THE BHAWANIPUR EDUCATION SOCIETY COLLEGE

A MINORITY RUN COLLEGE. AFFILIATED TO UNIVERSITY OF CALCUTTA

RECOGNISED UNDER SECTION 2(F) & 12 (B) OF THE UGC ACT, 1956

Process for Applying for Re-Examination & Self Inspection of B. Com Semester - I

Document required and process to be followed once you have reach the venue:

    1) Original & 1 Photocopy of Calcutta University Semester-I Examination Marksheet.
    2) Original & 1 Photocopy of Calcutta University Semester-I Examination Admit Card.
    3) Original & 1 Photocopy of Calcutta University Registration Certificate

<u>Venue:</u> Room No. 425, 4th Floor.

Step 1

Visit Table - 1 at Room no. 425 to collect appropriate challan for either Re-examination or Self-inspection of assessed answer scripts, fill-up as said below and pay the same at Table-2 at Room no. 425.

a) Fill in your Name, UID, Course, Mobile No., CU Registration number.

b) Challan number will be your UID.

c) Mention exact paper code for which you have opted for Self-Inspection and or Re-examination.

d) Fill-in the amount to pay as per your selections.

Note: Use separate challans for Self-inspection and Re-checking.

1. Cost of Self Inspection is Rs.500/- for each paper. (Maximum 4 papers)
2. Cost of Re checking is Rs.110/- for 1 paper or Rs.210/- for 2 papers. (Maximum 2 papers)
3. Please carry exact change based on your requirement.

Step 2 <u>(For Self-Inspection)</u>

Visit Table - 3 at Room no. 425 with paid challan fill-up the prescribed application form for Self-inspection of assessed answer scripts. While filling up the Application form please ensure the following.

a) Your Calcutta University Registration number is correctly mentioned.

b) Your Calcutta University Semester I Roll Number is correctly mentioned.

c) Exact paper/subject code for which you have opted for Self-Inspection and or Re-examination are correctly mentioned

---

Step 3 <u>(For Re-checking)</u>

Visit Table - 4 at Room no. 425 with paid challan fill-up the prescribed application form for Re-checking of assessed answer scripts. While filling up the Application form please ensure the following.

a) Your Calcutta University Registration number is correctly mentioned.

b) Your Calcutta University Semester I Roll Number is correctly mentioned.

c) Exact paper/subject code for which you have opted for Self-Inspection and or Re-examination are correctly mentioned.

S. Chakravarty

Dr.Suchandra Chakravarty,
Teacher In-Charge