

## COLLEGE PROFILE

South Calcutta Girls' College has a special position in Kolkata heritage. It is the first college established for women in south of Kolkata in 1932 by eminent scholars and educationists like Peary Mohan Chatterjee, after whom the college library is named. It was initially a sister organization of the Beltala Girls' School and functioned as a morning college in the school premises till mid July, 1946. The College then shifted to 72 Sarat Bose Road, Kolkata-700025, where it stands now. The College celebrated its Platinum Jubilee in 2006-07.

## MISSION OF THE COLLEGE

Our College is dedicated to the all-round development of young women, helping them to face the challenges of the modern world. Besides, encouraging educational achievements, our institution also lays emphasis on fostering self-confidence and inculcating the right values so that our students can develop as responsible and aware citizens.

## NAAC ASSESSMENT

The College has been assessed by the National Assessment and Accreditation Council, Bangalore (NAAC) on 25<sup>th</sup> -26<sup>th</sup> March 2004 and was awarded Grade B. The report on Institutional Accreditation prepared by NAAC states that the Peer Team was “impressed by the notable progress of the College in transacting its vision and goals of advancement of frontiers of knowledge in the domain of higher learning”. The report also states, “There is a fine blending of teaching, learning and evaluation in this College.” In fact the Peer Team suggested that the College should strive for autonomy. Preparation is going on for next NAAC visit within 2016.

## CAMPUS LIFE

**Library:** The College has a fine library stocked with over 22,000 books and journals and a spacious reading room. It is opened from 10.30 a.m. to 5.00 p.m. (from Monday to Friday) and 10.30 a.m. to 1.30 p.m. on Saturdays. Besides the Central Library, there are Departmental Seminar Libraries which stock text and reference books, photocopies of important articles and models, question papers.

**Hostel:** South Calcutta Girls' College is the only College in the southern part of the city that offers hostel facility. It can at present accommodate 60 boarders. The hostel is efficiently run on a low cost basis and great attention is paid to the cleanliness of the premises, food, discipline and well being of the students.

**Sports:** The College does not have adequate space for outdoor games but it encourages students who have excelled at the District or State level games. An annual sports is organized in the month of December. The college has introduced KARATE training and YOGA classes for the students. A badminton court is another addition in the sphere of sports and games also.

**Clubs :** There are various interactive clubs which add to the vibrancy of the campus life. The FILM and CINE CLUB frequently organizes film screening for the students and interested viewers from the surrounding locality. The ECO CLUB has been instrumental in organizing Anti-Malaria and Abolishing the use of plastic carry bags in and around the college neighbourhood.

Two more clubs are added to the existing one, viz. Cultural Club and Quiz Club.

**Social:** The College Social, organized annually, is a platform to showcase in-house talent. The inter college fest “Bahar” organized by the Students' Union is a vibrant cultural affair that facilitates interaction and creativity among students of different colleges.

**Office:** The College office functions from 10.30 a.m. to 5.00 p.m. from Mondays to Fridays and from 10.30 a.m. to 1.30 p.m. on Saturdays. The Teacher-in-Charge / Principal is available from 3.00 p.m. To 4.00 p.m. on week days for meeting parents.

**Laboratories:** The Geography, Bio-Science (Botany, Physiology and Zoology), Psychology, Journalism and Mass Communications Labs are well equipped and students receive individual attention.

## EDUCATIONAL TOURS

The educational tours are organized from time to time by all the departments to support classroom teaching. Excursions are compulsory for the students of Botany, Zoology, Physiology and Geography departments. Besides this the Lala J.R.Das Endowment Fund supports rural visit programmes once in every two years.

## N S S

A unit of National Service Scheme has been functioning in our college since 2009. It is engaged in multifarious activities such as organizing health awareness programmes and seminars, gardening and cleaning of the college campus, intensive slum visit, road safety awareness programmes, visit to Old Age Home, competitions for slum children etc. It is a matter of great pride that our NSS unit in its year of inception has been honoured with the Award for the Best Special Camp in Kolkata. The NSS unit of our college organized several regular programmes in 2014-15 as well as in 2015-16. Besides, the NSS unit of our college also arranged special camps during last two years, where several medical awareness programmes, psychological counselling programmes, pulse-polio vaccination camp, motivation camp, plantation programmes etc were successfully performed.

## SEMINARS / WORKSHOPS / LECTURE SESSIONS

Classroom teaching is supplemented by online resources, seminars workshops and lecture sessions, where the students get the opportunity to interact among themselves and also with subject experts in their respective fields. At regular intervals, different department organize for Guest Facilities from other Universities and Colleges to grace our institution and deliver special lectures, which broaden the horizon of the students and also their exposure to different aspects of their discipline.

▲ On January 2016, the department of Bengali organized a seminar on folk-culture of Bangladesh where the Speaker was Dr. Barendu Mondal, professor of Jadavpur University, Literature and folk-culture of Bangladesh was explained vividly by Dr. Mondal along with the enchanting folk-song performed by Sri Timir Das.

▲ Department of Economics organized a one-day seminar on 'exploring post-reform Indian economy' on January 27, 2016. Prof. Asim Karmakar of Jadavpur University and Prof. Sebak Jana of Vidyasagar University were the speakers at the seminar.

▲ Department of Geography of this esteemed institution arranged an interesting seminar on "Concepts and Challenges in Astronomy", when Dr. Debiprasad Duari, Director, Birla Planetarium was the only speaker. Video - show and slides were the added attraction of the seminar. It was marked by a spontaneous participation of the students.

▲ A departmental seminar with the theme of "Bengal Revolutionaries : The Role and Contribution of Anushilon Samity in Bengal and their inter-provincial connection in India and abroad" was organized by the Department of History on January 14, 2016. Prof. Keka Dutta Roy of Prafulla Chandra College was the key speaker.

▲ Department of Journalism and Mass Communication arranged one-day seminar on "Investigative Journalism" by award winning Journalist of Scotland Charles Lavery. This programme was in collaboration with IJNM.

▲ The Department of Philosophy of this renowned institution arranged two separate seminars in January 2016. The first one titled "The Relevance of Indian Philosophy in Modern World" which was in association with the Society for Global Philosophy and Culture. The second seminar was held on January 21, 2016. The topic of the seminar was "The Limits of Intolerance in India : Past and Present." The seminar was graced by eminent scholar Dr. Purushottam Bilimoria, University of California, Berkeley, USA.

▲ Department of Political Science organized a lecture on "The Pathankot Attack : its aftermath and lessons on January 22, 2016. Dr. Binoda Kumar Misra, Director of Centre for Studies in International Relations and Development, was the chief Speaker.

▲ Department of Psychology and Education jointly arranged a one-day workshop on "Soft-skill Training in Counselling. Chief speaker was Smt. Rakhi Sengupta, Head of the Department of Muralidhar Girls' College.

▲ The Social Awareness Cell has arranged a programme with a documentary film on "Human Trafficking" followed by an interactive session on 12th May 2016.

▲ The Department of Botany and Physiology of the institution also organised a one-day seminar on "Medicinal Plants - our Silent Pharmacists" on January 26, 2016. The main speaker of the seminar was scientist Dr. S.K. Gupta of Ramakrishna Mission Asram, Narendrapur, South 24-Parganas. The thought provoking presentation of the seminar attracted students for further awareness regarding medicinal plants.

▲ South Calcutta Girls' College also organized a one-day workshop on "Interesting Mathematical Concepts for Non-mathematicians" on December 1, 2015. This programme was in collaboration with the Department of Cryptology and Security, ISI, Kolkata. The speakers were Prof. Bimal Roy, Prof. Sourav Sengupta and Prof. Goutam Kumar Paul. All the students and teachers, who participated in the workshop, enjoyed and appreciated the programme sincerely.

▲ The Enterprise Development Institute (promoted by BNCCI, Govt. of West Bengal and Govt. of India) in collaboration with South Calcutta Girls' College arranged a "Three Day Workshop" on 14, 15 and 17 December 2015 in the college campus. The objective was to train the student, so that they can conduct entrepreneurship and self-employment programmes in their near future.

UGC sponsored Cluster programmes are arranged by the college for the students participation to various environmental issues.

Students of this institution are also encouraged to participate in debate, quiz and other competitions where they have consistently performed well. On December 10, 2015, the Department of Bengali arranged inter-disciplinary extempore competition where the participation of students were remarkable. Department of History organized a quiz contest on November 16, 2015 on the topic "Independence Movement of India". Besides, the first year students of the same department participated and presented their own papers on "Bhakti Movement" on a one-day departmental seminar. In the academic session 2014-15 the college also organised Youth Parliament Quiz, Debate and extempore competition, where the participation of the students were overwhelming.

In the "All India Essay Writing Event 2015 organised by Shri Ram Chandra Mission and United Nations Information Centre for India and Bhutan (UNIC), out of 300 essays selected, one of our students from second year - Philosophy (Honours) received a Certificate in Category II(UG/PG).

### **PARENTS - TEACHERS' MEETING**

A Parents-Teachers' interaction is held during the Orientation of the students in the beginning of the Academic sessions. Along with this, a similar interaction is held after every intra-college Examination to discuss the progress of the student.

### **COUNSELLING CELL**

A Counselling Session is held once a week, in collaboration with the Psychology Department to provide help to students in distress. Moreover, to wake positive career choices, to explore the interest, goal and aspiration of the students, this counselling session is held every Wednesday in college premises from 1pm to 4pm.

### **PLACEMENT CELL**

An agreement was made and MOU was signed between South Calcutta Girls' College and George Telegraph Training Institute (a training partner of National Skill Development Corporation - NSDC, Ministry of Skill Development and Entrepreneurship, Govt. Of India) regarding **three months'** crash course on Front and Back office management and spoken English and personality development

**Tata Consultancy Service (TCS)** of Kolkata branch arranged for an interview for campus recruitment for projects in Business Process Service (BPS) division and data processing Role (non-voice). Seven students from South Calcutta Girls' College were finally selected for the job.

### **OUT - REACH PROGRAMME**

From the academic session 2013-14, the College has initiated an out-reach programme for the neighbourhood slum dwellers by keeping in mind to enrich their abilities in different fields and to make them earn while they learn. In the academic session 2014-15, the College organized a workshop on "fabric painting and its application", under the supervision of Prof. Shikha Mukherjee (Ghosh), Associate Professor of Economics. Prof. Mukherjee has also outlined the idea of making bags and mirror-works with Gujarati stitch for the session 2015-16.

Another step in the outreach programme enunciated by the college in 2016, in collaboration with the “Bustee Welfare Society”(NGO), is to involve the interested students in the adult literacy programme. The student along with a teacher spent an hour for this purpose in the adjacent bustee area.

## STUDENT SUPPORT FACILITIES

**Audio-visual Room:** The College is equipped with an audio-visual room for screening of films and Documentaries to supplement regular class room teaching

**Canteen Facility:** Canteen facility is provided for the students and staff of the college.

**Common Room:** It is furnished with indoor games accessories like Table Tennis Board, Carom Board, Chess Board etc. From 2014-15, the Common Room Committee introduced inter-department indoor games competition which commences from last week of August till November. Winners and Runners are awarded.

**Gymnasium:** It is well equipped and one female Gym-instructor is available there in college hours.

**Banking facilities:** A branch of HDFC Bank is located within the college premises for easy financial transactions.

**Students' Health Home:** The College is concerned about Students' Health. Every student is enrolled on payment of annual subscription of Rs.10 only. Free medical facilities are offered by the “Health Home”.

**Students' Aid Fund:** The College provides half / full free studentship to needy and meritorious students. There is also provision for book grants to such students. Along with this, the West Bengal Govt. sponsored Kanyasree Prakalpa and West Bengal Minorities Development and Finance Corporation (WBMDFC) have also been active to grant scholarships to needy students.

**Students' Union:** Every student is a member of the Students' Union( an elected body by the students) which organizes various activities from time to time and takes part in College management.

**Cheap Store:** A cheap store within the college premises, stocks University text books, question papers, stationery and other accessories are available to meet student requirements.

**Travel Concession:** Travel concessions are available to students for travel by air, train or bus within India.

**Grievance Redressal Cell:** Monitored by senior members of the academic staff, the cell deals with problems faced by students. Students are free to write about their grievances without revealing their identities.

**Alumnae Association:** The Alumnae Association of South Calcutta Girls' College named PRAYAS has taken keen interest in the welfare of the College and its development. It ensures a steady interaction between bonafide and ex- students.

**CCTV & Wi-fi Zone :** The College is equipped with CCTV facilities to ensure the security of the students.

**Vocational Training Course :** Tailoring and Beautician courses are running in the college successfully.

## NETAJI SUBHAS OPEN UNIVERSITY

We have a study centre of Netaji Subhas Open University. The NSOU conducts open and distance learning programmes for those who are unable to attend regular classes. The Study Centre offers the following courses:-

1. **BDP(Bachelor's Degree Programme) in**
  - a) Bengali, English, History (all the courses at the Honours level)
  - b) B.COM( Bachelor of Commerce): Integrated Course.
2. **BLIS ( Bachelor of Library Science)**
3. **P.G. Courses:-**
  - Arts - Bengali, English, History, Library Science, Public Administration.
  - Science - Mathematics
  - Commerce
4. **PGDJMC - Post Graduate Diploma in Public Relations and Advertising.**
5. **PGDPR & AD - Post Graduate Diploma in Public Relations and Advertising.**

**STUDENTS ARE TO NOTE THAT: RAGGING IS TOTALLY BANNED. RAGGING MEANS THE FOLLOWING: ANY CONDUCT, WRITTEN OR SPOKEN, OR ANY ACT IN THE NATURE OF TEASING, TREATING OR HANDLING WITH RUDENESS ANY OTHER STUDENT; ROWDY OR INDISCIPLINED ACTIVITY CAUSING ANNOYANCE, HARDSHIP, PSYCHOLOGICAL HARM OR FEAR IN A FRESHER; ASKING STUDENTS TO DO ANY ACT WHICH WILL CAUSE OR GENERATE A SENSE OF SHAME OR EMBARRASSMENT OR HAVE ADVERSE PHYSICAL OR PSYCHOLOGICAL EFFECT. ANYONE FOUND GUILTY OF RAGGING AND / OR ABETTING RAGGING IS LIABLE TO BE PUNISHED. THE ANTI RAGGING COMMITTEE WILL DETERMINE THE NATURE OF GRAVITY OF THE OFFENCE. POSSIBLE PUNISHMENTS CAN RANGE FROM SUSPENSION FROM CLASSES TO RUSTICATION.**

The ANNUAL PRIZE DISTRIBUTION CEREMONY is held in the month of September. The following prizes and some institutional prizes are awarded to the students for their achievements in the University examinations.

### PRIZES

Ranu Banerjee Memorial Prize	Sarajubala Memorial Prize
Mukti Biswas Memorial Prize	Mukti Biswas Endowment Prize
Sova Rani Kanjilal Memorial Prize	D.P. Banerjee Memorial Prize
Kana Bhattarjee Memorial Prize	Reba Das Memorial Prize.
Bani Mitra Memorial Prize	Chuni Chowdhury Memorial Prize
Shefali Basu Memorial Prize	Pralay Sen Memorial Prize

### MEMORIAL LECTURES

Mridula Nag Memorial Lecture	Bijan Krishna Mukherjee Memorial Lecture
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## GOVERNING BODY OF THE COLLEGE

Sri Subrata Mukherjee	President, Honourable Minister, Govt. of West Bengal
Prof. Madhumita Chakrabarti	Teacher-in-Charge and Secretary
Dr. Sib Ranjan Chattopadhyay	Nominee, Government of West Bengal
Prof Maitryee Bhattacharjee	Nominee, University of Calcutta
Dr. Ujjal Roy	Nominee, University of Calcutta
Sri Sukdeb Chakrabarty	Councillor, Kolkata Municipal Corporation
Dr. Mouri Majumder	Representative, Teachers' Council
Dr. Tanuja Basu Roy	Representative, Teachers' Council
Prof. Satabdi Das	Representative, Teachers' Council
Dr. Mohor Chakrabarty	Representative, Teachers' Council
Sri Bablu Malakar	Representative, Non Teaching Staff
Sri Avishek Halder	Representative, Non Teaching Staff
Ms. Nazneen Sultana	Representative, Students' Union

**Teacher-in-Charge and Secretary : Prof. Madhumita Chakrabarti  
Bursar : Dr. Nilina Ghose**

## **TEACHING FACULTY**

### **Department of Bengali**

Smt. Madhumita Chakrabarti, M.A.	Associate Prof. in Bengali
Dr. Ruchira Sengupta, M.A., Ph.D.	Associate Prof. in Bengali
Dr. Mouri Majumder, M.A., B.Ed., Ph.D.	Assistant Prof. in Bengali
Md. Sarwar Shaheen Mollah, M.A.	Guest Teacher

### **Department of Botany**

Sri. Ahinsuk Barua, M.Sc., B.Ed., M.A.(Education)	Assistant Prof. in Botany
Sri. Mrinal Kanti Bhunia, M.Sc., B.Ed.	GLI, Selection Grade
Dr. Salma Ghosh, M.Sc., Ph.D.	Contractual Whole Time Teacher
Dr. Malabika Roy, M.Sc., Ph.D.	Contractual Whole Time Teacher
Smt. Rupa Mitra, M.Sc., B.Ed.	Part Time Teacher

### **Department of Economics**

Smt. Shikha Mukherjee(Ghosh), M.A.	Associate Prof. in Economics
Dr. Tanima Niyogi Sinha Roy, M.Sc., M.Phil., Ph.D.	Associate Prof. in Economics
Smt. Sanchita Dey, M.A.	Guest Teacher

### **Department of Education**

Dr. Runa Biswas, M.A., B.Ed., M.Phil., Ph.D.	Associate Prof. in Education (on lien)
Smt. Kuntala Chakraborty, M.A. B.Ed.	Part Time Teacher
Smt. Ranu Roy, M.A.	Guest Teacher
Smt. Tania Talukdar, M.A.	Guest Teacher
Sri Jyotirmoy Chowdhury, M.A.	Guest Teacher

### **Department of English**

Smt. Ipshita Sengupta, M.A. M.Phil.	Assistant Prof. in English (on lien)
Sri. Sayan Aich Bhowmik, M.A.	Contractual Whole Time Teacher
Smt. Debalina Hazra, M.A. M.Phil.	Guest Teacher
Smt. Somrita Misra, M.A. M.Phil.	Guest Teacher

### **Department of Environmental Studies**

Sri. Mrinal Kanti Bhunia, M.Sc., B.Ed.	GLI
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### **Department of Geography**

Smt. Sanjukta Chatterjee, M.Sc. B.Ed.	Associate Prof. in Geography
Smt. Chandana Chatterjee, M.Sc., B.Ed.	Associate Prof. in Geography
Smt. Susmita Mondal, M.Sc., B.Ed.	Assistant Prof. in Geography
Smt. Bichitra Mitra, M.Sc.	Part Time Teacher
Sri. Sumit Kumar Mukherjee, M.Sc., B.Ed.	Guest Teacher

### **Department of History**

Smt. Nayna Sharma Mukherjee, M.A., M.Phil.	Associate Prof. in History
Sri. Ghanteswar Halder, M.A. B.Ed.	Assistant Prof. in History
Dr. Bhawna Rai, M.A., Ph.D.	Assistant Prof. in History
Smt. Sujata Chakraborty, M.A., B.Ed.	Part Time Teacher

## Department of Mathematics

Sri Tapas Halder, M.Sc.

Guest Teacher

## Department of Journalism and Mass Communication

Dr. Tanuja Basu Roy, M.A., Ph.D.

Assistant Prof. in Journalism & Mass Communication

Smt. Tina Bose, M.A.

Contractual Whole Time Teacher

Smt. Amrita Deb, M.A.

Part-time Teacher

Smt. Swati Bose, B.A., PGDJMC, ADCA, 'O' Level

Computer Lab Assistant

## Department of Philosophy

Dr. Nilina Ghose, M.A., M.Phil., Ph.D.

Associate Prof. in Philosophy

Dr. Syeda Firdowsi Khatun, M.A., Ph.D.

Associate Prof. in Philosophy

Dr. Patrelekha Mitra, M.A., Ph.D.

Associate Prof. in Philosophy

Dr. Rehana Khatun, M.A., B.Ed., M.Phil., Ph.D.

Associate Prof. in Philosophy

## Department of Physiology

Dr. Banibrata Das, M.Sc., B.Ed., Ph.D.

Assistant Prof. in Physiology

Smt. Srijita Kundu, M.Sc.

Guest Lecturer

## Department of Political Science

Sri. Prabir Kumar Chakraborty, M.A., LL.B.

Associate Prof. in Political Science.

Smt. Satabdi Das, M.A.

Assistant Prof. in Political Science.

Dr. Mohor Chakraborty, M.A., M.Phil., Ph.D.

Assistant Prof. in Political Science

Smt. Lakshmi Sarkar, M.A., LL.B.

Part Time Teacher

## Department of Psychology

Smt. Debanjali Pal Chowdhury, M.A.

Contractual Whole Time Teacher

Smt. Debangana Chakraborty, M.A.

Part Time teacher

Smt. Vidisha Roy, M.A.

Guest Teacher

## Department of Sanskrit

Dr. Sakti Roy Chowdhury, M.A., M.Phil., Ph.D.

Associate Prof. in Sanskrit

Smt. Sanghamitra Biswas, M.A., M.Phil.

Associate Prof. in Sanskrit

Smt. Priyanka Dalal, M.A., M.Mhil.

Contractual Whole Time Teacher

## Department of Sociology

Sri Pratap Kumar Gharai, M.A., M.Phil.

Guest Teacher

Smt. Ipshita Chakraborty, M.A., M.Phil.

Guest Teacher

Smt. Pradipta Saha, M.A.

Guest Teacher

Smt. Debarati Chakraborty, M.A.

Guest Teacher

Smt. Tithi Dutta, M.A.

Guest Teacher

## Department of Zoology

Smt. Madhumita Roy, M.Sc.

Assistant Prof. in Zoology (on lien)

Dr. Rajasree Chakraborty, M.Sc., M.Phil., Ph.D.

Contractual Whole time Teacher

Dr. Sudipta Ghosal, M.Sc., Ph.D.

Part Time Teacher

Smt. Sudeshna Chakraborty, M.Sc., M.Phil.

Guest Teacher

Smt. Pubali Mitra

Guest Teacher

Smt. Tiyasha Nandy

Guest Teacher

## COLLEGE OFFICE STAFF

Sl.	Post	Name
1	Head Clerk	Sri Pabitra Kumar Dey
2	Accountant	Sri Pravat Kumar Dey
3	Cashier	Vacant
4	Typist	Rita Sen Chowdhury
5	Clerk	Bablu Malakar
6	Clerk	Abhishek Mazumder
7	Clerk	Anindita Banerjee
8	Guard	Sri Babulal Yadav
9	Guard	Sri Manoj Kumar Singh
10	Guard	Sri Prafulla Das
11	Bearer	Sri Ganesh Chandra Singha
12	Clerk (Casual)	Raghunath Pal
13	Bearer (Casual)	Smt. Rama Patitundi
14	Bearer (Casual)	Mallika Sarkhel
15	Sweeper (Casual)	Gayatri Hela
16	Sweeper (Casual)	Chandan Hela

## COLLEGE LIBRARY STAFF

Sl.#	Post	Name
1	Librarian (Sr. Scale)	Smt. Anuja Basu
2	Library Clerk (Casual)	Sri Souvik Mukherjee
3	Library Bearer	Sri Santanu Mukherjee

## COLLEGE LABORATORY STAFF

Sl.#	Designation	Name
1	Skilled Lab Attendant	Sri Nakul Ch. Sarkar
2	Lab Attendant (Botany Dept.)	Sri Mithun Bandyopadhyay
3	Lab Attendant (Zoology Dept.)	Sri Abhishek Halder
4	Lab Attendant (Geography Dept.)	Sri Rabindranath Mondal
5	Lab Attendant (Psychology Dept.)	Imran Hasan Mollah
6	Lab Attendant (Physiology Dept.)	Sri. Asim Kisku

## COLLEGE GYMNASIUM STAFF

Sl.#	Designation	Name
1	Gym Trainer	Rama Halder



## COURSE OF STUDY

The College is affiliated to the University of Calcutta and offers B.A. And B.Sc. three year Honours and General courses. Examination pattern and marks distribution in the 1+1+1 system for B.A./B.Sc. (Honours/General) courses of studies effective for academic session 2014-15 :

### OUTLINE OF B.A./B.Sc. COURSE

#### Marks distribution under (1+1+1) Examination System

<b>Honours Course</b>		
<b>Part I (to be held in June at the end of 1st year)</b>		
(a) Two Honours Papers of 100 marks each	2X100	= 200
(b) Two Elective Subjects (of 100 marks each)	2X100	= 200
(c) Compulsory English		= 50
(d) Modern Indian Language (MIL - Bengali/ Alternative English)		= 50
<b>Part II (to be held in May at the end of second year)</b>		
(a) Two Honours Papers (of 100 marks each)	2X100	= 200
(b) Two Elective Subjects (with two papers of 100 marks in each)	2X2X100	= 400
<b>Part III (to be held in April at the end of third year)</b>		
(a) Four Honours Papers (of 100 marks each)	4X100	= 400
(b) Environmental Studies (from 2012 for the first time)		= 100
<b>TOTAL MARKS</b>		<b>= 1600</b>
<b>General Course</b>		
<b>Part I (to be held in June at the end of 1st year)</b>		
(a) Elective Subjects (three in number of 100 marks each)	3X100	= 300
(b) Compulsory English		= 50
(c) Modern Indian Language (MIL - Bengali/ Alternative English)		= 50
<b>Part II (to be held in May at the end of second year)</b>		
(b) Three Elective Subjects (with two papers of 100 marks in each)	3X2X100	= 600
<b>Part III (to be held in April at the end of third year)</b>		
(a) Elective Subjects (three with one paper of 100 marks each)	3X100	= 300
(b) Environmental Studies (from 2012 for the first time)		= 100
<b>TOTAL MARKS</b>		<b>= 1400</b>

### ADMISSION CRITERIA FOR B.A./B.Sc. (HONOURS) COURSES

Admission will be conducted as per new rules and regulations of 2014 of the University of Calcutta and admission criteria will also be as per University criteria.

DIRECTION OF THE UNIVERSITY OF CALCUTTA FOR ADMISSION IN ANY SUBJECT WITH HONOURS :

#### For "General Caste" Candidates

At least 50% marks in aggregate in H.S. or equivalent examination with at least 45% marks in the related subject/ subject opted for Honours course.

OR

At least 55% marks in the related subject/ subject opted for Honours course

**For “SC/ST” Candidates**

40% marks in aggregate or 40% marks in subject or related subject in H.S. or equivalent examination along with SC or ST certificate in the name of the candidate is required. OBC candidates are required to fulfill University criteria as is fixed for them.

<b>Honours Subjects</b>	<b>Any two of the General subjects to be taken with the Honours subject.</b>
<b>Bengali</b>	<b>Education, Sanskrit, Journalism &amp; Mass Com. / Philosophy</b>
<b>Botany</b>	<b>Physiology, Zoology</b>
<b>Economics</b>	<b>Mathematics (Compulsory)*, Political Science / Education</b>
<b>Education</b>	<b>Sociology, Philosophy / Psychology</b>
<b>English</b>	<b>History, Sociology, Journalism &amp; Mass Communication</b>
<b>Geography</b>	<b>Economics, Political Science, Sociology</b>
<b>History</b>	<b>Journalism &amp; Mass Com., Political Science, Sociology</b>
<b>Journalism &amp; Mass Communication</b>	<b>Bengali / English, Political Science / Economics / Sociology</b>
<b>Philosophy</b>	<b>Bengali, Education, Sanskrit / Sociology</b>
<b>Political Science</b>	<b>Journalism &amp; Mass Com., Sociology, History</b>
<b>Sanskrit</b>	<b>History, Philosophy, Bengali</b>
<b>Sociology</b>	<b>History, Political Science, English</b>
<b>Zoology</b>	<b>Botany, Physiology</b>

\* *Mathematics is a compulsory subject to be taken up with Economics Honours Course.*

Special intimation for Geography (General/Honours) and Bio Science (General/Honours) students:

Students opting for Geography (General/Honours), Botany (General/Honours) and Zoology (General/Honours) have to give a written undertaking to the Principal, stating that they are prepared to participate in field excursion anywhere in India, supported by a fitness certificate from a medical practitioner. Attendance in field trips is compulsory as a partial of fulfilment of the syllabi of the University of Calcutta.

**B.A./B.Sc. GENERAL COURSES**

<b>Duration</b>	3 years
<b>Compulsory Subjects</b>	English and Modern Indian Language (i.e., Bengali/Alternative English)
<b>Elective Subjects (any three)</b>	Bengali, English, Geography, Education, Political Science, Philosophy, History, Sanskrit, Economics, Journalism & Mass Communication, Botany, Zoology, Physiology, Mathematics, Psychology, Sociology.
<b>Available Combinations of Elective Subjects</b>	1. History, Political Science, Education 2. History, Political Science, Journalism & Mass Communication 3. Philosophy, Education, Bengali/English, Sanskrit 4. Philosophy, Education, History 5. Psychology, Bengali/English, Sanskrit/Sociology 6. Sociology, Psychology, Political Science 7. Economics, Geography, Sociology 8. Economics, Geography, Political Science 9. Geography, Sociology, Political Science 10. Economics, Journalism & Mass Communication, Political Science 11. Botany, Zoology, Physiology

• *Every applicant will have to pass in English having full marks not less than 100.*

## DISTRIBUTION OF SEATS FOR HONOURS COURSES

Stream	Honours Subjects	Candidate Capacity (General)	Candidate Capacity (SC)	Candidate Capacity (ST)	Candidate Capacity OBC- A	Candidate Capacity OBC-B	PH	Quotas	Candidate Capacity
B.A. (Hons)	Bengali	44	15	05	03	02			69
	English	29	10	02	03	03			47
	Education	26	09	02	03	02			42
	History	44	15	05	03	02			69
	Journalism & Mass Communication	26	09	02	03	02			42
	Philosophy	44	13	04	02	01			64
	Political Science	44	15	05	03	02			69
	Sanskrit	26	09	02	03	02			42
	Sociology	18	06	01	02	01			28
	B.Sc. (Hons.)	Botany	18	06	01	02	01		
Economics		8	04	01	02	01			16
Geography		26	09	02	03	02			42
Zoology		18	06	01	02	01			28

The above list is a Department -wise break-up of the candidate capacity for the admission process for the Academic Year 2016-17.

### SCHEDULE OF FEES

Tuition Fees as well as incidental charges must be paid in advance twice in a year. Fees must be deposited at HDFC Bank, South Calcutta Girls' College extension counter, Kolkata - 700 025 on weekdays between 10 am and 5 pm. A student has to clear all dues to college before she is allowed to appear at any examination.

				(Rupees)	
1.	Cost of Form & Prospectus			250/-	
2.	Admission Fee			500/- per annum	
3.	Session Charge			800/- per annum	
4.	Registration Fee			100/- per annum	
5.	Migration Fee			100/- per annum	
6.	Examination Fee			400/- per annum	
7.	Development and Building Fee			1000/- per annum	
8.	Library Fee	General		175/- per annum	
		Honours		300/- per annum	
9.	Maintenance Fee			600/- per annum	
10.	Electric Charges			500/- per annum	
11.	Laboratory Practical Fees	General		600/- per annum	
		Geography	Honours (1st & 2nd year)	2000/- per annum	
			Illrd year course	2100/- per annum	
		Botany	General		1500/- per annum
			Honours		2500/- per annum
		Physiology	General		1500/- per annum
		Zoology	General		1500/- per annum
			Honours		2500/- per annum
		Psychology	General		1200/- per annum
			Education		Illrd year Honours
	Journalism & Mass Communication	General		1500/- per annum	
		Honours (1st & 2nd year)		2100/- per annum	
			Illrd year General	800/- per annum	
12.	Laboratory Caution Fee	General		400/- per subject/p.a	
		Honours		500/- per subject/p.a.	
13.	Tuition Fee (General)	B.A.		50/- per month	
		B.Sc.		85/- per month	
14.	Tuition Fee (Honours)	B.A.		75/- per month	
		B.Sc.		110/- per month	
15.	Seminar/Workshop			100/- per annum	
16.	Identity Card Fee			30/- per card	
17.	Transfer Fee			100/-	
18.	Calcutta University Sports Fee			60/- per annum	
19.	Sports and Gymnasium Fee			200/- per annum	
20.	Student Activities			100/- per annum	
21.	NAAC Fee			300/- per annum	

***N.B. Processing Fee for issue of Character Certificate Rs.10/-, Calcutta University Degree Certificate Rs.30/- (after one year). FEES ONCE PAID WILL NOT BE REFUNDED***

## HOSTEL CHARGES (60 SEATS)

(Rupees)

Cost of Admission Form	50/-
Admission Fee	1500/- (at a time)
Session Charge	500/- per annum
Establishment Charge and Seat Rent	3000/- per annum
Caution Money (Refundable)	500/- per annum
Electricity Charges	2000/- per annum
Maintenance Fee	1500/- per annum
Food Charge	2500/- per month (11 months to be paid either at a time or in two instalments)
Development Fee	1200/- per annum

*N . B . There is no food charge for the month of October .*

Hostel Charges are payable at the time of admission. Only food charges may be paid in two instalments of Rs. 13,750/- each. First instalment to be paid at the time of admission and the second instalment within the month of January every year. Once admitted, only the caution money will be refunded.

## PROCEDURE OF ADMISSION TO DEGREE COURSE

### Distribution of forms :

Forms are distributed immediately after the publication of results of Higher Secondary or equivalent examinations. **Forms will be provided strictly as per University of Calcutta rules.**

## DOCUMENTS REQUIRED

- For obtaining admission form :  
Original Mark-Sheet of the last public examination (returnable)
- To be attached with the completed forms :
  - a) One attested photocopy of the Mark-Sheet of the last public examination.
  - b) One attested photocopy of the Admit Card (of Madhyamik) or any document testifying date of birth.
  - c) One copy of recent stamp-size passport photograph.
  - d) Attested copy of SC/ST certificate of the student.
- Documents required during admission :
  - a) Original Mark-Sheet (returnable).
  - b) Original document testifying date of birth (returnable).
  - c) Original Migration Certificate in case of migrating students only (non-returnable).
- One Stamp-size Photograph for Identity Card.  
SC/ST certificate of the student for verification (returnable).

## EXAMINATION

### ELIGIBILITY FOR APPEARING IN THE EXAMINATION OF CALCUTTA UNIVERSITY :

Application forms for Final Examination of Calcutta University will be forwarded only on fulfilling the following conditions :

- a) Satisfactory performance in College Tests.
- b) Required percentage of attendance in the Theoretical/Practical Classes (where applicable) in each of the subjects in which she intends to appear
- c) **Appearing in the College Examination is mandatory for every student, failing which she may not be promoted to the higher class or she may be disallowed from appearing in the University Examination. Medical Certificate showing the cause of absence will not be sufficient for promoting any student or allowing her for the University Examination. The decision of Teachers' Council in matters of promotion is final.**

The students are advised to fulfill the above conditions to make themselves eligible to appear at the examination, failing which their applications will not be forwarded to the Calcutta University. A candidate for whom the Migration is required must submit the Migration Certificate in original within one month of admission to this College. Otherwise her Registration form cannot be forwarded to Calcutta University, in which case the College will not be responsible if the University refuses to issue Admit Card to her for the Final Examination. Attendance in field work for Geography Honours/General, Zoology Honours/General, Botany Honours/General and Physiology General is compulsory. Students have to secure a Clearance Certificate from Geography/Botany/Zoology and Physiology Departments on satisfactory completion of field report.

### GENERAL INFORMATION

**College Timing :** Classes are held from 10.30 am to 5 pm, Monday to Saturday.

#### Discipline :

Admission of the student implies an undertaking on the part of the student and their guardians to respect the rules and discipline of the College. Courteous behaviour is what we expect from all and render to all. The College reserves the right to issue Transfer Certificates in case of breach of discipline.

#### Rules :

- i) The students must be punctual and regular in attending classes.
- ii) Students must consult the College Notice Board everyday and comply, failing which the College will not be responsible for any inconvenience faced by them.
- iii) Students must wear the Identity Card issued by the College everyday on the college premises.
- iv) Attendance in regular classes and tutorials is compulsory for the students.
- v) Disciplinary action will be taken against any student using unfair means during examination.
- vi) Students must attend all extra-curricular activities organized by the Institution.
- vii) The tuition fees must be paid through the bank, twice a year, (at the time of admission and in the month of January). Delay in payment of tuition fees will lead to a fine of Rs. 5/- per month.
- viii) ***Students must take their mark-sheets, registration certificates within one month of the issue of notice by the office, failing which the college will not be responsible for the above-mentioned Documents.***

#### Withdrawal

Caution money (Laboratory/Hostel) will be refunded after the completion of the Degree Course within one year from the date of publication of the results. Failure to claim the caution money deposits within the stipulated period will lead to forfeiture of the said deposit.

## ATTENDANCE

Without prior information if any student remains absent for 30 consecutive days then her admission will be treated as CANCELLED.

Minimum Percentage of attendance required by a Student in the Degree Course is 75% of the lectures delivered including tutorials and practical classes in accordance with the regulations of the Calcutta University.

A student attending less than 75% but more than 60% of the lectures delivered will be declared as a NON-COLLEGIATE Student as per Calcutta University regulations. A student attending less than 60% of the lectures delivered in any subject will be declared DISCOLLEGIATE and will not be allowed to sit for final examination conducted by the Calcutta University.

Regular scrutiny of students' attendance will be held and names of students having poor percentage will be displayed on the notice board in the months of November and February. Overall performance and attendance of students will be discussed with parents twice a year (November and February).

Should a student be absent for more than three consecutive days, she must submit a leave application from her guardian to the concerned Head of the Department. In case of prolonged medical leave, a medical certificate from a registered practitioner must be produced.

## RULES OF THE LIBRARY

- On payment of the Library Deposit and on production of Identity Card, each student will be provided with a Borrower's Card/Cards (against which books will be issued). *Library Cards are non-transferable.*
- Loss of this Card must be reported immediately to the Librarian and a fresh card will be issued on payment of Rs.5/-.
- Honours students may borrow four books at a time and General course students may borrow two books only. Books must be returned within 15 days from the date of issue.
- If the books are returned after the due date, borrowing facility will be temporarily withdrawn and a fine will be charged.
- Any book lost, damaged or defaced must be replaced by the borrower. Till the damage is made good, the borrower will have no right to use the Library.
- Students must renew their library cards after they are promoted to second year and take fresh admission in the third year.
- Students seeking transfer and students appearing in Part I, Part II and Part III Examination must obtain a Clearance Certificate from the Librarian before a Certificate or Admit Card is issued.
- **Each student must attend the library and either read or do other library-works on their subjects as per College Routine.**

## LIBRARY SERVICES

Reading Room  
Catalogue Card Index  
e-books and e-journals  
Reference Service  
Career Guidance Cell

Home Issue  
Computer Book Search  
Internet Browsing  
New Arrival Display  
Question Delivery

Book Bank Facility

### Identity Card

Identity Card will be issued to the student by the office after admission. Loss of this Card should be immediately reported to the office. A fine of Rs.20/- will be charged for issuing a new Identity Card.