



THE UNIVERSITY OF BURDWAN

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DEPARTMENT OF CONTROLLER OF EXAMINATIONS

No. CE-Sectt/UG/419

May 04, 2018

NOTICE

It is, hereby, notified for information of all concerned in connection with UG level Semester Examination under CBCS mentioned as under :

1. **College level admission** to each semester will have to be completed within 30 days from the date of completion of theoretical examinations of immediately preceding semester.
2. A regular student of BA/BSc/BCom (Hons. & General) programme under CBCS can pursue his/her studies in another college by way of transfer and get himself/herself admitted to that college. Prayer for **transfer admission** will ordinarily be considered once only during the entire programme of study and will be completed within 30 days from the date of completion of theoretical examination of Sem-II or Sem-IV, as the case may be.
3. For smooth conduction of **Practical Examinations** of BA/BSc/BCom Honours and General Programme under Semester System with CBCS, it was resolved that Honours Practical Examinations for all the Odd Semesters will be held at the home centres and Practical Examinations of all the Even Semesters will be held at the away centres. However, in both the cases External Examiners are required to be appointed by the University and the Internal Examiners are to be appointed by the College/institution concerned for smooth conduct of the said practical Examinations.

Practical Examinations other than Honours Programme will be conducted at the Home Centres by the Internal Examiners only.

All Principals/TiCs/OiCs are, hereby, requested to kindly circulate this message among the stakeholders.

Controller of Examinations