



UNIVERSITY OF CALCUTTA

Notification No. CSR/ 08 /18

It is notified for information of all concerned that the Syndicate in its meeting held on 28.05.2018 (vide Item No.10) approved the Admission and Examination Regulations for the four year (eight semester) in Bachelor of Fine-Arts (B.F.A.) course of study under CBCS under this University, as laid down in the accompanying pamphlet.

The above shall be effective from the academic session 2018-2019.

SENATE HOUSE
KOLKATA-700073
The 30th May, 2018

Paul
30/5/18
(Dr. Santanu Paul)

Deputy Registrar

Comprehensive & Uniform Regulations for Four - Year (Eight Semesters) B.F.A. Degree of Course of Studies attached to the UG Faculty of Fine Arts, and Home Since, University of Calcutta.

1. NUMBER OF EXAMINATIONS

Each course of study namely BACHELOR OF FINE ART shall consist of EIGHT examinations namely:

- SEMESTER-I To be held at the end of the six months of first year course of study,
- SEMESTER-II To be held at the end of the First year course of study,
- SEMESTER-III To be held at the end of the first six months of Second year course of study,
- SEMESTER-IV To be held at the end of second year course of study,
- SEMESTER-V To be held at the end of the six months of Third year course of study,
- SEMESTER-VI, To be held at the end of the Third year course of study,
- SEMESTER-VI I To be held at the end of the first six months of Forth year course of study,
- SEMESTER-VIII To be held at the end of Fourth year course of study,

2. Qualifications of Admission criteria

The minimum qualification for admission to the CBCS (Eight semester system) of the Four years Honours Bachelor Degree in Fine Art in the specializations- Painting, Painting (Indian Style), Sculpture, Applied Art/Graphic Design, Textile Design, Ceramic Art and Pottery, Design Wood and Leather shall be completed Higher Secondary or equivalent .The College may decide to hold Practical / Viva – voce / Theory or Practical, Viva – voce and Theory test for admitting students to the above course if necessary.

Age limitation- 23 Years.

3 Maximum permissible time for Completing the entire course

Students have to clear the entire course within 6 years from the year of first admission

4 Intake of students : Total – 100 (Stream wise distribution would be as follows)

Painting-	20
Painting (Indian Style) –	10
Modelling and Sculpture -	10
Graphic Design/ Applied Art -	20
Ceramic & pottery -	10
Textile Design -	16
Design wood & Leather –	14

5. Fees Structure

Fees are payable as per instruction of the University of Calcutta. Other session charge as affixed by the Higher Education Department, Govt. of West Bengal.

6. Examiner

Paper setters, moderators, examiners, scrutineers for each paper will be appointed on the recommendations of the Board of Under Graduate studies in the concerned subject.

- a) Scripts of the end semester as that is second , fourth, sixth, eighth will be examined by External examiner(s) for all the theory and practical papers .
- b) The practical examination shall be conducted jointly by a set of examiners, (At **least one External and one Internal Examiner**).
- C) Internal Assessment, Project Paper (theory and practical papers) in **first,third, fifth and seventh** will be examined by multiple internal examiners.

b) Eligibility of examiners.

Eligibility of examiners- College Teachers of any UGC affiliated Art institutions/ Eminent Artist (Five Years Diploma GCAC or MFA/MVA from recognized university)/ subject expert – minimum 10 years experience from reputed company / Ad Agency (I.E.N.S.)/ Textile industry/ Ceramic Industry/ Interior Design agency. In case of Examination in History of Art, Eligibility Criteria will be the Doctoral Degree or Scholarly activities in post- Masters level relevant subject or minimum 3 years teaching experience in any college or university in the field of Art Theories.

c) Examination timing

100 Marks 4 hours for theory
65 Marks 3 hours for theory
50 Marks 2 hours for theory

7. Attendance / Absence

A student will be permitted to sit for the examination at each semester as a regular candidate if he/she attained 75% of the total classes in the same.

A students having percentage below 75%, but above 60%, will have to apply for condonation to the vice-chancellor, University Calcutta after paying the condonation fee for non-collegiate as per regulation of the university.

Students having percentage below 60% will be declared as dis-collegiate students. Failure to fill up the examination form shall be considered as missing a chance and such candidates who have not filled up the examination form shall have to appear at the same semester examination.

A candidate who has filled up the examination form but remains absent in the entire examination or more than two courses will be considered to have a lost chance and shall be required to re-appear at the same semester examination.

A candidate remaining absent in one or two papers/courses but clearing the other papers/courses shall be considered to have failed in those papers/courses in which he remains absent and shall be eligible to clear those as stated in regulation 17

8. Criteria for Re-Appearing at Supplementary Examination

Supplementary examination will be applicable only in theoretical paper. A candidate, having failed in the theoretical paper, may be eligible to appear at the Supplementary examination. He however can appear at the subsequent semester examination.

Candidate who failed in one (i.e. theoretical paper) of two papers (i.e. theoretical and practical both papers) can clear the paper in two consecutive chances (excluding the main subject) along with higher semester Examination. If the candidate is unable to clear the same within two consecutive chances, he/she shall be dropped from the concerned courses.

Candidates failing in or absent in both the theoretical and practical papers in a lower semester will have to clear the same within two supplementary examinations.

Candidates failing to appear in a supplementary examination twice will have to take permission from the concerned Faculty Secretary through the Head of the institution to appear in the subsequent semester.

9. Ranking

Any Candidate unable to clear each part of all the semester Examinations (Semester-I, II, III, IV, V, VI, VII, VIII) in one chance shall not be entitled to any position in order of merit. To be eligible for award of rank in order of merit, a candidate must pass the semester examinations at first chance as a regular.

10. Readmission criteria

If a student is dropped from the respective course of study because of his failure to clear a particular semester course within 2 years, he may apply for readmission in the same course of study in the 1st semester of the next academic session along with the fresh applicants. Age limitation criteria as stated in regulation 2.

11. Consolidated mark sheet

After passing all the semesters a candidate may apply for a consolidated mark sheet to the controller of Examinations upon payments of such fees as prescribed by the university.

For a regular student who has cleared all the semester in normal course the date of publication of final result shall be the date of publication of result of the fourth semester.

The final date of publication of result for students clearing previous semester(s) subsequent to their clearing 8th semester Examination will be **date of publication of the last result clearing all papers.**

12. GRADE POINT CALCULATION

Examiners shall forward assessment in respect of every student to the Controller of Examinations for tabulation of results. A 7-point Grade System shall be followed for the purpose details of which are laid down hereunder:

Percentage of Marks	Grade	Numerical Grade Points	Remarks
80-100	O	5.00-6.00	Outstanding
70-79	A+	4.50-4.99	Excellent
60-69	A	4.00-4.49	Very Good
55-59	B+	3.75-3.99	Good
50-54	B	3.50-3.74	Fair
40-49	C	3.00-3.49	Satisfactory
0-39	F	**	Fail

- In case Percentage value of marks involves decimal figures, candidates shall be awarded the next higher integer value if the decimal portion (round off up to two decimal places) exceeds 0.5.
- Numerical Grade Point shall not be calculated in respect of failed paper.

The multiplicative factors shall be 0.05 for all grades for calculating Numerical Grade Point:

Example 1:

If a student scores 52% marks in a particular module, his/her Grade Point for the module will be $(3.00 + 0.05 \times 12) = 3.60$. More generally, if the student secures P% marks, where $P > 40$ his/her Grade point will be $[3.00 + \{(P-40) \times 0.05\}]$.

The Semester Grade Point average (SGPA) will be just the weighted average of the Grade Points obtained in all the modules of the given semester. If the Numerical Grade Points obtained in all the modules of the given semester. If the Numerical Grade Points obtained by a student are denoted by c , ($i=1$ to n , where n is the smallest of modules/papers/courses/parts/groups in the semester), the SGPA will be $(\sum w_i * GP_i) / \sum w_i$, where $w_i = (\text{full marks of the module/paper/course}) \div 50$ is the weight of the modules/papers/courses/parts/groups considering full marks 50 as the standard modules/papers/courses. The average should be shown in the mark sheet up to the third decimal point.

Cumulative Grade Point Average (CGPA) over four semester shall be the simple average of the four SCPA's . $CGPA = (\sum SGPA_i) \div 4$, where $j=1$ to 4. CGPA should be calculated and shown up to three decimal places.

Both SGPA and CGPA will be rounded off to the third decimal place of the decimal part and will be shown as such on the mark sheet. The mark sheet issued at the end of each Semester shall both the GP and marks obtained in each modules/papers/courses/parts/groups as well as the SGPA and total marks obtained in that semester. The final mark sheet shall include CGPA and the total marks obtained out of four semester.

13. CREDIT POINT OR DISTRIBUTION OF MARKS

The schedule of papers, distribution of marks and credits, for four semesters B.F.A. course/s shall be determined by the concerned department duly approved by the respective Faculty Council.

14. Promotion Rules and Criteria in Dropped

a) Grade 'Dropped' will mean partial or incomplete submission in either projects/Examination.

Class work/exam assigned and also absence during submission etc. student with an 'Incomplete' grade will be allowed to move to the next Semester and will be required to clear the concerned course (s) during the next semester.

b) A student who gets 'Dropped' would also means that he or she has not been able to score pass grade in one subject but have passed in all other subjects in the internal/U.E Examiners and also promoted to the next semester on condition that he / she is been required to clear that particular subject in the next semester.

c) A student who gets 'Dropped' in two consecutive semesters will be considered Failed and will not be allowed to move to the next semester.

15. Mark sheet designing

Full marks, marks obtained and grade point, SGPA, CGPA of the examination shall be reflected in the mark sheets wherever applicable.

If a candidate gets 'F' grade in one or more courses/modules/groups in a semester examination, his SGPA in that Semester shall be temporarily withheld and GPW (grade Point Withheld) shall be marked against SGPA on the mark sheet. A fresh mark sheet with duly calculated SGPA shall be issued only when a candidate clears the course subsequently but within the stipulated period.

16. Class definition

On the basis of CGPA obtained by a candidate over four semester, final grade and class shall be awarded as follows:

CGPA	Grade	Class
5.000-6.000	O (outstanding)	1 st class
4.5-4.995	A+(Excellent)	1 st class
4.000-4.495	A (Very Good)	1 st class
3.750-3.995	B+(Good)	II nd class
3.500-3.745	B (Fair)	II nd class
3.000-3.495	C (Satisfactory)	II nd class
0.000-2.995	F(Fail)	Fail

17. GRACE MARKS

A candidate failing to obtain the pass marks in a semester examination shall be given benefit of one additional mark in the paper in which he secures lowest marks and the same shall be shown in the Tabulation Rolls. However, in the mark sheet only the total marks shall be shown after such addition.

A candidate failing to obtain 50% or 55% or 60% marks in the aggregate of all the semesters by one mark only shall be given the benefit of one additional mark in the result of the final semester and the same shall be reflected both in the Tabulation Roll and as well as in the Mark sheet.

18. Re-examination

A candidate may seek Re-examination of answer – scripts in one of the theoretical paper of **semester II, IV,VI,VIII**, Provided he/she secures at least 40 percent of the total marks in the remaining theoretical as well as practical papers . However there is no provision for re – examination in practical papers, project paper.

19. Cancellation of examination

a) Candidate unable to clear each part of all the semester Examinations (semester-I, II, III, IV, V, VI, VII, VIII) in one chance shall not be entitled to any position in order of merit. To be eligible for award of rank in order of merit, a candidate must pass all the semester examinations at first chance as a regular candidate.

b) Candidates may apply to the controller of Examination for cancellation of enrollment of the said examination within fifteen days from the date of completion of theory papers. The said cancelled examination will also be counted as a chance.

20. Degree

A candidate shall be declared to have obtained the degree of B.F.A (Four years course) shall get a Degree certificate in the format specified hereunder.

21. Other Rules

a) A change in the nomenclature of the course from Bachelors of Fine Arts (BFA) to CBCS (Eight semester system) of the Four years Honours (BFA) will be introduced. An equivalency certificate should be used to denote the equivalency of BFA has no change is being introduced in the syllabus.

Bachelors of Fine Arts (BFA) and CBCS (Eight semester system) of the Four years Honours (BFA) value of all Bachelors degree , are equivalent degree .

b) The practical examination shall be conducted jointly by a set of examiners (At least one External and one Internal Examiner).

c) A candidate in order to qualify should obtain at least 40% of marks in each theoretical and 40% marks in each of the practical papers in all qualifying examinations.

d) A candidate having three years break of study will not be allowed to apply as a candidate for B. F .A

- e) The above mentioned resolutions as well as basic criteria regarding the qualification of the admission and attendance in the semester system criteria will remain the same as in Bachelors of Fine Arts (BFA) / CBCS (Eight semester system) of the Four years Honours (BFA).
- f) Further amendment if necessary will be discussed and proposed after the detailed syllabus is structured and submitted.
- g) It was resolved that the percentages of the elective/ provisional/ special classes will also be created as regular.

CREDIT HOUR PER SEMESTER

SEMESTER WISE CREDIT SCORE OF 180 CREDITS

1 Clock hour = 1 credit hour (for Practical)

1 Clock hour= 1 credit hour (for Theoretical classes);

1) PRACTICAL CLASSES

2 CONTACT HOURS = 1 CREDIT HOUR

PER DAY 4 CREDIT HOURS = 4 HOURS

PER WEEK 20 CREDIT HOURS

2 CREDIT HOURS EVERY SATURDAY = 2 HOURS

TOTAL CREDIT HOUR PER WEEK= 22HOURS

(78 days = 312 hours

12 DAYS (SATURDAYS) = 24 HOURS

312 HOURS + 24 HOURS = 336 HOURS)

2) THEORETICAL CLASSES

1 HOUR = 1 CREDIT HOUR

PER DAY 1 CREDIT HOUR = 1 HOUR

TOTAL CREDIT HOUR PER WEEK=6 HOURS

(78 DAYS = 78 HOURS,

12 days (Saturdays) = 12 Hours

78 Hours + 12 Hours = 90 Hours)

3) Total academic days in a year (as mentioned by UGC): 180 days (approx 90 days / semester)

4) MINIMUM BOTH CLASS including Examination (PRACTICAL AND THEORETICAL)
78 DAYS + 12 DAYS (SATURDAYS) = 90 DAYS