

# COUNCIL FOR THE INDIAN SCHOOL CERTIFICATE EXAMINATIONS

## EXAMINATION TIMETABLE

### Indian Certificate of Secondary Education Examination, March 2013

**Note:** A candidate's Index Number will consist of the Centre Number and the Serial Number allotted to the candidate, i.e. Candidate No. 21 at Centre No. T/1325 will use Index Number T/1325/021.

#### IMPORTANT NOTICE TO CANDIDATES

**The Indian Certificate of Secondary Education Examination, March 2013 results will be issued through the Conveners to the Heads of Schools by the first week of June 2013. The results will NOT be available from the office of the Council in New Delhi. Queries about the results by candidates/parents/guardians will not be entertained by the Council.**

#### INSTRUCTIONS TO CANDIDATES

*TEACHERS are advised to take care that their pupils are carefully drilled to carry out the following directions.*

1. Be seated in the Examination Room five minutes before the time fixed for the start of the examination in the subject.
2. *If an Examination Paper for which you are not entered is handed to you, or if the questions indicate that a map or any other stationery should also have been given out, bring it to the attention of the Supervising Examiner at once.*
3. Attend carefully to all general directions that may be given at the head of a paper, e.g. directions limiting the number of questions that may be answered etc.
4. Write your Index Number clearly on the top right-hand corner of every sheet of the given stationery, which you use. Write your name *and the name of the subject as well as your Index Number on the first sheet of each answer booklet.* If you are using answer books, you need to write this information only on the cover, and on any loose maps, graph paper etc.
5. Write on **both** sides of the paper, and leave a margin at both the right-hand and the left-hand edges. Begin the answer to each separate part of a question on a separate line.
6. Write the number of the question clearly in the left hand margin at the beginning of each answer. **Do not copy the question. Be careful to use the same system of numbering as that used in the question paper.** Leave a blank space after the answer to each question.
7. Remember that handwriting and spelling will be taken into account. Write your answers with pen and ink. You may use a fountain pen or ball-point pen, but pencils may be used only for diagrams. Bring mathematical and drawing instruments and colour pencils for subjects for which they will be needed. **The use of any electronic devices, hand, desk or other types of calculating machines is not permitted.**
8. In addition to the time indicated in the timetable for writing the paper, 15 minutes time is given for reading the questions.
9. Read the questions very carefully. Time should not be wasted in writing down information that is not asked for as no marks will be given for it.
10. Do not spend too much time on one or two questions so as to leave yourself no time to answer the others.
11. When the time allotted for writing the examination has concluded, arrange your answer booklets sequentially in ORDER, THE FIRST PAGE AT THE TOP etc. See that they have your Index Number written on them. Fasten them together at the left-hand top corner and hand them over unfolded.
12. A candidate who arrives late will be required to give a satisfactory explanation to the Supervising Examiner. Except in exceptional circumstances, a paper will not be given to any candidate who is more than half an hour late. Absolute punctuality is essential. Candidates are not allowed to leave the Examination Room before the conclusion of the paper.
13. **Candidates must NOT be ABSENT from any of the papers of the SUBJECTS of GROUP I, i.e. English, a Second Language, History, Civics & Geography and that of the Elective Subjects offered by them from Group II and III, as applicable.**

*Candidates must write on both sides of the paper unless the rubric of the question paper prohibits this.*

**Note:**

- 1. The continuation booklets will be issued on request only after you have completed writing on all pages of the answer booklet/continuation booklet already issued.**
- 2. All continuation booklets used/unused must be attached to the answer booklet.**
- 3. All working including rough work, should be done on the same sheet as the rest of the answer.**

**CAUTION**

**B. USE OF UNFAIR MEANS**

1. If the **Awarding Committee** is satisfied that a candidate has made arrangements to obtain unfair help in connection with the question papers from any person connected with the examination centre or any agency within or outside the examination centre, the candidate is liable to have his/her results in the examination as a whole cancelled.
2. (i) Candidates who are detected in giving or obtaining, or attempting to give or obtain, unfair assistance, or who are otherwise detected in any dishonesty whatsoever relating to the examination will be reported to the **Chief Executive and Secretary of the Council** and may be expelled from the examination room forthwith and refused admission to subsequent examination papers.  
(ii) The Supervising Examiner or any member of the supervisory staff shall seize the answer scripts in which the use of unfair assistance is detected/suspected.  
(iii) The Supervising Examiner shall send the seized answer scripts with a report giving the details of the evidence and the explanation of the candidate concerned to **the Chief Executive and Secretary of the Council** without delay and, if possible, on the day of the occurrence.  
(iv) In case the candidate concerned refuses to give explanatory statements they should not be forced to do so, only the fact of refusal shall be recorded by the Supervising Examiner and attested by two members of the supervisory staff on duty at the time of the occurrence.  
(v) The Supervising Examiner has the discretion to permit such candidates to answer the remaining part of the question paper but on answer sheets that are separate from those in which the use of unfair means was detected/suspected.
3. Candidates found guilty of:
  - (i) bringing in answer sheets; or
  - (ii) taking out or attempting to take out answer sheets; or
  - (iii) substituting answer scripts or getting answer scripts replaced during or after the examination with or without the help of any person connected with the examination centre, or any agency within or outside the examination centre, shall be reported to the **Chief Executive and Secretary of the Council** and their results in the examination as a whole will be cancelled.
4. If it is subsequently discovered and the **Awarding Committee** is satisfied that candidate/s has/have either copied from other candidate/s or given opportunity to other candidate/s to copy from them or communicated dishonestly with other candidate/s, their results in the paper or subject or subjects in question or their results in the examination as a whole will be cancelled.
5. A candidate detected in approaching directly or indirectly an examiner or any member of the staff of the Council with the object of influencing them regarding any candidate's examination result shall have his/her result in the examination as a whole cancelled.
6. Candidates found guilty of disorderly conduct or causing disturbance in or near the examination room are liable to be expelled from the examination room forthwith and will be refused admission for subsequent examination papers.
7. (i) Candidates are not permitted to have in their possession, while in the examination room, any book, memorandum or pocket book, notes, paper, mobile phones or wireless devices, except the correct question paper. Candidates using slide rules as permitted by the Regulations must see that any information (formulae or other data) shown on them is securely covered. They must also return any incorrect question paper to the Supervising Examiner immediately.

- (ii) Candidates are not permitted to have in their possession any weapon or instrument which may be used as a weapon during the course of the Examination.
  - (iii) Candidates disregarding the above cautions are liable to have their results in the examination as a whole cancelled.
8. (i) Persons obtaining admission to the examination on false representation shall be expelled from the examination hall forthwith and will be reported to the Police.
  - (ii) Candidates who are impersonated shall be reported to the **Chief Executive and Secretary of the Council** and their results in the examination as a whole will be cancelled.
  9. (i) The decision in respect of the results of candidates who are suspected/detected of using unfair means may be delayed considerably and their results will not be issued with the results of other candidates.
  - (ii) Candidates whose results in the examination as a whole have been cancelled may be debarred from entry to any subsequent examination.
  10. A person who commits an offence under these Regulations, but is not a candidate, shall be dealt with as under:
    - (i) **The Chief Executive and Secretary** to the Council may, if he so decides, handover the case to the Police.
    - (ii) In the case of a teacher or a person connected with an institution, his/her misconduct shall be reported to the Governing (or Managing) Body of the institution for necessary action.
  11. Entries for subsequent examinations may not be accepted from a school where any member of the staff has at any time committed any offence under these regulations.
  12. If the **Awarding Committee** is satisfied that the use of dishonest means in a paper or papers has been widespread at a centre, the **Awarding Committee** reserves the right to cancel the results of all candidates of that centre in the paper or papers concerned, or of the entire examination as a whole at the centre, if several papers are involved.
  13. For cases of use of unfair means not covered by these Regulations, the **Awarding Committee** may enforce penalties according to the nature of the offence.

#### **Last date for retaining answer scripts**

The Council does not undertake to retain answer scripts of candidates later than 60 days from the date on which the results are declared.

For **enquiries concerning examination results**, attention is invited to Section H under CHAPTER II on page 6 of the INDIAN CERTIFICATE OF SECONDARY EDUCATION EXAMINATION MARCH 2013 REGULATIONS.

**Note:** Applications for rechecks must be received in the Council not later than one month after the declaration of the results by the Council.

1. Candidates who are entered as regular candidates for the ICSE March 2013 Examination and who fail to secure Pass Certificates will be permitted to reappear for the ICSE March 2014 Examination, but not thereafter, without further attendance, at an affiliated and registered School.
2. Candidates who are awarded Pass Certificates may appear for a Supplementary Pass Certificate in one or more subjects in the ICSE March 2014 Examination. Such candidates must choose only those subjects which they had offered in the previous ICSE examination.
3. Application Forms for reappearing for the ICSE Examination in March 2014 will be made available during June and July 2013 through the Heads of Schools concerned.
4. **The last date for receipt of such entries will be 15<sup>th</sup> September 2013.**

January 2013

**GERRY ARATHOON**  
**Chief Executive & Secretary**

**INDIAN CERTIFICATE OF SECONDARY EDUCATION EXAMINATION, MARCH 2013**  
**TIMETABLE**

DAY & DATE	TIME	SUBJECT	DURATION
Wednesday February 27	11.00 a.m.	Mathematics	2½ hrs.
Friday March 1	11.00 a.m.	English Language – ENGLISH Paper 1	2 hrs.
Saturday March 2	09.00 a.m.	Art Paper I (Still Life)	3 hrs.
Monday March 4	11.00 a.m.	Literature in English – ENGLISH Paper 2	2 hrs.
Tuesday March 5	11.00 a.m.	Environmental Science (Group II Elective)	2 hrs.
Wednesday March 6	11.00 a.m.	History & Civics - H.C.G. - Paper 1	2 hrs.
Friday March 8	11.00 a.m.	Geography - H.C.G. - Paper 2	2 hrs.
Saturday March 9	09.00 a.m.	Art Paper II (Nature Drawing/ Painting)	3 hrs.
Monday March 11	11.00 a.m.	(Group III-Elective) Carnatic Music, Commercial Applications, Computer Applications, Cookery, Drama, Economic Applications, Environmental Applications, Fashion Designing, French, Hindustani Music, Home Science, Indian Dance, Physical Education, Portuguese, Western Music, Yoga	2 hrs.
		Technical Drawing Applications	3 hrs.
Wednesday March 13	11.00 a.m.	<b>Second Languages:</b> Ao-Naga, Assamese, Bengali, Dzongkha, Garo, Gujarati, Hindi, Kannada, Khasi, Lepcha, Mizo, Malayalam, Manipuri, Marathi, Nepali, Oriya, Punjabi, Sanskrit, Tamil, Tangkhul, Telugu, Urdu	3 hrs.
		<b>Modern Foreign Languages:</b> Arabic, Chinese, Dutch, French, German, Kiswahili, Korean, Persian, Portuguese, Russian, Spanish, Thai, Tibetan	3 hrs.
Thursday March 14	11.00 a.m.	(Group II Elective) French / Computer Science / Agricultural Science	2 hrs.
		Technical Drawing	3 hrs.
Friday March 15	11.00 a.m.	Physics - SCIENCE Paper 1	1½ hrs.
Saturday March 16	09.00 a.m.	Art Paper III (Original Composition)	3 hrs.
Monday March 18	11.00 a.m.	Chemistry - SCIENCE Paper 2	1½ hrs.
Wednesday March 20	11.00 a.m.	Biology - SCIENCE Paper 3	1½ hrs.
Friday March 22	11.00 a.m.	Commercial Studies (Group II Elective)	2 hrs.
Saturday March 23	09.00 a.m.	Art Paper IV (Applied Art)	3 hrs.
Monday March 25	11.00 a.m.	Economics (Group II Elective)	2 hrs.

- Note:** 1. In addition to the time indicated on the Timetable for writing the paper, 15 minutes time is given for reading the question paper.
2. The question paper may be distributed to candidates at 10:45 a.m. to enable them to start writing at 11:00 a.m.