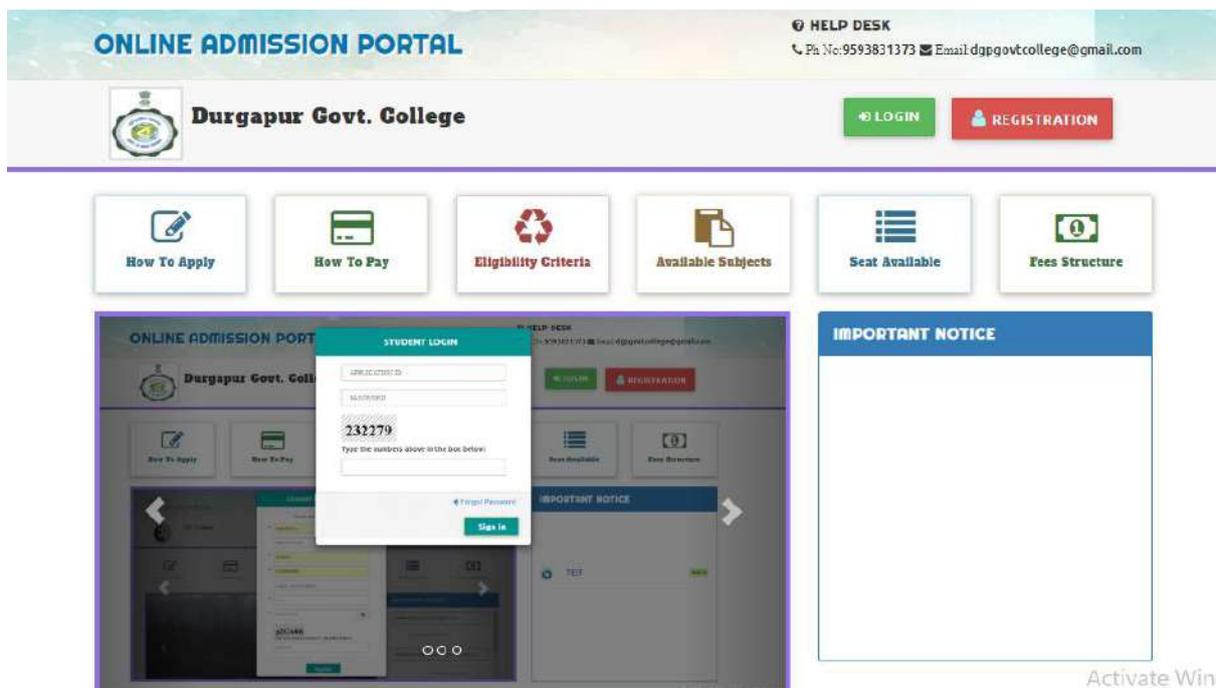


Guidelines for Filling in Online Application Form for UG Courses for 2019-20 session

1. Connect the PC to the Internet;
2. Open the Web Browser – Chrome or Mozilla Firefox;
3. Connect the PC with the printer for printing application form and Challan.
4. Go to the website: <https://www.durgapurgovtcollege.in>
5. Make ready the scan copy of the following documents:
Scan documents should be within 300 kb size and in .jpg format.
 - a. Mark sheet of H.S. or Equivalent Examination;
 - b. Mark sheet of Madhyamik or Equivalent Examination.
 - c. D.O.B proof.
 - d. Cast certificate.

Start to fill-in the form by selecting appropriate menus in the home page.



ONLINE ADMISSION PORTAL

HELP DESK
Ph No: 9593831373 Email: dpggovtcollege@gmail.com

Durgapur Govt. College

LOGIN REGISTRATION

How To Apply How To Pay Eligibility Criteria Available Subjects Seat Available Fees Structure

STUDENT LOGIN

APPLICATION ID

PASSWORD

232279

Type the numbers above in the box below

Forgot Password? Sign In

IMPORTANT NOTICE

Activate Win

6. **STEP 1:**

Sign Up/Register for a new Account and you will receive a SMS, sent to your registered mobile number containing your Application no and password. **Save the SMS for future reference.** The “Registered Mobile No” cannot be changed anytime after registration & during the admission process thereafter.

The screenshot shows the registration form on the 'ONLINE ADMISSION PORTAL' for Durgapur Govt. College. The form includes the following fields and options:

- MANDATORY FIELDS:**
 - First Name: ANANYA
 - MIDDLE NAME: (empty)
 - Last Name: JANA
 - Mobile Number: 9999999000 (with a red error message: "Duplicate mobile numbers not allowed")
 - Email: abc@gmail.com
 - Gender: (empty)
 - Phone Number: 64785345
 - Date of Birth: 02/01/2001
- Security:** A CAPTCHA image showing the number 549848. Below it, the text says "Type the 6 characters you see in the picture:" and the input field contains 549848.
- Buttons:** A green "Register" button is located at the bottom right of the form.
- Background:** The portal header includes "ONLINE ADMISSION PORTAL", "Durgapur Govt. College", and "HELP DESK" with contact information (Phone No: 9593831373, Email: dgpgovtcollege@gmail.com). Navigation buttons for "LOGIN" and "REGISTRATION" are visible. Other sections include "How To Apply", "How To Pay", "Seat Available", "Fees Structure", and "IMPORTANT NOTICE".

7. STEP 2:

Enter Correct OTP then click submit button.

The dialog box is titled "Please Enter OTP" and contains the following elements:

- An input field with the placeholder text "Enter OTP".
- A blue "SUBMIT" button.
- A "Resend OTP" link at the bottom.

Start filling up the form. Save the information in each Step and proceed for the next Step.

8. STEP 3:

Academic Details are to be provided correctly as in Madhyamik and H.S. **Applicant's name will come in the merit list only for those courses for which they are eligible and applied.** Ensure giving correct data, otherwise your application might be rejected.

 **Durgapur Govt. College**

Welcome, ANANYA || Application Id: DGC1900004

Last Login: [LOG OUT](#)

ACADEMIC DETAILS✓

CLASS (10+2) (Those who are having only one language, enter marks in one language and select NA for the 2nd one)

*Stream: *Board Name: *Registration No. with Year: *Roll No: *Year of Passing:

10+2 MARKS DETAILS

	Subject Name	Subject Type	Marks Obtained	Full Marks
*Subject 1	<input type="text" value="BENGALI"/>	<input type="text" value="Language"/>	<input type="text" value="80"/>	100
*Subject 2	<input type="text" value="ENGLISH"/>	<input type="text" value="Language"/>	<input type="text" value="70"/>	100
*Subject 3	<input type="text" value="MATHEMATICS"/>	<input type="text" value="Main"/>	<input type="text" value="100"/>	100
*Subject 4	<input type="text" value="PHYSICS"/>	<input type="text" value="Main"/>	<input type="text" value="99"/>	100
*Subject 5	<input type="text" value="CHEMISTRY"/>	<input type="text" value="Main"/>	<input type="text" value="100"/>	100
*Subject 6	<input type="text" value="BIOLOGY/BIOLOGICAL SCIENCE"/>	<input type="text" value="Main"/>	<input type="text" value="80"/>	100

Activate W

CLASS (10th)

*Board Name: *Registration No. with Year: *Roll No:

*Year of Passing: *Total Marks: *Marks Obtained:

[Next](#)

9. STEP 4:

Personal Details - Enter Father's name, Mother's name, Select Nationality, Gender, Religion, and Category etc. Do not select a field if it is not applicable to you.

PERSONAL DETAILS
✕

*Name: ANANYA JANA	*Date of Birth: 02/01/2001	*Father's Name: NEMAI JANA	*Mother's Name: MAYA RANI JANA
Guardian's Name: <input type="text"/>	Guardian's Email: <input type="text"/>	Guardian's Mobile: <input type="text"/>	FAMILY ANNUAL INCOME: --[Select]--
*NATIONALITY: INDIAN	*RELIGION: HINDUISM	*GENDER: FEMALE	*CASTE/CATEGORY: GENERAL
*MINORITY: NO	*DIFFERENTLY ABLED(DA): NO	*BLOOD GROUP: B+	*MARITAL STATUS(CANDIDATE): SINGLE
AADHAR CARD NO: <input type="text"/>	FATHER'S OCCUPATION: --[Select]--	MOTHER'S OCCUPATION: --[Select]--	JOIN NCC/NSS: NSS

Previous
Next

10. STEP 5:

Enter Contact Details, type Applicant's complete address.

ACADEMIC DETAILS
✓

PERSONAL DETAILS
✕

CONTACT DETAILS
✕

Address

***Address:**
VILL-SOYLA,P O-SONAKHALI,P SDASPUR,PIN-721146,DIST-PASCHIM MEDINIPUR

*District: WEST MIDNAPORE	*State: WEST BENGAL	*Country: INDIA	*Pincode: 727777
-------------------------------------	-------------------------------	---------------------------	----------------------------

***Mobile No.:**
9083899315

Previous
Preview & Submit

11. STEP 6:

After completing till Step 5, you can edit the Application details by going through the preview form.

Note that you will not be able to edit/modify/change any information provided after final submission. Therefore, ensure that you have entered absolutely correct data.



- Academic Details
- Personal Details
- Contact Details
- Photos and Sig
- Preview & Eligible Course**
- Course Apply
- Application Form
- Payment

ACADEMIC DETAILS

CLASS (10+2)

Record Saved

*Stream: ARTS *Board Name: W.B.C.H.S.E *Registration No. with Year: 648763 *Roll No: 774953 *Year of Passing: 2019

10+2 MARKS DETAILS

	Subject Name	Subject Type	Marks Obtained	Full Marks
*Subject 1	BENGALI	Language	80	100
*Subject 2	HINDI	Language	87	100
*Subject 3	BIOLOGY/BIOLOGICAL SCIENCE	Main	90	100
*Subject 4	MATHEMATICS	Main	56	100
*Subject 5	PHYSICS	Main	78	100
*Subject 6	CHEMISTRY	Main	89	100

CLASS (10th)

*Board Name: W.B.C.H.S.E *Registration No. with Year: 8746956 *Roll No: 8749665
 *Year of Passing: 2017 *Total Marks: 900 *Marks Obtained: 400

PERSONAL DETAILS

*Name: RINKA DEY *Date of Birth: 04/01/2001 Father's Name: hgh *Mother's Name: fgh
 Guardian's Name: Guardian's Email: Guardian's Mobile: FAMILY ANNUAL INCOME: 30000-50000
 *NATIONALITY: INDIAN *RELIGION: HINDUISM *GENDER: FEMALE *CASTE/CATEGORY: GENERAL
 *MINORITY: NO *DIFFERENTLY ABLED(DA): NO *BLOOD GROUP: A- *MARITAL STATUS(CANDIDATE): SINGLE
 Husband's Name: AADHAR CARD NO: FATHER'S OCCUPATION: MOTHER'S OCCUPATION:
 JOIN NCC/NSS: NSS

CONTACT DETAILS

Address
 *Address: VILL-SOYLA P O-SONAHALLIP 5-DASPUR,PIN-721146,DIST-PASCHIM MEDINIPUR
 *District: ALIPURDUAR *State: WEST BENGAL *Country: INDIA *Pincode: 721146
 *Mobile No.: 7864933701

COURSES YOU ARE ELIGIBLE FOR APPLY

HONOURS

ARTS: BENGALI
 SCIENCE: BOTANY, CHEMISTRY, ECONOMICS, GEOLOGY, PHYSICS, ZOOLOGY
 COMMERCE

PROGRAMME

ARTS: BENGALI
 SCIENCE: BOTANY, CHEMISTRY, ECONOMICS, MATHEMATICS, PHYSICS, ZOOLOGY
 COMMERCE: COMMERCE

I, declare that all the above information are correct to the best of my knowledge. My candidature is liable to be cancelled by the college authority in case of any error input or manipulation of information committed by me at any stage. I promise that I shall abide by all the rules of the college to maintain discipline in the college and shall accept penal measure, if defaulter. I shall have no objection if the college authority struck off my name from college register for failing to attend atleast 75% of total classes held during seven(07) teaching days from the date of commencement of the classes.

BACK & EDIT NEXT

10. STEP 7:

Applicants can upload a scan copy of a

- Recent Passport size photograph having image size of 20-50kb
- Signature having image size of 10-30kb in jpg/jpeg format.
- Mark sheet of H.S. or Equivalent Examination.
- Mark sheet of Madhyamik or Equivalent Examination.
- D.O.B proof.
- Cast certificate.

Scan documents should be within 300 kb size and in .jpg format.

Save the information and proceed for the next Step.

Durgapur Govt. College | Application ID: DGC1900004 | Last Login: | LOG OUT

Academic Details | Personal Details | Contact Details | Photo and Sig | Preview & Eligible Course | **Course Apply** | Application Form | Payment

PHOTO AND SIG. AND DOCUMENTS UPLOAD

Document Type	File
*10th Admit Card	<input type="button" value="Choose Files"/> No file chosen
*10th MarkSheet	<input type="button" value="Choose Files"/> No file chosen
*10-2 Marksheet	<input type="button" value="Choose Files"/> No file chosen
Migration Certificate	<input type="button" value="Choose File"/> No file chosen
*Signature Upload	<input type="button" value="Choose Files"/> No file chosen
*Photo Upload	<input type="button" value="Choose Files"/> No file chosen

Note

- 10th Admit Card, 10th Marksheet and HS Marksheet upload is Mandatory.
- Apart from General Category, Caste certificate is Mandatory.
- Photo and Signature upload is Mandatory.
- Photo size must be between 20KB to 50KB.
- Signature size must be between 10KB to 30KB.
- Every Document size must be between 10KB to 300KB.
- Every Document should be in JPG/JPEG Format.

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10. STEP 7:

Course applied for, select the name of the subjects ,PHYSICS ,CHEMISTRY, HISTORY, GEOGRAPHY etc. **In one application the**

applicant can apply both (3 number of Hons and 2 number of Programme) Course. If any applicant desires to apply then the student will have to pay Rs 100/-. Applicants have to choose the desired course/subjects by checking the available options. Please note the applicants should apply only for the courses he/she is eligible for and as per the eligibility criteria published in the college prospectus/website and University Guideline.

Applicant's name will come in the merit list only for those courses for which they are eligible and applied. Ensure giving correct data, otherwise your application might be rejected.

Available Hons. & Programme Courses : You can choose more than one course to apply !!

HONOURS

*Stream: *Subject:

PROGRAMME

*Stream: *Programme In:

YOU HAVE APPLIED : Application Fee Rs. 100.00 for 3 Honours subjects and 2 Programme courses

Course Type	Course Name	Merit Index	
HONS	BENGALI	450	<input type="button" value="Remove"/>
PROGRAMME	COMMERCE	470	<input type="button" value="Remove"/>
HONS	COMMERCE	470	<input type="button" value="Remove"/>

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Click on **“Pay Application Free”** option you will be directed to **PayUmoney** to make online payment of the prescribed application fee. Follow the on screen instructions to make the payment. Please note that your application will be rejected if you fail to make the payment.



- Academic Details
- Personal Details
- Contact Details
- Photo and Sig
- Preview & Eligible Course
- Course Apply
- Application Form
- Payment

PAYMENT METHOD

[Download Application Form](#)

Make Payment Online

Total Payable Amount : Application Fee = Rs. 0



How to Pay



Pay Application Fee

Payment Details

Stream	Course Type	Course
ARTS	HONS	BENGALI
COMMERCE	PROGRAMME	COMMERCE
COMMERCE	HONS	COMMERCE