

## **Documents to be produced at the Time of Verification / Final Admission**

1. Application Form Printout duly signed by Applicant and Guardian. (Only Original)
2. 10+2 Level Mark Sheet. (Original & One self-attested Photocopy)
3. 10<sup>th</sup> Level Certificate or Admit Card as age proof. (Original & One self-attested Photocopy)
4. 10<sup>th</sup> Level Mark Sheet. (Original & One self-attested Photocopy)
5. SC/ST/OBC/Physically Challenged Certificate (if any). (Original & One self-attested Photocopy)
6. School Leaving Certificate (Original & One self-attested photocopy)
7. One Stamp size photo.
8. Online Payment Confirmation Slip of Admission fees.

Candidates should retain photocopy of Application Form and Online Payment Confirmation slip.

Only Candidates are allowed for the verification. However, in her absence, her parents will be allowed for this purpose. Under no circumstance, guardians will be allowed with the students.

Any discrepancy regarding the original documents will lead to cancellation of the candidature and the amount will be forfeited.

If both student and guardians are unable to come for any specific reason, e.g. containment zone, she must inform it through mail to [hwcadmissions@gmail.com](mailto:hwcadmissions@gmail.com) with her Application Number on the date of verification, failing to which candidature will be denied. Emails should be send from personal email id and mention personal mobile number in the mail for communication.

**Students should strictly follow the following schedule for verification of documents**

<b>Date</b>	<b>10.30 am – 1 pm</b>	<b>1.30 pm – 4 pm</b>
10-12-2020	B.A. Honours in Bengali, Music, Sanskrit, Political Science, Philosophy	B.A. Honours in Education, English, History B.A. & B.Sc. Honours in Economics, Geography
11-12-2020	All General category students of B.A. (General) course	All SC/ST/OBC-A/OBC-B category students of B.A. (General) course
12-12-2020	B.Sc. Honours in Chemistry, Mathematics, Physics, Microbiology, Nutrition, Zoology	All General/SC/ST/OBC-A/OBC-B category students of B.Sc. (General) course

**ENTRY WITHOUT MASK IS STRICTLY PROHIBITED. MAINTAIN COVID PROTOCOL.**

For any query regarding Verification and Admission process, please call 8013229500.