



Date : 23 May 2017

NOTICE REGARDING PROVISIONAL CERTIFICATE 2017

It is hereby notified that the students who have passed their final examination in the year 2017 may apply for Provisional Pass Certificate, if required, in prescribed format available in our website www.jaduniv.edu.in (link – Examination → Downloads). The same may be downloaded or may also be collected from the Examination Counter (the Examination Counter remains open from 11.00 A.M. to 03.00 P.M. and from 04.00 P.M. to 05.00 P.M.). Concerned students are requested to note the following points before submission of the application.

- Fee for Provisional Certificate: ₹ 200/- for all U. G. & P. G. Courses including P. G. Diplomas.
- Application for Provisional Pass Certificate should be submitted within seven days of publication of result.
- Photocopy of Final Grade Card / Mark-sheet in original, if issued, or downloaded copy of the same must be enclosed with the application.
- The application form for Provisional Pass Certificate must be signed by the candidate.
- It may be collected by candidate or duly authorized person (whose signature must be attested by the candidate in the letter of authorization addressed to the C.o.E.) normally after **SEVEN WORKING DAYS** of duly submission of application, from the Examination Office, on submission of Money Receipt against this application, Authorization Letter (if applicable) and photocopy of any authentic photo-identity of the candidate or authorized person (if relevant).
- Students of the Jadavpur Campus and Salt Lake Campus are requested to collect the said certificate from the Examination Office of Main Campus and Examination office of the Salt Lake Campus respectively as depicted below.

Faculty / Courses	Jadavpur Campus	Salt Lake Campus
Faculty of Arts (U. G. and P. G. Courses)	Table No. 3, Room No. 1	NA
Faculty of Science (U. G. and P. G. Courses)	Table No. 4, Room No. 1	NA
Faculty of Engg. & Tech. (U. G. and P. G. Courses)	Table No. 17, Room No. 3	Examination Office, Salt Lake Campus
Faculty of I. S. L. M. (M. E. and M. Tech. Courses)	Table No. 17, Room No. 3	Examination Office, Salt Lake Campus

- **Time of Delivery: From 03.00 P.M. and 05.00 P.M.**
- Provisional Certificate is valid till date of the respective Convocation.

Controller of Examinations