

SHIBPUR DINO BUNDHOO INSTITUTION (COLLEGE)

ADMISSION NOTICE: 1B

(On-line Admission 2014-2015)

On-line application portal opens at	10 th June,2014 at 12noon
Last date for submission of on-line application and taking printout of Form and Challan	20 rd June,2014, 24hours
Last date of payment of processing fee at specified Bank Branches	23 rd June,2014, 2p.m.
Publication of acknowledgement list of candidates who have successfully submitted their application and paid their processing fee	To be notified in “Admission Notice-2014-15”link in our website.
Publication of merit list & counselling schedule	To be notified in “Admission Notice-2014-15”link in our website.

Guideline for Online Admission 2014-15

- **FILL-UP THE “ON-LINE APPLICATION FORM”:** After reading the instructions carefully, fill-up the on-line application form and submit. In particular you should check up the **ADMISSION CRITERIA** for the course of your choice to ensure that you are eligible for the course. You should also note the **IMPORTANT DATES** in regard to the admission process. On submission of the on-line application, the system will generate a printable version of the filled out application form (pdf file, 1 page) and a printable bank challan (pdf file, 1 page) having 3 identical parts called ‘bank copy’, ‘college copy’ and ‘student copy’. Although you can retrieve these files later, we recommend that you save both files.
- **PAY THE PROCESSING FEE:** Take a print out of the bank challan, carry it to one of the “SPECIFIED BANK BRANCHES” and pay the processing fee of Rs.80/= (Rupees Eighty only). The bank will put a “Journal Number” on all three parts of the challan and return the ‘college copy’ and ‘student copy’ to you as a receipt against your payment. **Make sure that it is stamped and signed by the bank with the journal number duly entered. Please retain this receipt until the end of the admission process.**
- **CHECK YOUR “FEE STATUS”:** The system will acknowledge the receipt of your payment. The “LIST OF APPLICANTS” whose payments have been recorded will be published on the college website. If your name does not show on this list, contact the college office on 25th June, 2014 between 12:00 noon and 2:00 PM with the challan receipt in original and a photocopy of the same.
- **CHECK THE “MERIT LIST”** along with ‘Counselling Schedule’: The merit list will be published on the college website.
- **APPEAR FOR COUNSELING:** If you have qualified in the merit list, present yourself at the college on the appropriate “DATE & TIME OF COUNSELING” for your chosen stream/subject with the following documents:
 - Hard Copy (printout) of the submitted application form, duly signed by you and your guardian.
 - Two stamp sized photographs, one pasted on the application form in the appropriate box provided there.
 - All Mark-sheets, Certificates, Age proof in original and photocopies attached with the printed application form.
 - Original documents in support of caste (for SC/ST/OBC candidates) or physical disability (for person with disability) etc along with photocopies.
 - The bank challan duly signed and stamped by the bank on receipt of your processing fee.
- **GET ENROLLED:** If you get a chance in a course of your choice at the counseling session, get yourself enrolled by paying the “ADMISSION FEES”.

ADMISSION NOTICE : 1-C

DATED 17.06.14

Candidates coming from VOCATION STREAM may be admitted to the following Courses:

Sl. No.	H.S. Equivlent	Admission Course
1	Arts, Science, Commerce	B.A. General Course
2	Commerce (Having Pass marks in Mathematics)	B.Com General

SD/-

PRINCIPAL

ADMISSION NOTICE - 2

DATED 23.06.2014

❖ **Provisional Merit List & Verification / Counseling Schedule for Admission to 1st Year B.A. /B.Sc. /B.Com. (Hons. & Gen.)-2014-15 will be notified on 26-27th June,2014**

❖ **Important Points Relating to Provisional Merit List and Admission:**

1. If any listed applicant fails to report on the scheduled date and time he/she will not get any further chance of admission. All concerned are to note that on merit based admission if any applicant is absent, **the next applicant in the merit list will get normal preference in Admission**. No request for considering the absence on the scheduled date and time on any ground will be entertained.
2. Publication of name in the provisional merit list does not guarantee admission which is subject to verification of all original documents related to the information stated in electronically submitted application and payment of online application fee.
3. Applicants must note that no interchange between any Section /Shift is allowed.

ADMISSION NOTICE – 2(Contd.)

DATED 23.06.2014

❖ Documents to be produced at the time of Verification for Admission:

1	Hard Copy (printout) of the submitted application form, duly signed by you and your guardian.		
2	College copy of the Bank Challan stamped by the Bank (Original)on receipt of money		
3	Recent stamp-sized Colour Photograph	Two (2) Copies	
4	Admit of the Class X Examination	Original	Attested Photocopy-2Copies
5	Mark Sheet of the Class X Examination	Original	Attested Photocopy-2Copies
6	Admit of the Class XII Examination	Original	Attested Photocopy-2Copies
7	Mark Sheet of the Class X II Examination	Original	Attested Photocopy-2Copies
8	SC / ST / OBC-A / OBC-B certificate (if applicable)	Original	Attested Photocopy-2Copies
9	Physically Challenged Certificate (if applicable)	Original	Attested Photocopy-2Copies

ADMISSION NOTICE : 3
DATED 26.06.2014

❖ **STEPS TO BE FOLLOWED AFTER PUBLICATION OF MERIT LIST:**

- ✓ Check your Position / Rank in the Merit List.
- ✓ Find the Date & Time of Counseling / Verification for the subject(s)/Course opted for.
- ✓ For getting admitted a candidate is to appear on **Two Days**.

On Day 1:

- Appear before the Counseling / Verification Team at the Scheduled Room
at least 10Minutes before the Schedule Time along with the 09 documents (whichever applicable) mentioned in Notice -2 dated 23/6/2014.
- None will be entertained if appeared without “ORIGINAL DOCUMENTS”
- It is the responsibility of the Candidate to get the Bank Deposit Challan duly STAMPED before leaving the venue.

On Day 2:

- Appear before the Cash Counter (Office Room-1st Floor) at 10A.M. sharp along with the Stamped Copy of the Bank Deposit Challan and the requisite Fees.
- Collect the Fees Book and fill it up.
- Deposit the Fees at the College Bank Counter (Ground Floor) .
- Return back to the Cash Counter along with the Fees Book duly stamped by the Bank for an acknowledgement.

ADMISSION NOTICE: 4

DATED 26/06/2014

SHIBPUR DINO BUNDHOO INSTITUTION (COLLEGE)

**VERIFICATION / COUNSELING & ADMISSION SCHEDULE FOR THE
ADMISSION FROM FIRST MERIT LIST FOR DIFFERENT COURSES:-**

Course & Section / Shift	Verification / Counseling - Time :12 Noon							Admission/ Fees Deposit Time:10A.M	
	Date	Course/ Subject Code	Rank / Position						Venue
			GEN	SC	ST	OBC-A	OBC-B		
B. Com. (Hons.) Evening	28/06/14 (SAT)	EH	001 -120	01-21	X	01	01-06	Room No.42	30/06/14 (MON)
			121-228	X	X	X	X	Room No.44	
B. Com. (Hons.) Day	30/06/14 (MON)	DCH	001 -120	01-20	01-04	01-02	01-08	Room No.42	01/07/14 (TUE)
			121-248	X	X	X	X	Room No.44	
B.Sc. (Hons.) Physics Mathematics Botany Economics Chemistry & Comp. Sc.	01/07/14 (TUE)	PHSA	01-80	01-02	01-03	01-04	01-06	Room No.42	02/07/14 (WED)
		MTMA	01-75	01-03	01	01-02	01-04		
		BOTA	01-60	01-15	01	01-04	01-05	Room No.43	
		ECO A	01-11	01-02	X	X	X		
		CEMA	01-89	01-10	01-02	01-03	01-07	Room No.44	
		CMSA	01-42	01-04	X	X	X		
B. Sc. (Gen.) Pure & Bio.	02/07/14 (WED)	B.SC.- PURE & B.SC.- BIO.	01-185	01-09	01	01-08	01-04	Room No.42	03/07/14 (THU)

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Course & Section / Shift	Verification / Counseling - Time :12 Noon							Admission/ Fees Deposit Time:10A.M	
	Date	Course/ Subject Code	Rank / Position						Venue
			GEN	SC	ST	OBC-A	OBC-B		
B. Com. (Gen.) Evening	03/07/14 (THU)	EG	001 -120	01-16	01	01-03	01-07	Room No.42	04/07/14 (FRI)
			121-251	X	X	X	X	Room No.44	
B. Com. (Gen.) Day	04/07/14 (FRI)	DCG	001 -120	01-28	01-06	01-04	01-06	Room No.42	07/07/14 (MON)
			121-252	X	X	X	X	Room No.44	
B.A. (Hons.) Bengali English & History	07/07/14 (MON)	BNGA	01-79	01-16	01-02	01-02	X	Room No.42	08/07/14 (TUE)
		ENGA	01-81	01-16	01-05	01-05	01-02	Room No.43	
		HISA	01-66	01-06	X	01-03	01-03	Room No.44	
B.A. (Hons.) Education Pol. Sc. Sanskrit & Philosophy	08/07/14 (TUE)	EDCA	01-74	01-13	X	01-04	X	Room No.56	09/07/14 (WED)
		PLSA	01-57	01-02	X	01-02	X	Room No.57	
		SANA	01-24	01-08	X	X	X	Room No.58	
		PHIA	01-43	01-02	X	01	X		

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Course & Section / Shift	Verification / Counseling - Time :12 Noon								Admission/ Fees Deposit Time:10A.M
	Date	Course/ Subject Code	Rank / Position					Venue	
			GEN	SC	ST	OBC-A	OBC-B		
B. A. (Gen.) Day	11/07/14 (FRI)	DAG	001 -100	01-45	01-05	01-12	01-09	Room No.12	14/07/14 (MON)
			101-150	X	X	X	X	Room No.57	
			151-200	X	X	X	X	Room No.58	
	14/07/14 (MON)		201-300	X	X	X	X	Room No.12	15/07/14 (TUE)
			301-350	X	X	X	X	Room No.57	
			351-396	X	X	X	X	Room No.58	
Course & Section / Shift	Verification / Counseling - Time: 8.00A.M.								Admission/ Fees Deposit Time:10A.M
	Date	Course/ Subject Code	Rank / Position					Venue	
			GEN	SC	ST	OBC-A	OBC-B		
B. A. (Gen.) Morning	09/07/14 (WED)	MA	001 -150	01-12	X	01	01	Room No.12	10/07/14 (THU)
	10/07/14 (THU)	MA	151-300	X	X	X	X	Room No.12	11/07/14 (FRI)

Principal