

## Admission Procedure For the Session 2015-2016

The College under the affiliation of the University of Calcutta offers 3-years Honours and General Under Graduate (Bachelor) Courses in Science and Humanities (Arts) to female candidates only after passing their 10+2 Board examinations. Hereafter, the above two streams will be abbreviated as B.A (Bachelor of Arts) and B.Sc. (Bachelor of Science) respectively.

- Application for admission in B.A/B.Sc. courses for the session 2015-2016 shall be online only (http://www.vcfwadmission.com) commencing from the date of publication of examination results of I.S.C or C.B.S.E 10+2 (whichever is earlier) and shall continue for the stipulated days after publication of W.B.C.H.S.E results following the guidelines of University of Calcutta. Precise Admission schedule of the college shall be notified (http://www.vcfw.org/admn/admission notice.html) in due course.

Note: No printed application form will be issued from the college. Applications will be considered only upon payment of the requisite Application Fees within the stipulated date. Payments can be made either online using Net Banking facility, Credit or Debit Card of any bank or in cash (off-line) with the Bank Challans received online if this is opted during submission of filled in Application Form. Cash payments with Bank Challans may be received by the College Office or any STATE BANK OF INDIA (SBI) core branch. The requisite application fee is exclusive of Bank charges for their service (either on-line or off-line). For Cash payments with SBI branch, the candidate is required to deposit the College copy of the Bank receipt to the college office within the stipulated date failing to do so her form shall not be considered.

- The academic session 2015-2016 shall start from $1^{\text {st }}$ July, 2015 and end on $30^{\text {th }}$ June, 2016.
- All admissions shall be guided by the relevant guidelines of the University of Calcutta.
- A candidate may be admitted to the first year of 3-Year B.A./B.Sc. (Honours/General) courses of studies on passing H.S. $(10+2)$ Examination in General or Vocational Stream conducted by West Bengal Council of Higher Secondary Education (W.B.C.H.S.E.) or an equivalent examination conducted by other State Board/Council such as All India Boards/Councils (i.e, C.B.S.E., I.S.C.) or Rabindra Mukta Vidyalaya or National Open School recognized by the Distant Learning Council subject to the conditions mentioned below:

1. In case of Board/Council other than W.B.C.H.S.E., a candidate shall have to pass in five recognised subjects of full marks not being less than 100 each of which one shall be English. A candidate passing in four subjects shall not be eligible to such admission to the course.
2. Marks obtained in top five subjects shall be considered to ascertain the aggregate marks of a candidate passing the examination under grade system. Also for candidates passing H.S. (10+2) Examination from the West Bengal Council of Higher Secondary Education under old system, marks obtained in top five subjects shall be considered to determine the aggregate marks.
3. Marks obtained in Environmental Education as a compulsory subject at the H.S. (10 + 2) Examination conducted by the West Bengal Council of Higher Secondary Education or its equivalent shall not be taken into account for calculation of the aggregate marks in top five subjects for the purpose of admission.
4. No candidate shall be considered for admission after a lapse of more than 3 (three) years from the year of passing the previous qualifying examination or discontinuation of recognised regular courses of study after passing the previous qualifying examination.

Explanation: The year of admission shall not be taken into account while calculating 3 years from the year of passing the previous qualifying examination. For example, if you pass 10+2 examination in 2012, you will be eligible for applying in 2015 for the session 2015-2016.
5. A candidate shall be allowed to take up the subject(s) under heading ' $(A)$ ' if she has passed the subject(s) under heading '(B)' in the previous qualifying examination as elaborated in Table-1 below.

Table-1

| S. <br> No. | A | SI. <br> No. | B |
| :---: | :---: | :---: | :--- |
| 1. | Mathematics | 1. | Mathematics/Business Mathematics of ISC |
| 2. | Physics | 3. | Physics and Mathematics |
| 3. | Chemistry | 4. | Chemistry |
| 4. | Zoology | 5. | Zoology/ Biology/ Biotechnology |
| 5. | Botany | 6. | Botany/ Biology/ Biotechnology |
| 6. | Physiology | 7. | Physiology/Biology/ Biotechnology |
| 7. | Electronics | 8. | Electronics/Physics and Mathematics |
| 8. | Economics | 9. | Mathematics/ Economics/ Business Mathematics |
| 9. | Education | 10 | Related subjects: Psychology/ Philosophy/ Mathematics/ Sociology/ <br> Economics/ Political Science/ History |
| 10. | Philosophy | 11 | Philosophy/ <br> Related subject: Psychology |
| 11. | Sociology | 12 | Related subjects: Psychology/ Political Science |

Some special conditions for admission to Honours Courses in Economics, Mathematics, Chemistry, Physiology

| SI. <br> No | For taking up <br> Honours in | Must qualify in the subject(s) |
| :---: | :--- | :--- |
| 1. | Economics | Mathematics (For WBCHSE) <br> or <br> Mathematics or Business Mathematics (ISC board) |
| 2. | Mathematics Mathematics |  |

- Admission to all Honours courses will be strictly on the basis of eligibility criteria and merit.
- Applicants must produce the following documents in original at the time of admission:


## 1. Mark sheet

2. Admit card of the HS or equivalent examination
3. Document showing the date of birth of the applicant.
4. Transfer certificate in case the applicant is already admitted in another college.
5. A letter from the guardian mentioning the name and address of a local guardian in case of an outstation applicant.

## General Information for the Applicants

## A. Eligibility Criteria for Application:

I. For Honours Degree (General Category):
$50 \%$ marks in aggregate with $45 \%$ marks in the subject or related subject* at the previous qualifying examination

OR
$55 \%$ marks in the subject or related subject* at the previous qualifying examination and pass marks in aggregate

OR
50\% marks in aggregate in case the candidate opting Honours in the subject which is not included in her previous qualifying examination.
II. For Honours Degree (SCIST Category):

40\% marks in aggregate
OR
40\% marks in the subject and pass marks in aggregate
OR
40\% marks in the subject or related subject* at the previous qualifying examination. Admission will be made on the basis of test held by the college authority for the purpose.

## *Related subjects are given in Table-1

III. For General Degree Courses:

Applicant must qualify in H.S. or equivalent examination

## B. Courses Offered:

The college offers 3 year Honours and General degree courses a list of which along with the subject combinations permitted by the college is given below. Following points are to be noted:

- For each Honours course two Elective (general) subjects must have to be taken as subject combination.
- For each General course three subjects must have to be taken as subject combination.
- Two Compulsory Languages out of a. English (ENGC) b. Bengali (BNGM) or c. Hindi (HINM)) are mandatory for all students (Honours and General).
- Environment Studies is mandatory for all students.
I. Bachelor of Science (B.Sc) Honours

| Honours in | Elective (General Paper) Subjects (Choose two) |
| :---: | :---: |
| Physics (PHSA) | 1. Mathematics (MTMG) <br> 2. Chemistry (CEMG) or Electronics (ELTG) |
| Chemistry (CEMA) | 1. Physics (PHSG) <br> 2. Mathematics (MTMG) |
| Mathematics (MTMA) | 1. Physics (PHSG) <br> 2. Chemistry (CEMG) or Electronics (ELTG) |
| Economics (ECOA) | 1. Mathematics (MTMG) <br> 2. Political Science (PLSG) or Education (EDCG) or Sociology (SOCG) or Film Studies (FMSG) |
| Geography (GEOA) | 1. Economics (ECOG) <br> 2. Political Science (PLSG) or Film Studies (FMSG) |
| Botany (BOTA) | 1. Zoology (ZOOG) |


|  | 2. Chemistry (CEMG) or Physiology (PHYG) |
| :--- | :--- |
| Zoology (ZOOA) | 1. Botany (BOTG) |
|  | 2. Chemistry (CEMG) or Physiology (PHYG) |
| Physiology (PHYA) | 1. Zoology (ZOOG) |
|  | 2. Chemistry (CEMG) |

II. Bachelor of Arts (B.A) Honours

| Honours in | Elective (General Paper) Subjects (Choose two) |
| :---: | :---: |
| Bengali (BNGA) | 1. History (HISG) or Philosophy (PHIG) <br> 2. Political Science (PLSG) or Education (EDCG) or Sociology (SOCG) or Film Studies (FMSG) or Sanskrit (SANG) |
| English (ENGA) | 1. History (HISG) or Philosophy (PHIG) <br> 2. Political Science (PLSG) or Education (EDCG) or Sociology (SOCG) or Film Studies (FMSG) or Sanskrit (SANG) <br> OR <br> Journalism and Mass Communication (JORG) and Film Studies (FMSG) |
| Hindi (HINA) | 1. History (HISG) or Philosophy (PHIG) <br> 2. Political Science (PLSG) or Education (EDCG) or Sociology (SOCG) or Film Studies (FMSG) or Sanskrit (SANG) |
| History (HISA) | 1. Economics (ECOG) or Bengali General (BNGG) or English General (ENGG) or Hindi General (HING) <br> 2. Political Science (PLSG) or Education (EDCG) or Sociology (SOCG) or Film Studies (FMSG) or Sanskrit (SANG) $\mathrm{OR}$ <br> Journalism \& Mass Communication (JORG) and Film Studies (FMSG) |
| Philosophy (PHIA) | 1. Bengali General (BNGG) or English General (ENGG) or Hindi General (HING) <br> 2. Political Science (PLSG) or Education (EDCG) or Sociology (SOCG) or Film studies (FMSG) or Sanskrit (SANG) |
| Political Science (PLSA) | 1. History (HISG) or Philosophy (PHIG) <br> 2. Economics (ECOG) or Bengali General (BNGG) or English General (ENGG) or Hindi General (HING) or Film Studies (FMSG) or Sanskrit (SANG) OR <br> Journalism \& Mass Communication (JORG) and Film Studies (FMSG) |
| Geography (GEOA) | 1. Bengali General (BNGG) or English General (ENGG) or Hindi General (HING) <br> 2. Political Science (PLSG) or Film Studies (FMSG) |

III. Bachelor of Science (B.Sc) General

| Physical Science General | Bio-Science General |
| :--- | :--- |
| 1. Physics (PHSG) | 1. Botany (BOTG) |
| 2. Chemistry (CEMG) or Electronics <br> (ELTG) | 2. Zoology (ZOOG) |
| 3. Physiology (PHYG) |  |

3. Mathematics (MTMG)

## IV. Bachelor of Arts (B.A) General

| Option 1 (without Geography) | Option 2 (with Geography) |
| :---: | :---: |
| 1. Economics (ECOG) or Bengali General (BNGG) or English General (ENGG) or Hindi General (HING) or Sanskrit (SANG) | 1. Geography (GEOG) <br> 2. Economics (ECOG) or Bengali General (BNGG) or English General (ENGG) |
| 2. Political Science (PLSG) or Education (EDCG) or Film Studies (FMSG) | 3. Political Science (PLSG) or Film Studies (FMSG) |
| 3. History (HISG) or Philosophy (PHIG) or Mathematics (MTMG) |  |
| OR |  |
| Journalism \& Mass Communication (JORG) and Political Science (PLSG) and Film Studies (FMSG) |  |

## C. Number of Seats:

## I. B.A \& B.Sc Honours Courses

| Subject | Total <br> Seats | General | SC | ST | OBC(A) | OBC (B) | Physically <br> Challenged <br> (3\%) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Bengali | 65 | 41 | 14 | 4 | 3 | 2 | 1 (Gen) |
| English | 65 | 41 | 14 | 4 | 3 | 2 | 1 (Gen) |
| Hindi | 50 | 32 | 11 | 3 | 2 | 1 | 1 (Gen) |
| History | 50 | 32 | 11 | 3 | 2 | 1 | 1 (Gen) |
| Pol. Sc. | 50 | 32 | 11 | 3 | 2 | 1 | 1 (Gen) |
| Philosophy | 50 | 32 | 11 | 3 | 2 | 1 | 1 (Gen) |
| Geography | 33 | 20 | 7 | 2 | 2 | 1 | 1 (Gen) |
| Economics | 50 | 32 | 11 | 3 | 2 | 1 | 1 (Gen) |
| Physics | 38 | 24 | 8 | 2 | 2 | 1 | 1 (Gen) |
| Chemistry | 26 | 16 | 6 | 1 | 1 | 1 | 1 (Gen) |
| Mathematics | 50 | 32 | 11 | 3 | 2 | 1 | 1 (Gen) |
| Botany | 50 | 32 | 11 | 3 | 2 | 1 | 1 (Gen) |


| Zoology | 38 | 24 | 8 | 2 | 2 | 1 | 1 (Gen) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Physiology | 26 | 16 | 6 | 1 | 1 | 1 | 1 (Gen) |

II. B.A \& B.Sc General Courses

| Course | Total <br> Seats | General | SC | ST | OBC(A) | OBC(B) | Physically <br> Challenged <br> (3\%) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Humanities <br> (without <br> Geography) | 190 | 122 | 41 | 11 | 7 | 4 | 4 (Gen) + |
| 1 (SC) |  |  |  |  |  |  |  |$|$

## D. CRITERIA FOR MERIT LIST PREPARATION

i. Mandatory Criteria

- Pass in Subject applied for Honours Course
- Pass in Optional (General) subjects chosen


## ii. General Criteria

| Honours in | Criteria |
| :--- | :--- |
| Bengali (BNGA) | Best 4 marks + Marks in Bengali |
| English (ENGA) | Best 4 marks + 2 $\times$ Marks in English |
| Hindi (HINA) | Best 4 marks + Marks in Hindi + Marks in English |
| History (HISA) | Best 4 marks + Marks in Bengali/English (whichever mark is higher) |
| Pol. Sc. (PLSA) | Best 4 marks + Marks in Bengali/English (whichever mark is higher) |
| Philosophy (PHIA) | Best 4 marks + Marks in Philosophy/Psychology/English/Bengali <br> (whichever mark is higher) |
| Economics (ECOA) | Best 4 marks + Marks in Mathematics + Marks in English <br> (Pass in Mathematics and English both) |
| Geography (GEOA) | Best 4 marks + Marks in Geography + Marks in English |
| Physics (PHSA) | Best 4 marks + $2 \times$ Marks in Physics + $2 \times$ Marks in Mathematics <br> (Pass in Physics, Chemistry and Mathematics) |
| Chemistry (CEMA) | Best 4 marks + $2 \times$ Marks in Chemistry (Pass in Mathematics, <br> Physics, Chemistry) |
| Mathematics (MTMA) | Best 4 marks + $2 \times$ Marks in Mathematics (Pass in Physics, <br> Chemistry) |
| Botany (BOTA) | Best 4 marks + Marks in Biology + Marks in English |


| Zoology (ZOOA) | Best 4 marks + Marks in Biology + Marks in English <br> (Pass in Chemistry if Chemistry is one of the optional pass subjects) |
| :--- | :--- |
| Physiology (PHYA) | Best 4 marks + Marks in Biology + Marks in Chemistry <br> (Pass in Chemistry) |

For All General Courses: Best 4 Marks
E. Admission Fees (Provisional):

Amount to be paid at the time of admission to different courses of study (including $\mathbf{6}$ months' tuition fees and C.U Registration fees) is given in the following table.

| SUBJECTS | SECTION | AMOUNT |
| :--- | :--- | :--- |
| B.A. General (without Geography) | AG | Rs. 4400 |
| B.A. General (with Geography) | AG | Rs. 5000 |
| B.A. Honours (except Geography \& English) | AH | Rs. 4550 |
| B.A. Honours (with Film Studies) | AH | Rs. 4850 |
| B.A. Honours in English | AH | Rs. 5050 |
| B.A. Honours in English (with Film Studies) | AH | Rs. 5350 |
| B.A./B.Sc. Honours in Geography | AH/SH | Rs. 6550 |
| B.Sc. General | SG | Rs. 5200 |
| B.Sc. Honours in Economics | SH | Rs. 5800 |
| B.Sc. Honours in Physics | SH | Rs. 6800 |
| B.Sc. Honours in Chemistry | SH | Rs. 6000 |
| B.Sc. Honours in Mathematics | SH | Rs. 6500 |
| B.Sc. Honours in Botany | SH | Rs. 6000 |
| B.Sc. Honours in Zoology | SH | Rs. 6000 |
| B.Sc. Honours in Physiology | SH | Rs. 6000 |

*** B.A. Honours (except Geography) candidates having Film Studies as a general subject have to pay Rs. 300/- as Laboratory Charges in addition with their scheduled Honours Course Fees tabulated above.

## F. Other Relevant Information

- Comprehensive Computer courses conducted by the College are compulsory for Geography, Physics, Mathematics and Economics Honours students.
- Communicative English is compulsory for English Honours students.
- Concessions and Scholarships: Concessions in college tuition fees are granted to meritorious and economically backward students for which applications are invited during the session. Production of BPL card is mandatory for full concession of all fees.

Concessions are available for regular students only.
Concessions are awarded subject to regular attendance, good conduct and satisfactory results in the class/college examinations.

All prescribed concessions and scholarships are available to students belonging to reserved and physically challenged categories as per rule.

Mandatory requirements:

1. BPL Card
2. Income certificate of parents
3. Original Medical Certificate [as and when required]
4. Original Caste Certificate [as and when required]

- Candidate should note that
* The college reserves the right to admission. Submission of the application form along with requisite fees does not guarantee admission of the applicant.
* The applicants must note that all admissions are provisional and subject to C.U approval.
* Any false information furnished in the application form is a punishable offence and renders the cancellation of the candidature though she gets admitted.
* After getting admission if a candidate wishes to discontinue her studies or wants to strike out her name from this college, no money will be refunded.
* Ragging in all forms are liable to appropriate disciplinary action.
* Eligibility to appear in C.U. Examinations are subject to attendance in college as per C.U. norms as follows
- A candidate attending less than $75 \%$ but not below $60 \%$ of attendance in one or more subjects/groups of subjects shall be declared as "NON-COLLEGIATE" and may be allowed to appear at the concerned examination on payment of requisite Non-Collegiate fees.
- A candidate attending less than $60 \%$ lectures delivered and practical classes held in one or more subject(s)/group(s) of subjects shall be declared as "DISCOLLEGIATE" and shall be debarred from appearing at the C.U. Examination.
- Attendance in a subject/group of subjects shall be counted from the date of commencement of classes or admission to the course whichever is later.
G. KEEP IN MIND: As per the recent verdict of the Hon'ble Supreme Court of India, ragging and sexual harassment in any form are criminal offences. Students involved in either of these unlawful events will be liable to disciplinary action taken by the competent authorities. Also, students have to abide by the discipline in the College and the rules framed by the Calcutta University. Candidates with short fall of attendance in their classes will be taken disciplinary action as per C.U. guidelines.

