APPENDIX – 3

Guidelines for filling up the online application form

S.N.	Description of Field	Input	Remarks
1	Candidate's Name		• Max length 46 characters • Only characters are allowed • As registered in class 12 or equivalent Examination
2.	Father's Name		• Maximum 46 characters • Only characters are allowed • As registered in class 12 or equivalent Examination. • Salutations like Late, Mr., Ms., Mrs., Dr., Prof. should not used
3.	Mother's Name		• Maximum 46 characters • Only characters are allowed • As registered in class 12 or equivalent Examination. • Salutations like Late, Mr., Ms., Mrs., Dr., Prof. should not used
4.	Date of Birth	---Select--- ▼	• DD/MM/YYYY • (See section 3.1 of Information Bulletin)
5.	Mobile no.		Mandatory, must be unique
6.	Email Id		Mandatory
7.	Choose Password		Mandatory
8.	Confirm Password		Mandatory
9.	Security Question	---Select--- ▼	Mandatory. Select from dropdown list
10.	Security Answer		Mandatory
	Personal Details		

11.	Gender	---Select--- ▼	1. Female 2. Male 3. Transgender
12.	Nationality	Auto Filled ▼	• Indian
13	Religion	---Select--- ▼	• Hindu • Muslim • Christian • Buddhist • Sikh • Other
14	Blood Group	---Select--- ▼	• A+ • B+ • O+ • AB+ • A- • B- • O- • AB-
15	Category	---Select--- ▼	1. General 2. SC 3. ST 4. OBC (A) 5. OBC (B)
16	Income Category	---Select--- ▼	1. Above 10 lakhs 2. From 6.0 lakhs to below 10 lakhs 3. From 2.5 lakhs to below 6.0 lakhs 4. Below 2.5 lakhs and above BPL 5. BPL card holder
17	Home District	---Select--- ▼	
18	Domicile	---Select--- ▼	
22.	Aadhaar No.		Aadhar No. (Optional)
	Communication Details		
23.	Complete Address		Max 50 char
24.	State	---Select--- ▼	Mandatory. Select from dropdown list

25.	District	---Select--- ▼	Mandatory. Select from dropdown list
26.	Pin Code		Mandatory

Academic Details

27.	Qualifying Examination		Auto filled. (Class 12 or equivalent examination)
28	Board/Council Name	---Select--- ▼	Select from drop down list
29	School/Institute Name and address		Mandatory
30	Pin code of Institution		Mandatory
31.	Pass Status	---Select--- ▼	• Passed • Appearing
32.	Roll No/Reg. No		
33.	Year of Passing (If passed)	---Select--- ▼	
34.	Aggregate Percentage		

Choose Examination Zone

35.	1st Choice of Exam Zone:	---Select--- ▼	Mandatory. Select from dropdown list
36.	2nd Choice of Exam Zone:	---Select--- ▼	Mandatory. Select from dropdown list

Image Uploading

37.	At this stage the candidate is required to upload scanned images of his/her recent colour photograph and signature in one go. For detail instruction, see **section 11.3** of the Information Bulletin.

Fee Payment

38.	At this stage, the candidate is required to pay the requisite fees. For detail instruction, see **section 11.4** of the Information Bulletin.

Confirmation Page

39.	Once the fee payment is made, the candidate will be directed to download the confirmation page. Download the confirmation page and preserve the same.