

ADMISSION NOTIFICATION

UGC APPROVED SIX MONTH CERTIFICATE COURSE (EVENING) IN RADIO PRODUCTIONS

Applications are invited for admission to the UGC approved **six month certificate course (evening) in Radio Productions** to commence from **27th March, 2018** under School of Media Communication and Culture, Jadavpur University:

Eligibility: completed 10+2 (candidates pursuing any other course may also apply)

Selection criteria: Written Test and Interview

Course Fee: Rs 15,000 (one time consolidated including GST)

1. Application forms may be obtained, either in person or through a messenger, from the University Information Counter on payment of Rs.50/- as application fee during working hours (11 a.m. to 2 p.m. and 2-30 p.m. to 4 p.m., Mondays to Fridays excluding holidays and Sundays) between **15th January, 2018 – 15th February, 2018**.

Last date for the submission of forms is 17th February, 2018.

Duly filled application form may be submitted at the School of Media, Communication and Culture, Ground Floor, UG Arts Building, Jadavpur University (near Gate No.4).

All application forms must be properly filled in. Incomplete or irregular forms will be rejected. Applications received after the last date will not be entertained.

Date for Written Test: 24th February, 2018, Saturday at 2 pm.

List of Candidates who will qualify in the written test will be published on: **5th March, 2018 at 4 pm.**

Date of Interview for those who will qualify in the written Test: **13th March, 2018 at 12 noon.**

Final list of the selected candidates will be published on: **13th March, 2018 at 4 pm**, and will be also displayed on the University website.

Date of publication of waiting list and details regarding the commencement of the classes will be intimated to the successful candidates in due course.

Reservations for SC/ST/PH and others will be made as per university rules.

- Acceptance of the application does not guarantee issue of admit card or call to interview or admission test, or actual admission. The application fee is not refundable under any circumstance.
- The original mark sheets of the last qualifying public examination, with all other relevant documents, are to be produced at the time of written test or Interview and also, if the candidate is selected, at the time of admission.
- Any candidate who does not satisfy the criteria of eligibility will not be considered for admission, even if he/she appears at the written test or interview or is selected by mistake.
- Candidates must report for the written test or interview half an hour before the scheduled time. Grant of interview does not confer right to admission.
- Failure to appear at the interview or viva-voce, where held, will cancel the candidate's right to admission.
- If a candidate is granted provisional admission pending publication of the results of the last public examination, his/her admission is liable to be cancelled if he/she does not submit proof of having passed the examination (fulfilling the minimum requirement of marks, if any) within the stipulated period after admission or of classes, as the case may be.
- The conditions for eligibility, and rules and regulations for admissions, may be altered and modified from time to time; subject to the approval of the Executive Council and / or Court of the University. Such changes and modifications will supersede the information in this Prospectus.

Details may be also obtained from **The School of Media Communication and Culture, Jadavpur University.**

Registrar