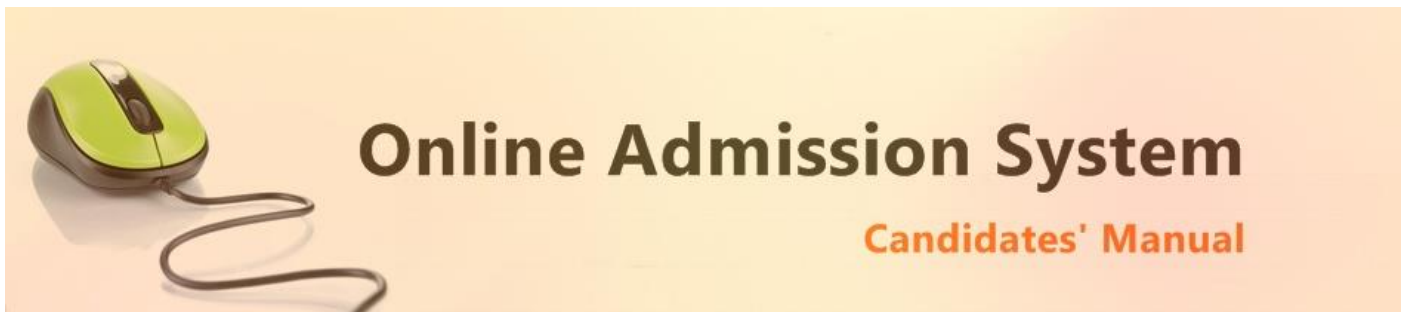
Your payment status shall be updated once verified by the concerned authorities.

**PAY NOW**

**APPLICATION FEES:** Every candidate must pay an online Registration fees for filling up the online application form. Application form will be rejected if a candidate failed to payment of Registration fees within the stipulated dates. Registration fees are as follows –

**Registration Fees for 1 (one) subject = Rs. 150.00**  
**Registration Fees for 2 (two) subject = Rs. 175.00**  
**Registration Fees for 3 (three) subject = Rs. 200.00**

**PAYMENT OPTION:** Following payment facilities/services are available for payment of online registration fees:



a) **Instant Online Payment:** For online payment of registration fee click on the **“PAY NOW”** tab under **Instant Online Payment** Option. After that pay online by using Credit Card/Debit Card/ATM Card/Internet Banking.

The screenshot shows the 'Step 4 : Fee Payment' page. At the top, it says 'A.P.C. Roy Govt. College Online Admission System'. Below this is a navigation bar with tabs for 'Personal Details', 'Subject Details', 'Documents Upload', 'Fee Payment', and 'Admission'. The 'Fee Payment' tab is active. The page displays 'Candidate: XXXX' and 'Registration No: AP16BA4'. A yellow box contains a congratulatory message: 'Congratulations! Your form has been submitted successfully' and an 'Important Note' with two points: 1. Please process your payment from the options given below &amp; take a print of your Application Form. 2. Once your online payment is successful the Candidate's Name and Category data cannot be modified. Below this, two yellow boxes show 'Application Fee : Rs. 200.00' and 'Payment Status : Not Paid'. There are two main payment options: 'INSTANT ONLINE PAYMENT' and 'SB Collect'. The 'INSTANT ONLINE PAYMENT' section has a green 'PAY NOW' button with a red arrow pointing to it. Below the button, it lists payment methods: Credit Cards, Debit/ATM Cards, Banking, and Mobile Payments. A 'Please note' section follows with two points: 1. You shall be automatically redirected back to our system once your payment is processed. 2. Transaction charges &amp; taxes are applicable extra for the online payment mode. The 'SB Collect' section has a blue 'PAY NOW' button and a note stating that payment status will be updated after verification by authorities. It also mentions that SB Collect allows both online and offline payment through any branch of SBI.

Click here

This option is most preferred for automated payment status update. A candidate can proceed to the online payment gateway interface by clicking on the **“Pay Now”** button. Please select the desired mode of transaction from the list provided and proceed accordingly by providing the asked necessary details.



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Payment Request Placed for INR 60.00

Transaction ID 2015-2016-BA-1

### Billing Details

9999999999

example@example.com

(Please correct if above is not the Billing Mobile Number)

(Please correct if above is not the Billing E-Mail ID)

### Payment Mode

#### Saved Cards

#### Credit Card

#### Debit Card

#### Net Banking

Debit Card Number\*



Name on Card\*

Card Expiry\*

CVV / CVV2\*

Save card for future use [?](#)

Transaction Charge: INR 0.66

Service Tax: INR 0.08

Total Transaction Amount: INR 60.74

On completion of the online transaction you shall be returned back to the online admission website for the confirmation of the same and your payment shall be verified automatically. A sample payment success confirmation screen is attached below. The same shall be mailed to you as well.

Admission.example.com: ABC College

### Payment Processed

Thank you very much for your payment.

Please find below the details of the payment

**Transaction ID:** 8258341

**Name:** SANDEEP DEY

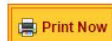
**Reg no.:** 2015-2016-BA-9

**Amount:** INR 60.00

**Payment Date:** Sat May 30 13:15:42 IST 2015

We shall update you with further details at the earliest

Thank you once again.





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**b) Bank Deposit:** You can also pay the Registration Fees in cash at any branch of State Bank of India (SBI) through the bank Challan. The bank challan can be generate and downloaded by clicking “**PAY NOW**” tab under **SBI Collect Option**. After clicking you will be directed to the “SBI Collect” site <https://www.onlinesbi.com>. The steps of challan generation is as follows-

- Select State as 'West Bengal'
- Select Type of Category as 'Educational Institutions'
- Click on 'Go'
- Select the Name of the institution as "A. P. C. Roy Govt. College Siliguri"
- Select the payment category as per given below -

**Registration Fees for one subject - 2016-17**  
**Registration Fees for two subjects - 2016-17**  
**Registration Fees for three subjects - 2016-17**

- Then follow the steps given below-

**STEP-1**

A.P.C. Roy Govt. College  
Online Admission System

Personal Details ✓ Subject Details ✓ Documents Upload ✓ **Fee Payment** ? Admission ?

**Step 4 : Fee Payment** Logout

Candidate: XXXX Registration No: AP16BA4

**Congratulations! Your form has been submitted successfully**

Important Note :

1. Please process your payment from the options given below & take a print of your Application Form.
2. Once your online payment is successful the Candidate's Name and Category data cannot be modified.

Application Fee : Rs. 200.00 Payment Status : Not Paid

**INSTANT ONLINE PAYMENT**

Instant & Auto update of payment status.  
Update of payment will take less than a minute.

**PAY NOW**

Please click on the "Pay Now" button above to process your online payments with:

- Credit Cards
- Debit/ATM Cards
- Net Banking
- Mobile Payments

**Please note:**

1. You shall be automatically redirected back to our system once your payment is processed.
2. Transaction charges & taxes are applicable extra for the online payment mode.

**SB Collect**

Your payment status shall be updated once verified by the concerned authorities.

**PAY NOW**

SB Collect allows payment through both online and offline (in any branch of SBI) modes. After payment through SB Collect (online or offline).

**Click here**



# Online Admission System

## Candidates' Manual

### STEP-2: Selection of State & Type of Institute

© Copyright OnlineSBI Exit

State Bank Collect    State Bank MOPS    Pay EPFO

You are here: State Bank Collect > State Bank Collect

▶ State Bank Collect  
Reprint Remittance Form  
Payment History

#### State Bank Collect

26-May-2016 [03:52 PM IST]

Select State and Type of Corporate / Institution

State of Corporate/Institution \*    --Select State--

Type of Corporate/Institution \*    --Select Type--

▶ Mandatory fields are marked with an asterisk (\*)  
▶ State Bank Collect is a unique service for paying online to educational institutions, temples, charities and/or any other corporates/institutions who maintain their accounts with the Bank.

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**State Bank Group**

State Bank Collect    State Bank MOPS    Pay EPFO

You are here: State Bank Collect > State Bank Collect

▶ State Bank Collect  
Reprint Remittance Form  
Payment History

#### State Bank Collect

26-May-2016 [03:52 PM IST]

Select State and Type of Corporate / Institution

State of Corporate/Institution \*    --Select State--

Type of Corporate/Institution \*    --Select Type--

▶ Mandatory fields are marked with an asterisk (\*)  
▶ State Bank Collect is a unique service for paying online to educational institutions, temples, charities and/or any other corporates/institutions who maintain their accounts with the Bank.

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**State Bank Group**

State Bank Collect    State Bank MOPS    Pay EPFO

You are here: State Bank Collect > State Bank Collect

▶ State Bank Collect  
Reprint Remittance Form  
Payment History

#### State Bank Collect

26-May-2016 [03:52 PM IST]

Select State and Type of Corporate / Institution

State of Corporate/Institution \*    --Select State--

Type of Corporate/Institution \*    ----- Select Type -----

▶ Mandatory fields are marked with an asterisk (\*)  
▶ State Bank Collect is a unique service for paying online to educational institutions, temples, charities and/or any other corporates/institutions who maintain their accounts with the Bank.



# Online Admission System

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### STEP-3: Selection of College Name

The screenshot shows the 'State Bank Group' header and navigation tabs for 'State Bank Collect', 'State Bank MOPS', and 'Pay EPFO'. The breadcrumb trail reads 'You are here: State Bank Collect > State Bank Collect'. A sidebar menu includes 'State Bank Collect', 'Reprint Remittance Form', and 'Payment History'. The main content area is titled 'State Bank Collect' and features a dropdown menu labeled 'Select from Educational Institutions'. The dropdown is open, displaying a list of institutions: '--Select Educational Institutions--', ABHEDANANDA MAHAVIDYALAYA PRAKTANI SAMITY, AGHOREKAMINI PRAKASHCHANDRA MAHAVIDYALAYA, AMDANGA JUGAL KISHORE MAHAVIDYALAYA, ANANDA CHANDRA COLLEGE, ANANDA MOHAN COLLEGE, APC ROY GOVT COLLEGE SILIGURI (highlighted), APEX ACADEMY, ARAMBAGH GIRLS COLLEGE, ARMY INSTITUTE OF MANAGEMENT, ASANNAGAR MMT COLLEGE, Aliah University AUAT, BAJKUL MILANI MAHA VIDYALAYA, BALAGARH BIJOY KRISHNA MAHAVIDYALAYA, BALURGHAT COLLEGE, BAMANPUKUR HUMAYUN KABIR MAHAVIDYALAYA, and BANDWAN MAHAVIDYALAYA. Below the dropdown is a 'Submit' button and a 'Back' button. A footer note states: 'Mandatory fields are marked with an asterisk (\*)'. The footer also contains '© Copyright OnlineSBI', 'Privacy Statement', 'Disclosure', and 'Terms of Use'.

### STEP-4: Selection of Payment category

The screenshot shows the 'State Bank Group' header and navigation tabs for 'State Bank Collect', 'State Bank MOPS', and 'Pay EPFO'. The breadcrumb trail reads 'You are here: State Bank Collect > State Bank Collect'. A sidebar menu includes 'State Bank Collect', 'Reprint Remittance Form', and 'Payment History'. The main content area is titled 'State Bank Collect' and displays the selected institution: 'APC ROY GOVT COLLEGE SILIGURI' with the address 'SILIGURI , , SILIGURI-734010'. Below this, a section titled 'Provide details of payment' contains a dropdown menu labeled 'Select Payment Category \*' with the value '--Select Category--'. A footer note states: 'Mandatory fields are marked with an asterisk (\*)', 'The payment structure document if available will contain detailed instructions about the online payment process.', and 'Date specified(if any) should be in the format of 'ddmmyyyy'. Eg., 02082008'. The footer also contains '© Copyright OnlineSBI', 'Privacy Statement', 'Disclosure', and 'Terms of Use'.





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### STEP-5: Selection of Registration Fees

Exit

You are here: State Bank Collect > [State Bank Collect](#)

▶ **State Bank Collect**

[Reprint Remittance Form](#)  
[Payment History](#)

#### State Bank Collect

26-May-2016 [03:55 PM IST]



**APC ROY GOVT COLLEGE SILIGURI**

**SILIGURI , , SILIGURI-734010**

#### Provide details of payment

Select Payment Category \*

- Select Category--
- Select Category--
- Registration Fees for One Subject-2016-17
- Registration Fees for Two Subjects-2016-17**
- Registration Fees for Three Subjects-2016-17



- > Mandatory fields are marked with an asterisk.
- > The payment structure document is available for download.
- > Date specified(if any) should be in the format of 'ddmmyyyy'. Eg., 02082008

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[Privacy Statement](#) | [Disclosure](#) | [Terms of Use](#)



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### STEP-6: Data fill up

www.onlinesbi.com/prelogin/suvidhaparamdisplay.htm

Apps ★ Bookmarks

**State Bank Group**

Exit

State Bank Collect   State Bank MOPS   Pay EPFO

You are here: State Bank Collect > [State Bank Collect](#)

State Bank Collect  
Reprint Remittance Form  
Payment History

**State Bank Collect** 26-May-2016 [02:47 PM IST]

**APC ROY GOVT COLLEGE SILIGURI**  
SILIGURI , , SILIGURI-734010

Provide details of payment

Select Payment Category \*   Registration Fees for Three Subjects-2016-17 ▾

Registration No \*  

Name of the Applicant \*  

Date of Birth \*  

Mobile No \*  

Registration Fees- Three Subjects \*   200   Fixed:Rs.200

Remarks  

• Please select proper Category and fill up the mandatory fields( Registration No., Name of the Applicant, Date of Birth, Mobile No.) carefully. Incorrect input may lead to cancellation of the registration.  
Please enter your Name, Date of Birth & Mobile Number. This is required to reprint your e-receipt / remittance(PAP) form, if the need arises.

Name \*  

Date of Birth \*  

Mobile Number \*  

Enter the text as shown in the image \*    **4932F**

- › Mandatory fields are marked with an asterisk (\*)
- › The payment structure document if available will contain detailed instructions about the online payment process.
- › Date specified(if any) should be in the format of 'ddmmyyyy' Eg. 02082008

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# Online Admission System

## Candidates' Manual

### STEP-7: Payment Confirmation

The screenshot shows a web browser window displaying the State Bank Group's online payment confirmation interface. The page title is "State Bank Group" and the URL is "etxndetails.htm". The page is titled "State Bank Collect" and shows a confirmation screen for a payment of INR 200.00. The details are as follows:

| Verify details and confirm this transaction |  |
|---|--|
| <b>Name</b>                                 | APC ROY GOVT COLLEGE SILIGURI                |
| <b>Category</b>                             | Registration Fees for Three Subjects-2016-17 |
| <b>Registration No</b>                      | AP16BA4                                      |
| <b>Name of the Applicant</b>                | P Saha                                       |
| <b>Date of Birth</b>                        | 1/4/2000                                     |
| <b>Mobile No</b>                            | 9883094755                                   |
| <b>Registration Fees- Three Subjects</b>    | 200  |
| <b>Total Amount</b>                         | INR 200.00                                   |
| <b>Remarks</b>                              |  |

Below the table, there is a note: "Please ensure that you are making the payment to the correct payee." At the bottom of the confirmation box, there are "Confirm" and "Cancel" buttons.

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# Online Admission System

## Candidates' Manual

### STEP-8: Challan

in/suvidhamopsgateway.htm

State Bank **MOPS**  
Multi Option Payment System

State Bank Collect

| NET BANKING   | CARD PAYMENTS   |
|---|---|
| <p> <b>State Bank of India</b><br/>Bank Charges: 11.45</p>              | <p>This payment mode is not available between 23:30 hours IST and 00:30 hours IST</p> |
| <p> <b>State Bank of Bikaner and Jaipur</b><br/>Bank Charges: 11.45</p> |   |
| <p> <b>State Bank of Hyderabad</b><br/>Bank Charges: 11.45</p>          | <p> <b>State Bank ATM-cum-Debit Card</b> Bank Charges: Rs 11.45</p>                   |
| <p> <b>State Bank of Mysore</b><br/>Bank Charges: 11.45</p>             | <p> <b>Other Banks Debit Cards</b> Bank Charges: Rs 12.59</p>                         |
| <p> <b>State Bank of Patiala</b><br/>Bank Charges: 11.45</p>            | <p> <b>Credit Cards</b> Bank Charges: Rs 12.59</p>                                    |
| <p> <b>State Bank of Travancore</b><br/>Bank Charges: 11.45</p>         | <p><b>OTHER PAYMENT MODES</b></p>   |
| <p><b>Other Banks Interne</b></p>                                       | <p> <b>SBI BRANCH</b> Bank Charges: Rs 57.0</p>                                       |

**Click here for Challan Generation**

### STEP-9: Bank Challan Download

State Bank Collect

Payment details captured successfully.

Please print & submit the Pre Acknowledgement Payment form to the Branch for Payment.

Payment Details:

|                                   |  |
|-----------------------------------|--|
| SBCollect Reference Number        | DU47419775                                   |
| Category                          | Registration Fees for Three Subjects-2016-17 |
| Registration No                   | AP16BA4                                      |
| Name of the Applicant             | P Saha                                       |
| Date of Birth                     | 1/4/2000                                     |
| Mobile No                         | 9883094755                                   |
| Registration Fees- Three Subjects | 200  |
| Transaction Charge                | INR 57.00                                    |
| Total Amount                      | INR 257.00                                   |
| Remarks                           |  |

[Click here to save the Pre-Acknowledgement Form in PDF](#)

[Return to State Bank Collect Home Page](#)

**Click here for downloading of Bank challan**

