INFORMATION BULLETIN

JELET-2018

Date of Examination
24.06.2018 (Sunday)

West Bengal Joint Entrance Examinations Board

AQ-13/1, Sector V, Salt Lake City

Kolkata 700091

1800-1023-781, 1800-3450-050

	IMPORTANT INSTRUCTIONS FOR ONLINE APPLICATION
	Candidates are required to go through the Information Bulletin carefully before attempting for online application. Once an application is received, it will be construed that the candidate agrees to all terms & conditions, rules & regulations stipulated in the Information Bulletin and notices published by the Board for the said purpose. **Any application not in compliance with the conditions specified in the Information Bulletin is liable to be rejected.**
1.	Application for **JELET-2018** has to be done online only. There is no printed application form.
2.	Ensure that you are filling genuine application form available on line at www.wbjeeb.in
3.	**It is essential to have a unique mobile number and a unique email ID.** All future communications will be sent to the registered mobile number and email ID. WBJEEB will not be responsible for non-receipt of any communication by the candidates if the mobile number and/or the email ID are wrong/non-existing/changed.
4.	Once the registration details i.e. **candidate's name, father's name, mother's name, date of birth, mobile number and email ID** are entered and submitted, they **cannot be changed/modified/edited under normal circumstances**. Also the information must match exactly with the school admit cards, mark sheets, certificates, photo identity cards, caste/category certificates etc. which a candidate has to produce to enter the examination hall, during counselling, during admission & during registration with the University. In case of any unfortunate mistake committed by the candidate in filling up the online application form, he/she may visit the Board's office with original documents for correction, **but within the last date of online application**.
5.	Do not attempt to make any duplicate application.
6.	Do not share your application number, pass word, security question/answer with anyone.
7.	Upload scanned copy of photograph and signature as instructions provided in the Information Bulletin.
8.	If any candidate receives any SMS/email regarding discrepancy in the photograph/signature uploaded by him/her, take corrective action immediately **within one day**.
9.	The amount of application fees to be paid for appearing in the **JELET-2018** is **₹500 (Rupees five hundred only) plus the Bank's Service Charges** as applicable. The Examination Fees can be paid by 'Net Banking'/ 'Debit Card'/ 'Credit Card'.

	Payment status is updated online and hence should show 'OK' immediately after the payment. But in some rare cases it may be delayed due to the Bank's network delay/failure or transaction failure at the Electronic Payment Gateway (EPG). If the payment status does not show 'OK' immediately after making the payment then the candidate has to make payment once again. **Do not wait for the last day to make fee payment in order to avoid payment failure by Bank or EPG.**
10.	Keep copies of **confirmation page, admit card** in safe custody. It is not possible to generate any duplicate copy.
11.	For any query regarding the examination contact, **Controller of Examinations** **West Bengal Joint Entrance Examinations Board** **AQ-13/1, Sector –V, Salt Lake City, Kolkata-700091** **Examination Helpdesk:-1800-1023-781, 1800-3450-050** **Email: Link <Contact Us> in www.wbjeeb.in**

1.0	**Introduction:**
	The West Bengal Joint Entrance Examinations Board
	The West Bengal Joint Entrance Examinations Board (WBJEEB) was established in 1962 by Government of West Bengal in exercise of the powers conferred under article 162 of the Constitution of India in pursuant to No. 828-Edn(T), dated 02.03.1962. Subsequently, the Board was recognised as a Statutory Body vide West Bengal Act XIV of 2014 and was authorised for conducting the Joint Entrance Examination in respect to admission to various institutions in West Bengal imparting education in Medical, Engineering and Technological courses.
	The Board has been empowered to conduct Common Entrance Examinations for admission to Undergraduate and Postgraduate Professional and Vocational Courses. WBJEEB always endeavours to advocate transparency and implement effective state-of-the-art technology in conducting such examinations. WBJEEB has been instrumental in conducting the admission process through online application and allotment through e-Counselling since 2012.
2.0	**JELET-2018**
2.1	**The examination:** For 2018–2019 academic sessions, the Board will conduct common entrance examination titled **JELET-2018** for admission into 2nd year (3rd semester) of four year Bachelor Degree courses in Engineering/ Technology/ Pharmacy (except Architecture) in Universities, Government Colleges as well as Self Financing Engineering & Technological Institutes in the State of West Bengal.
2.2	**Syllabus:**

For Diploma holders in engineering & Technology: • Engineering Mathematics, • Electrical Technology, • Computer Application, • Environmental Engineering, • Engineering Mechanics, • Strength of Materials, • Basic Printing Engineering, • Printers' Materials Science, • Soil & Water, • Farm Machinery and Power, • Food Processes and Food Harvest Engineering	Prescribed diploma syllabus of The West Bengal State Council of Technical Education.
For B.Sc. candidates: • Mathematics	Mathematics pass course syllabus of the University of Calcutta.
For Diploma holders in Pharmacy: • Pharmacy	Diploma Level syllabus in Pharmacy as prescribed by the Pharmacy Council of India.

2.3	**Schedule of JELET-2018: 24th June (Sunday), 11:00 a.m to 1:00 p.m.** No further examination shall be held under any circumstances for those who will be unable to appear on the above scheduled date and time.

2.4	**Pattern of Question Papers.**

The paper will contain one hundred (100) MCQ (Multiple Choice Question) type questions, with four answer options each. Each question carries 1 mark, full mark of the paper is 100 and duration of the test is 2 hours. The questions will be in **English language only.**

The paper consists of various sections depending on the qualifying Diploma/B. Sc. examination the candidate has passed. The detail is given in the table below.

Qualifying examination passed	Topic	No. of questions
Compulsory for all candidates with Diploma in Engineering / Technology.	Engg. Mathematics	20
	Electrical Technology	15
	Computer Application	20
	Environmental Engg	15
For candidates with Diploma in Engineering / Technology **except** Printing Technology and Agricultural Engineering	Engineering Mechanics	15
	Strength of Materials	15
For candidates with Diploma in Printing Technology	Basic Printing Engineering	15
	Printers' Materials Science	15
For candidates with Diploma in Agricultural Engg.	Soil & Water	10
	Farm Machinery and Power	10
	Food Processes and Food Harvest Engineering	10
For candidates with B. Sc. Degree	Mathematics	100
For candidates with Diploma in Pharmacy	Pharmacy	100

2.5	**Mode of answering in the examination**:

a) Questions are to be answered on specially designed optical machine readable response **(OMR)** sheet, which will be evaluated by the method of Optical Mark Recognition by specially designed machines and therefore it is very important to follow the correct method of marking.

b) There will be **4** (**four)** alternative answers for each question. Candidates will indicate response to the questions by **darkening the appropriate circle completely with blue/black ball point pen**.

c) Any other kind of marking e.g. filling the bubble incompletely, filling with pencil, cross mark, tick mark, dot mark, circular mark, over writing, scratching, erasing, white ink, marking outside the bubble etc. may lead to wrong/partial/ambiguous reading of the response. **WBJEEB will be, in no way, responsible for such eventuality**.

	d)	Response marking cannot be edited/changed/erased/modified. Hence it is advised that the candidate should be sure about the answer before marking and should not put any stray mark on which he/she does not want to attempt.
2.6	**Scoring Methodology**	
	a)	All questions will have four answer options
	b)	Only one option is correct.
	c)	Correct response will yield 1 (one) mark.
	d)	Incorrect response will yield $-1/4$ (25% negative) marks.
	e)	For any combination of response with more than one option, the said answer will be treated as incorrect and will yield $-1/4$ (25% negative) marks
	f)	No response will yield zero mark.
2.7	**Ranking Methodology and publication of Merit Lists**	
	WBJEEB will publish five (5) types of merit ranks (in the form of downloadable Rank Card only) based on the candidates' **score in the entrance tests.**	
	I.	Merit rank for Diploma holders in Engineering & Technology **except** Printing Technology and Agricultural Engineering.
	II.	Merit rank for Diploma holders in Printing Technology.
	III.	Merit rank for Diploma holders in Agricultural Engineering.
	IV.	Merit rank for Diploma holders in Pharmacy.
	V.	Merit rank for B. Sc. Candidates.
	a)	This List shall be in the name and style of **'GMR'** (General Merit Rank)
	b)	Ranking of the said Merit List shall be done in the descending order of marks scored in the entrance test.
	c)	However, there may be ties and the tie-breaking rule given in section 2.8 below shall be applicable for determining their merit rank.
	d)	Separate reserved category ranks e.g. SC-Rank, ST-Rank, OBC-A-Rank, OBC-B-Rank, PwD-Rank also will be published for respective category of students.
	e)	But only **'GMR'** shall be applicable for sequencing the counselling and seat allotment. Category ranks are prepared only for sequencing the deserving candidates within the respective category.
2.8	**Tie–breaking Methodology in Merit Rank:**	
	A. For Diploma holders in Engineering & Technology except Printing Technology and Agricultural Engineering:	
	I.	Less negative marks in total
	II.	More positive marks in Engineering Mechanics and Strength of Materials taken together.
	III.	Less negative marks in Engineering Mechanics and Strength of Materials taken together.
	IV.	More positive marks in Engineering Mathematics, Electrical Technology,

	Computer Application and Environmental Engineering taken together
	V. Less negative marks in Engineering Mathematics, Electrical Technology, Computer Application and Environmental Engineering taken together
	B. For Diploma holders in Printing Technology: I. Less negative marks in total II. More positive marks in Basic Printing Engineering and Printers' Materials Science taken together. III. Less negative marks in Basic Printing Engineering and Printers' Materials Science taken together. IV. More positive marks in Engineering Mathematics, Electrical Technology, Computer Application and Environmental Engineering taken together V. Less negative marks in Engineering Mathematics, Electrical Technology, Computer Application and Environmental Engineering taken together
	C. For Diploma holders in Agricultural Engineering: I. Less negative marks in total II. More positive marks in Soil & Water, Farm Machinery and Power and Food Processes and Food Harvest Engineering taken together. III. Less negative marks in Soil & Water, Farm Machinery and Power and Food Processes and Food Harvest Engineering taken together. IV. More positive marks in Engineering Mathematics, Electrical Technology, Computer Application and Environmental Engineering taken together V. Less negative marks in Engineering Mathematics, Electrical Technology, Computer Application and Environmental Engineering taken together
	D. For B. Sc. candidates: I. Less negative marks in total
	E. For Diploma holders in pharmacy: I. Less negative marks in total
	F. If tie exists still thereafter, same will be broken by the date of birth (DOB) of the concerned candidates; the older candidate will be given preference over the younger one.
2.9	**Rules of the examination (JELET-2018):** Rules to be followed during the examination is given in **APPENDIX-3**
3.0	**Eligibility and academic qualification criteria for appearing in JELET-2018**

3.1	**Eligibility criteria for application:**
	
	a) Citizenship: Applicant must be a **citizen of India**.
	
	b) Age Restriction:
	
	    I. There is **no upper age limit** for Diploma holders in Engineering/ Technology/ Pharmacy.
	
	    II. For B. Sc. Candidates, the **upper age limit** is 27 (twenty seven) years as on 31.12.2018.
	
	    III. For Diploma holders in marine Engineering, the **upper age limit** is 25

	(twenty five) years as on 31.12.2018
3.2	**Eligibility criteria for admission:**
	a) **Diploma holders seeking admission into Engineering & Technology Degree Course:**
	i. The candidate must pass Diploma in engineering/ Technology from an AICTE approved institution with at least 45% (40% for SC/ ST/ OBC-A/ OBC-B/ PwD) marks or equivalent CGPA.
	ii. All relevant norms of **D. G. Shipping** will be applicable for admission into Degree Course in Marine Engineering.
	b) **B. Sc. candidates seeking admission into Engineering & Technology Degree Course:**
	I. The candidate must pass B. Sc. Degree from any University recognised by UGC with at least 45% (40% for SC/ ST/ OBC-A/ OBC-B/ PwD) marks
	II. Also the candidate must have passed 12th standard school examination with Mathematics as a subject.
	III. The candidate, if admitted, will have to clear the subjects of Engineering Mechanics and Engineering Graphics / Engineering Drawing of the 1st year Degree Course in Engineering/Technology along with their second year subjects.
	IV. B.Sc. candidates will be considered for admission only if vacancies remain even after filling the seats with available Diploma holder candidates.
	V. B. Sc. Candidates are not eligible for admission into Degree Course in Pharmacy.
	c) **Both Diploma holder and B. Sc. Candidates seeking admission into Engineering & Technology Degree Course:** Both such candidates will also be eligible for admission to the 1st year Engineering Degree Courses subject to vacancies in the 1st year classes in case the vacancies as lateral entry at second year are exhausted. However, the admission shall be based strictly on the eligibility criteria as mentioned above.
	d) **Diploma holders in Pharmacy seeking admission into Degree Course in Pharmacy:**
	e) The candidate must pass Diploma in Pharmacy from an AICTE approved institution with at least 45% (40% for SC/ ST/ OBC-A/ OBC-B/ PwD) marks or equivalent CGPA.
	f) Such candidates will also be eligible for admission to the 1st year Degree Course subject to vacancies in the 1st year classes in case the vacancies as lateral entry at second year are exhausted. However, the admission shall be based strictly on the eligibility criteria as mentioned above.
	g) **Special criteria for admission in Jadavpur University through lateral entry:**
	B. Sc. Degree holders are not eligible for admission in Jadavpur University through lateral entry.
	Candidates must have qualified Higher Secondary (10+2) Examination in Science Stream in regular class mode of West Bengal Council of Higher Secondary Examination from a recognised Council/Board.

	Candidates must have individual pass mark in Physics, Chemistry and Mathematics As compulsory subjects	
	Candidates must have scored minimum 60% marks in above subjects taken together (45% for SC/ST/OBC-A/OBC-B/PwD candidates)as well as pass mark in English with a minimum of 30% (for all categories of candidates) in the said qualifying examination.	
3.3	**Important information to candidates regarding eligibility**	
	WBJEEB do neither verify the information provided by the candidate during online application nor verify any certificate of date of birth, domicile, income, reservation category, academic qualification etc. for deciding the eligibility of the candidate. Admit cards issued only on the basis of the information provided by the candidate. **Also there is no scope of changing/correcting any information after the last date of online application.**	
	All verifications are done during counselling, admission, registration with the university. If at any stage after examination it is found on scrutiny that the applicant is otherwise ineligible, his/her candidature shall be treated as cancelled even if he/she secured a Merit Rank in the JELET-2018 or a seat has been allotted to him/her.	
	Hence securing a Rank in the JELET-2018 does not constitute a right/guarantee in favour of a candidate for his/her claim for admission who ultimately fails to comply the specified norms and standards.	
4.0	**Seat Matrix:**	
	Number of seats (category wise) available for the academic session 2018-19 will be declared by the office of The Director of Technical Education in due course of time and will be published in www.wbjee.in before counselling.	
	Nonetheless, the table below shows the present equivalence list giving the branches of Diploma, those will considered for admission into branches of various Degree Courses.	
	If there is any change in the list, the same will be notified before counselling.	

Course available for admission in 3rd semester in U.G. level of Engineering &Technology Courses	Relevant disciplines of Diploma holders in Engineering & Technology for admission through Lateral Entry scheme
• Applied Electronics & Instru. Engg. • Electronics & Instru. Engg. • Instrumentation & Control Engg.	• Applied Electronics & Instru. Engg. • Electronics & nstru. Engg.(EIE) • Instrumentation Tech. • Instrumentation Engg. • Instrumentation & Control Engg (ICE) • Medical Electronics Proposed new addition • *Electronics & Tele-communication Engineering (ETCE)*
• Agriculture • Agricultural Engg.	• Agricultural Engg. (AGRI)
• Automobile Engg. • Mechanical Engg. • Mechanical (Production) Engg.	• Automobile Engg. (AE) • Mechanical Engg. (ME) Proposed new addition

	• *Mechanical Engg. (Production) [ME(P)]*
• Bio-Tech.	• Bio-Tech. • Medical Lab. Tech. (MLT)
• Bio-Medical Engg.	• Bio-Medical Engg. • Medical Lab. Tech. (MLT)
• Pharmacy	• Pharmacy (PHARM)
• Chemical Engg.	• Chemical Engg. (CHE) • Chemical Tech. • Plastic Tech. • Plastic Mould Tech • Packaging Tech. (PACK)
• • Civil Eng.	• Civil Engg. (CE) • Survey Engg. (SE) • Mining Engg. (MIN) • Mining Survey (MIS) • Architecture (ARCH) • Technical (Civil) • Geographic Information System (GIS) and Global Positioning System (GPS) (GIS-GPS)
• Ceramic Tech.	• Pottery &Ceramic Tech. • Ceramic Tech.
• Computer Science &Engg. • Computer Science & Tech.	• Computer Science & Engg. (CSE) • Computer Software Tech. (CSWT) • Computer Science & Tech. (CST) • Information Tech. (IT) • Multimedia Tech. (MMT)
• Construction Engg.	• Civil Engg. (CE) • Construction Engg. • Construction Tech.
• Electronics & Comm. Engg. • Electronics & Tele-Comm. Engg.	• Electronics & Tele-Comm. Engg. (ETCE) • Electronics & Comm. Engg. (ECE) • Medical Electronics • Electrical & Electronics Engg. (EEE)
• Electrical Engg.	• Electrical Engg. (EE) • Electrical Engg. (Industrial Control) [EE(IC)] • Electrical Power System (EPS) • Electrical &ElectronicsEngg. (EEE)
• Electrical &Electronics Engg.	• Electrical &Electronics Engg. (EEE) • Electrical Engg. (EE) • Electronics Engg. • Electronics & Tele-comm. Engg. (ETCE) • Electronics & Comm. Engg. (ECE) Proposed new addition • *Instrumentation & Control Engg (ICE)*
• Food Tech.	• Food Tech.

	• Food Processing Tech. (FPT)
• Jute Tech. • Jute and Fiber Tech.	• Refer to the note below.
• Leather Tech.	• LeatherTech. • Foot Wear Tech. (FWT) • Leather Goods Tech. (LGT) • Leather Goods Tech.& Accessories
• Electronics & Comm. Engg. • Electronics & Tele-Comm. Engg.	• Electronics & TeleComm. Engg. (ETCE) • Electronics & Comm. Engg. (ECE) • Medical Electronics • Electrical & Electronics Engg. (EEE)
• Electrical Engg.	• Electrical Engg. (EE) • Electrical Engg. (Industrial Control) [EE(IC)] • Electrical Power System (EPS) • Electrical &ElectronicsEngg. (EEE)
• Electrical &Electronics Engg.	• Electrical &Electronics Engg. (EEE) • Electrical Engg. (EE) • Electronics Engg. • Electronics & Tele-comm. Engg. (ETCE) • Electronics & Comm. Engg. (ECE) Proposed new addition • *Instrumentation & Control Engg (ICE)*
• Food Tech.	• Food Tech. • Food Processing Tech. (FPT)
• Jute Tech. • Jute and Fiber Tech.	• Refer to the note below.
• Textile Tech. • Apparel Production and Management	• Textile Tech. (Handloom) • Fashion Tech. • Apparel Production and Management
• Information Tech.	• Information Tech. (IT) • Electronics &Comm Engg. (ECE) • Computer Sc & Engg. (CSE) • Electronics & Tele-Comm Engg. (ETCE) • Computer Software Tech. (CSWT) • Multimedia Tech. (MMT) Proposed new addition • *Electronics & Instrumentation Engg. (EIE)*
• Marine Engg.	• Marine Engg. • Mechanical Engg. (ME) • Electrical Engg. (EE)
• Computer Sc. & Tech • Computer Sc. &Engg. • Information Tech	• Multimedia Tech. (MMT) Proposed new addition • *Computer Science & Engg. (CSE)*

	• *Computer Software Tech. (CSWT)* • *Computer Science & Tech. (CST)* • *Information Tech. (IT)*
	Note: As per approved Calcutta University Regulation of B. Tech. in Jute & Fibre Course of Calcutta University, it is mentioned that for Lateral Entry admission to 2nd year (3rd semester) of B. Tech. in Jute Technology Course of Calcutta University, candidates with Diploma in Mechanical Engg. or Electrical Engg. or Chemical Engg. or Computer Engg. or Electronics Engg or Textile Technology or Textile (Handloom Technology) or Apparel/Fashion Technology or passed B. Sc. 2-year P.G. Diploma in Jute Technology/ Jute Technology and management or B. Sc. In Textile and Clothing Science or Bachelor of Fashion Design or B.Sc. (with Physics, Chemistry and mathematics) from any institute/College or equivalent as recognised by the University of Calcutta and qualified through JELET-2018 will be eligible.
5.0	**Reservation of Seats for SC/ST/OBC-A/OBC-B/PwD (earlier Physically Handicapped) category of students** a) In respect of reservation of seats for SC/ST/OBC-A/OBC-B/PwD, applicable Acts/Rules of the Government of West Bengal prevailing at the time of admission will be followed. **SUCH RESERVATION IS AVAILABLE ONLY TO CANDIDATES DOMICILED IN WEST BENGAL.** b) As the reservation for PwD (persons with disability) candidates is on horizontal basis, the selected candidates will be placed in General/SC/ST/OBC-A/OBC-B category to which he/she belongs. c) List of such reserved seats will be announced by the concerned counselling authority before counseling. d) However, availability of such reserve category seats shall be **restricted to students domiciled in West Bengal only.** e) Candidates claiming such seats must submit relevant Certificate issued from either of the competent Authorities as enlisted below. f) The certificate is to be produced during counselling, admission etc. If the certificate is then found to be invalid, the candidate will lose the opportunity of admission in reserve category.
6.0	**Requirements in terms of Residential/Domicile Criteria** a) There is no particular Residential/Domicile requirement **to appear** in the JELET-2018 admission test. b) However, State (West Bengal) Residential/Domicile requirement is essential for **admission** in any Government College/Institution in any category of seats including general category seats.. c) Also the State (West Bengal) Residential/Domicile requirement is essential for admission in any reserved category of seats in any college/institution. d) The candidate needs to download the required proforma as per the detail given in section 6.1 below and keep the certificate ready to be produced during counseling, admission etc. e) If any of the certificates is then found to be invalid, the candidate will lose the

	opportunity of admission.
	f) However, Diploma holders in Fashion Technology from Govt. Polytechnic Institutions from Tripura are eligible for admission to Degree level Apparel Production & Management Course and Textile Technology Course in Govt. College of Engineering and Textile Technology, Serampore and Berhampore under Lateral Entry Scheme **with relaxation** of (West Bengal) domicile criteria.
6.1	**Criteria to be treated as domicile of West Bengal and applicable proforma of certificate** Only those candidates will be treated as domicile of West Bengal who are either, a) residing in West Bengal continuously at least for last 10 (ten) years as on 31.12.2017; OR b) whose parent(s) is/are permanent resident(s) of West Bengal having permanent address within the State of West Bengal. In case of a) above, a certificate is to be obtained as per for proforma 'a'. In case of b) above, a certificate is to be obtained in proforma 'b' or the candidate has to produce in original any two of Voter ID card/ Adhaar card/ Passport/ Ration card belonging to his/her parents. The said documents would justify that the residential address of parent(s) is in West Bengal. The certificate is to be issued by Government Officials as detailed below. **Certificates of reserved category (e.g. SC, ST, OBC-A, OBC-B, PwD) cannot be considered as domicile certificates.**
6.2	**Competent authority to issue domicile certificate** A. **Proforma 'a' or 'b'** must be signed and certified by any of the following competent authorities from Central Government or State Government *having local jurisdiction over the place of the permanent residence of the concerned candidate or his/her parents, as the case may be*, viz. a. District Magistrate, Additional District Magistrate, Deputy Magistrate, Deputy Collector, Sub – Divisional Officer, Block Development Officer. b. Superintendent of Police, Additional Superintendent of Police, Sub Divisional Police Officer, Deputy Superintendent of Police, c. Commissioner, Additional Commissioner, Joint Commissioner, Deputy Commissioner, Assistant Commissioner of Police Commissionerate. d. Judicial Magistrate of any rank or position in the concerned district or Metropolitan locality or Hon'ble High Court at Calcutta or Hon'ble Supreme Court of India. e. Corporation Area - Commissioner, Additional Commissioner, Joint Commissioner, Assistant Commissioner. f. Assistant Secretary or above in the Secretariat to the Government of West Bengal (including GTA) or Central Government. g. Deputy Director or above in the Directorate to the Government of West Bengal or Central Government. **B. Every official certifying the Domicile Status of the candidate or his/her**

	parents MUST provide his/her FULL NAME, DESIGNATION, PLACE OF POSTING WITH ADDRESS, LANDLINE/ MOBILE NUMBER. He/she should also provide his/her IDENTITY CARD NUMBER if available.
	C. *CERTIFICATION FROM ANY AUTHORITY OTHER THAN THOSE THAT HAVE BEEN ENUMERATED ABOVE '<u>WILL NOT BE ACCEPTED</u>.'*
	D. *Note: Domicile certificates issued by any elected people's representative such as municipal commissioner, Councillor of Municipal Corporation/ Municipality, Member of three-tier Panchayat system or GTA, MLA or MP are not acceptable.*
7.0	**Competent Authorities for the issuance of SC/ST Certificate for candidates claiming under such reserve category of seats:** (i) Sub-Divisional Officers for all districts except Kolkata (ii) District Welfare Officer, Kolkata & Ex-Officio Joint Director, B.C.W. in case of Kolkata Municipal Area (as defined in clause (9) of Section 2 of K.M.C Act, 1980
8.0	**Competent Authorities for the issuance of OBC-A / OBC-B Certificate for candidates claiming under such reserve category of seats:** As per Notification vide No. 374(71)-TW/EC/MR-103/94 dated 27/7/1994, read with Memorandum No. 1204-SBCW/MR-67/10 dated 27/7/2015 issued by Backward Classes Welfare Department. Govt. of W.B., the Sub Divisional Officer of a Sub- Division in a District is t h e certificate issuing authority. In Kolkata such certificate is issued by such an officer as the State Government by modification authorizes. Accordingly, the District Welfare Officer, Kolkata and Ex-officio Joint Director, BCW has been notified to act as the certificate issuing authority in respect of Kolkata covering the jurisdiction of the Kolkata Municipal Corporation.

9.0	**Reservation of seats for PwD (Persons with Disabilities)/ PC (Physically Challenged)/ PH (Physically Handicapped) candidates**
	
	Reservation will be available for candidates with **40% to 70%** disabilities of following types subject to the condition that the candidate is capable of carrying out all activities related to theory and practical work as applicable to the courses without any special concession and exemption.
	
	    A. Locomotor disability in lower limb
	    B. Locomotor disability in upper limb
	    C. Visual Impairment
	    D. Hearing impairment
	    E. Speech and language disability
	
	PwD certificates are to be issued by the any of the following authorities
	
	Officer-in-Charge/ Head of Department/ Head of the institute of Sub-Divisional Hospitals, District Hospitals, Govt. Medical Colleges run by the Govt. of West Bengal.
	
	PwD candidates are also eligible for the following benefits:
	
	a) **Reduction of application fees**: PwD candidates (as defined above) are entitled for 40% reduction in application fees.
	
	b) **Relaxation of duration of examination time:** PwD candidates (as defined

	above) are entitled for 20 minutes of extra time for each paper.
	c) **Help of scribe/writer for visually impaired candidates:** Visually impaired PwD candidates (as defined above) are entitled for the help of a scribe/writer having lesser/lower qualification than the candidate.
	d) In order to avail the above benefit(s), the candidate (or any one of his/her parent) has to apply to the Board within the last date of online application along with a copy of the Confirmation Page and the PwD certificate in original. The benefit(s) applied for may be allowed after verification by the concerned authority, whose decision will be final.
10.0	**Legal jurisdiction**: All matters pertaining to conduct of JELET–2018 shall fall within the jurisdiction of Kolkata only.
11.0	**Procedure for submission of application Form , payment of Examination Fees and downloading/printing of the Confirmation Page:**
11.1	Application for the JELET-**2018** has to be made **ONLINE** only through the web- portal **http://wbjeeb.in.** **For submitting the application the candidate need to have a unique mobile number and an email ID. All future communications will be done to the registered mobile number only**. The application procedure is interactive in nature. Detail guideline is given in **APPENDIX-5.** The steps are briefly described below.
11.2	**Filling up of Application Form** The candidate will first enter the registration details i.e. name, father's name, mother's name, date of birth, mobile number and email ID. **Be careful while entering the registration details. It cannot be changed/edited/modified under normal circumstances. Also the information must match exactly with the school admit cards, mark sheets, certificates, photo identity cards, caste/category certificates etc. which you have to produce to enter the examination hall, during counselling, during admission and during registration with the University.** a) Thereafter, the candidate has to choose password and security question/answer. b) The candidate will be then asked to submit the registration. c) An application number will be generated and SMS/email will be sent to the candidate. d) At this stage candidates may logout or continue to next step. e) Candidates have to remember password and security question/answer. If any candidate forgets the password, it can be reset only by the candidate using the 'Forgot Password' link. It is not possible by the Board to reset any candidate's password. f) It is not possible for any person/agency to change/edit/input any information without knowing the password. Hence candidates must not share their password with anybody. The Board will not be responsible for any change in the application resulting from sharing/ divulging the password. g) Any attempt by a candidate to make duplicate registration will be stopped by the

	system.
	h) Thereafter candidates are required to fill up various personal information regarding, Nationality, Income category, Address, Choice of examination zones, academic detail etc.
	i) At the end of this stage the candidate can review the entire application, make changes if necessary and submit.

11.3	**Uploading of images**
	At this stage the candidate is required to upload **scanned** images of his/her recent colour photograph and signature all in one go.

Essential features of the photograph

a) The Photograph must be recently taken so that it matches with the candidate's physical features.

b) Low quality images are not acceptable and are likely to be rejected.

c) Background of the photograph must be of very light colour.

d) The face of the candidate should occupy at least 50% of the entire space for photograph looking straight to the camera.

e) Spectacles of dark or tinted glasses are not acceptable.

f) **Copy of same photograph need to be produced for entering the examination centre, during counselling, admission, registration with the university etc**.

In case the images do not conform to the specified requirement, **it will not be possible to issue the admit card.** In which case, only the candidate will remain responsible. WBJEEB does not check the images. However, if any discrepancy comes to its notice, a SMS will be sent to the candidate's registered mobile number. The candidate then has to log in and upload corrected image. **Do not re-upload the same rejected image again.** It's not possible to make any such correction by anybody other than the candidate. Hence the Board will not entertain any request to make such corrections on behalf of the candidate.

Format, storage size and physical dimension of the images must be as under:

Image	Format	Storage size	Dimension
Photograph	JPG/JPEG	10 kB to 100 kB.	4 cm x 3 cm
Signature	JPG/JPEG	3 kB to 30 kB.	4 cm x 1.5 cm

11.4	**Payment of Examination Fees**
	After up-loading of images candidates will be directed automatically to the fee-payment step.

a) The Examination Fees can be paid by 'Net Banking'/ 'Debit Card'/ 'Credit Card'.

b) The amount of Examination Fees

   The amount of fees to be paid for appearing in the JELET-2018 is **₹500 (Rupees five hundred only)** plus the Bank's Service Charges as applicable.

d) The fee once paid is not refundable under any circumstances.

11.5	**Confirmation Page**
	On successful completion of all the above steps, candidate shall automatically be directed to the option for downloading the 'Confirmation Page' which means that the application is **complete**.
	APPLICATION IS NOT COMPLETE UNTIL THE CONFIRMATION PAGE IS GENERATED.
	The confirmation page contains information as given by the candidate. As such, the Board is in no way responsible for any mistake in it. Also the same information will be repeated in the admit card and the rank card.
	Candidate should take a Print-out of the Confirmation Page and should preserve the same carefully till the completion of admission process. **The confirmation page cannot be regenerated after completion of the declared e-counselling and admission process conducted by the Board. Hence it is the responsibility of the candidate to preserve it safely.**
	a) If any candidate looses his/her confirmation page, a duplicate can be provided by the Board, but only till 31/07/2018. In order to get a duplicate confirmation page, the candidate has to apply to the Board and pay a processing fee of Rs. 500/- by a bank draft in the name of "**West Bengal Joint Entrance Examinations Board**" payable in **Kolkata**.
11.6	**Correction of application form**
	a) Information provided in the application form once submitted cannot be changed/edited/modified under normal circumstances
	b) If any candidate intends to correct any information in his/her application, he/she needs to personally visit the Board office with all original documents **by the last date of application**. Nevertheless, the Board's decision in this regard will be final and binding for the candidate.
	c) Confirmation page, admit card, rank card etc. will be issued with the personal detail as given by the candidate. In case of any problem to the candidate during admission or thereafter due to any mistake committed by him/her, **the Board is not in a position to render any help e.g. issuing any letter of correction**. The candidate has to take corrective actions at his/her end with the institute, where he/she takes admission.
12.0	**Admit Card**
	a) Admit cards will be generated on the notified date for the student to download and take a print. Candidate has to carry a printed hard copy of the admit card to the examination centre.
	b) **Candidates must ensure that the admit card is not mutilated/ distorted/ soiled even by accident. Candidates with such mutilated/ distorted/ soiled admit cards will not be allowed to appear in the examination.**
	c) Candidates can generate duplicate admit cards only till the date of examination. Hence, candidates are advised to retain their admit cards carefully in secured place to avoid any damage to the document.
	d) If a candidate need a duplicate admit card after the examination, the same can be provided by the Board, but only till 31/07/2018. In order to get a duplicate admit card, the candidate has to apply to the Board and pay a processing fee of Rs. 500/- by a bank draft in the name of "**West Bengal Joint Entrance Examinations**

	Board" payable in **Kolkata**.
	e) WBJEEB does not verify the information provided by the candidate during on-line application. Admit cards are issued only on the basis of the information provided by the candidate. All applicants, who appear to be prima facie eligible, will be issued admit cards and will be provisionally permitted to sit for the examination.
	f) All verifications are to be done during counselling, admission, registration with the university etc. If at any stage after examination it is found on scrutiny that the applicant is otherwise ineligible, his/her candidature shall be treated as cancelled even if he/she had appeared in and secured a Merit Rank. Hence, appearing in the examination and securing a rank does not constitute a right/guarantee in favour of a candidate for his/her claim for admission.
13.0	**Allocation of examination center** During on line application, the candidate has to choose **any 2 (two)** of the following examination zones. <table><tr><th colspan="2">Examination Zones</th></tr><tr><td>Bankura</td><td>Kolkata- Central</td></tr><tr><td>Asansol</td><td>Kolkata-North</td></tr><tr><td>Durgapur</td><td>Kolkata-South</td></tr><tr><td>Burdwan</td><td>Malda</td></tr><tr><td>Coochbihar</td><td>Kharagpur</td></tr><tr><td>Siliguri</td><td>Haldia</td></tr><tr><td>Srirampur</td><td>Berhampur</td></tr><tr><td>Howrah</td><td>Kalyani</td></tr></table> Allocation of examination centre will be based on the choices given by the candidate during online application. However, discretion of the Board in allocation of examination centre shall be final. **No request for change of allocated centre will be entertained under normal circumstances.** **Any examination zone may be dropped if adequate numbers of candidates are not available.**
14.0	**Evaluation and declaration of result** a) Final result will be published in the form of Rank Cards, which will contain all relevant ranks and total score. Rank cards will be available only from the portal www.wbjeeb.in b) Candidates will be able to view and download their rank card by logging in with their password. g) Duplicate rank cards cannot be generated at any later stage after completion of e-counselling and admission conducted by the Board. Hence candidates are advised to retain their rank cards carefully in a secured place for all future purpose. h) If any candidate needs a duplicate rank card even after completion of counselling and admission conducted by the Board, the same can be provided, but only till 31/07/2018. In order to get a duplicate rank card, the candidate has to apply to

	the Board and pay a processing fee of Rs. 500/- by a bank draft in the name of "**West Bengal Joint Entrance Examinations Board**" payable in **Kolkata**
	c) Ranks cards with scores will be issued to all candidates, who appeared in the examination. But all **may not be awarded a rank and hence may not be eligible for counselling**, for which a cut off rank and/or a cut off score will be decided by the board.
15.0	**Counselling/seat allotment and admission**
	a) A separate notification with details of counseling/seat allotment and admission will be published in **www.wbjeeb.in** shortly after publication of result. Only those, eligible for counseling, will be able to participate in it.
	b) Credentials of candidates eligible for counseling and admission will be verified at **the counselling Center** on stipulated dates, details of which will be notified in due course of time.
	c) Since counseling and admission process is sequential according to rank, candidate has to appear for counselling on the specified date and time only. It is not possible to allow any different date or time for any candidate.
	d) The candidate has to appear himself/herself. No other person is allowed to appear for counselling and admission on behalf of the candidate.

PROFORMA 'a'

Residential/Domicile Certificate for candidates residing in the State of West Bengal continuously for at least last ten (10) years as on 31.12.2017

Certified that _____

Son / daughter of _____is a resident/permanent

resident of West Bengal at Village/House No. _____

Street _____

Post Office _____Police Station _____

In the District of _____ under _____

Assembly Constituency and has been living in the State of West Bengal continuously /

uninterruptedly at least for the last ten (10) years as on 31-12-2017.
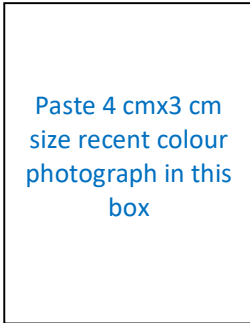
Paste 4 cmx3 cm size recent colour photograph in this box

Candidate's signature

Candidate must sign here in front of the certifying authority

(Candidate's photograph)

Signature of Certifying Authority _____

Designation with Official Seal _____

Full Name of Certifying Authority _____

Office Address _____

Office Phone No. _____ Mobile No:_____(optional)

ID No: _____(optional)

Note: Photograph is to be attested by the certifying authority.

The Certifying Authority should preserve a duplicate copy of this Certificate.

PROFORMA 'b'

Residential/Domicile Certificate for candidates not residing in the State of West Bengal but whose parent(s) is (are) permanent resident(s) of West Bengal having their permanent home address within West Bengal

Certified that _____

Father/ mother of _____(the applicant) is/ are

permanent Resident of West Bengal at Village/House No. _____

Street _____

Post Office _____Police Station _____

In the District of _____

Under _____ Assembly Constituency

Paste 4 cmx3 cm size recent colour photograph of the candidate in this box	Paste 4 cmx3 cm size recent colour photograph of father/ mother of the candidate in this box	Father's/ Mother's Signature
		Candidate's Signature
		Candidate must sign here in front of the certifying authority
(Candidate's Photograph)	**(Father's/ Mother's Photograph)**	

Signature of Certifying Authority _____

Designation with Official Seal _____

Full Name of Certifying Authority _____

Office Address _____

Office Phone No. _____ Mobile No:_____(optional)

ID No: _____(optional)

Note: Photographs are to be attested by the certifying authority.

The Certifying Authority should preserve a duplicate copy of this Certificate.

APPENDIX –3

Rules of the Examination

1. Candidates are advised to enter the examination centre 30 minutes before commencement of the test.

2. Be sure about the exact location of your examination centre and means of commuting in order to avoid any inconvenience on the day of examination.

3. No candidate will be allowed to seat for the test in any centre other than the one allotted to him/her & mentioned in the admit card.

4. Carry the following documents in order to enter the examination centre.

   a. A hard copy of admit card of JELET-2018

   b. A copy of colored photograph uploaded during online application.

5. Any photo identity card in original such as Aadhar card/ Pan card / Passport/ Voter card/ 10th standard admit card/ School/College – ID card.

6. Frisking may be carried out while entering the centre for checking prohibited objects.

7. Candidates are advised to take their seats at least 15 minutes before the test.

8. No candidate will be allowed to enter the examination hall **beyond the scheduled time of commencement of the test under any circumstances**.

9. Candidates are not allowed to carry any written or printed material, calculator, docu-pen, log table, any communication device like mobile phones etc. inside the examination hall. Any candidate found with such items will be **reported against** & his/her candidature will be summarily cancelled.

10. Question booklets and OMRs will be distributed well before commencement of the test.

11. Put your signature on the top of question booklet.

12. Read instruction given on OMR & on the cover page of question booklet very carefully.

13. Write question booklet number & roll number at the appropriate places on the OMR. If you make any mistake while doing so, do not overwrite. Request the invigilator to strike it out & rewrite the correct number and put his/her signature. Wrong entry of question booklet number & roll number may lead to rejection of the OMR if not corrected & signed by the invigilator.

14. Darken appropriate bubbles of question booklet number & Roll number.

15. Write your name in BLOCK LETTERS, name of the centre & put your signature in appropriate places on the OMR. Do not put any stray mark anywhere else; it may lead to rejection of OMR.

16. Put your signature at appropriate place in the attendance sheet.

17. Check that your Roll number, photograph, spelling of your name in the attendance sheet matches with those given in your admit card. If any correction is needed, bring it to the notice of the invigilator.

18. Question booklet seals can be opened only at the time of commencement of test and as announced by the invigilator. Check all the pages of question booklet. If there is any damage or missing page or any difficulties to read the question booklet, ask your invigilator to replace the same.

19. Maintain silence during the test. Any conversation/gesticulation or creation of disturbances will be deemed as misdemeanor. If any candidate is found adopting any unfair means, his/her candidature will be cancelled and / or he/she will be debarred either permanently or for a period for the paper as deemed fit by the Centre- in- Charge.

20. No discussion will be allowed with the invigilator regarding the question.

21. Candidates may do rough work in the space provided in the question booklet.

22. No candidate will leave his/her seat without permission of the invigilator until the test is over.

23. No candidate will leave the hall till the end of the test & all OMRs are collected & tallied by the invigilator.

24. Candidates are allowed to take his/her question booklet after the test.

25. Any candidate found to occupy a seat other than the one allotted to him/her will be **reported against** & his/her paper will be cancelled.

26. If any Examinee is found impersonating he will be **handed over to the police** & candidature of the original candidate will be cancelled outright.

<div align="right">**APPENDIX –4**</div>

Important dates

	Activity	Date
1	Start of Online form fill-up	**20/03/2018**
2	Last date of online form fill-up and payment of fees	**20/04/2018**
3	Last date of downloading confirmation page	**23/04/2018**
4	Publication of Downloadable Admit Card	**15/06/2018 (tentative)**
5	Dates of Examinations	**24/06/2018 (Sunday)**
6	Publication of Results	**2nd week of July, 2018 (tentative)**

Note: All schedules are subject to change under unavoidable circumstances.

APPENDIX – 5

Guidelines for filling up the online application form

S. N.	Description of Field	Input	Remarks
1	Candidate's Name		• Max length 46 characters • Only characters are allowed • As registered in class 12 or equivalent Examination
2.	Father's Name		• Maximum 46 characters • Only characters are allowed • As registered in class 12 or equivalent Examination. • Salutations like Late, Mr., Ms., Mrs., Dr., Prof. should not used
3.	Mother's Name		• Maximum 46 characters • Only characters are allowed • As registered in class 12 or equivalent Examination. • Salutations like Late, Mr., Ms., Mrs., Dr., Prof. should not used
4.	Date of Birth	---Select--- ▼	• DD/MM/YYYY • (See section 3.1 of Information Bulletin)
5.	Mobile no.		Mandatory
6.	Email Id		Mandatory
7.	Choose Password		Mandatory
8.	Confirm Password		Mandatory
9.	Security Question	---Select--- ▼	Mandatory. Select from dropdown list
10.	Security Answer		Mandatory

11.	Branch applied for	---Select--- ▼	1. JELET for Engg. & Tech candidates 2. JELET for Pharmacy candidates 3. JELET for B. Sc. candidates
	Personal Details		
12.	Gender	---Select--- ▼	1. Female 2. Male 3. Transgender
13.	Nationality	Auto Filled ▼	• Indian
14.	Domicile	---Select--- ▼	
15.	Home District	---Select--- ▼	
16.	Blood Group	---Select--- ▼	• A+ • B+ • O+ • AB+ • A- • B- • O- • AB-
17.	Religion	---Select--- ▼	• Hindu • Muslim • Christian • Buddhist • Sikh • Other
18.	Category	---Select--- ▼	1. General 2. SC 3. ST 4. OBC-A 5. OBC-B
19.	Person with Disability (PwD)	---Select--- ▼	• No • Yes (Formerly known as Physically Handicapped)
20.	Type of Disability	---Select--- ▼	• Locomotor disability in lower limb • Locomotor disability in upper limb • Visual Impairment • Hearing impairment • Speech and language disability

21.	Percentage of Disability		
22.	Income Category	---Select--- ▼	1. Above 10 lakhs 2. From 6.0 lakhs to below 10 lakhs 3. From 2.5 lakhs to below 6.0 lakhs 4. Below 2.5 lakhs and above BPL 5. BPL card holder
23.	Aadhaar No.		Aadhar No. (Optional)

Communication Details

24.	Complete Address		Max 50 char
25.	State	---Select--- ▼	Mandatory. Select from dropdown list
26.	District	---Select--- ▼	Mandatory. Select from dropdown list
27.	Pin Code		Mandatory

Academic Details

28.	Qualifying Examination (Dip./B.Sc.)	---Select--- ▼	Select from list as given in section 11.2i
29.	Pass Status	---Select--- ▼	• Passed • Appearing
	Percentage/CGPA at Dip/BSc level		If Passed
30.	Year of Passing/appearing Dip/BSc	---Select--- ▼	Select from drop down list
32.	Name & address of the college/ institute at Dip/BSc level		Mandatory
33.	PIN of the college/institute at Dip/BSc level		Mandatory
35.	Full name of the University registered to for Dip/BSc	---Select--- ▼	Mandatory
36.	University registration number		(Only alphabets and numbers)
37.	Year of registration		Mandatory

Choose Examination Zone

38.	1ˢᵗ Choice of Exam City:	---Select--- ▼	Mandatory. Select from dropdown list

39.	2nd Choice of Exam City:	---Select--- ▼	Mandatory. Select from dropdown list

Image Uploading
40.	At this stage the candidate is required to upload scanned images of his/her recent colour photograph and signature all in one go. For detail instruction, see **section 11.3** of the Information Bulletin.

Fee Payment
41.	At this stage, the candidate is required to pay the requisite fees. For detail instruction, see **section 11.4** of the Information Bulletin.

Confirmation Page
42.	Once the fee payment is made, the candidate will be directed to download the confirmation page. Download the confirmation page and preserve the same.