

Fields Required

****NAME, ADMISSION ID, SUBJECT COMBINATION TAKEN, ADMISSION DATE, DATE OF REFUND FORM GENERATED ONLINE**

**** ADMISSION ID should be of current session.**

PRO-FORMA

To
The Principal
Jogamaya Devi College
Kolkata-26

LAST DATE OF HARDCOPY SUBMISSION TO COLLEGE: 31.10.2021

DATE OF FORM GENERATED ONLINE:

I,(NAME),(ADMISSION ID),
.....(SUBJECT COMBINATION) took admission to this college on
.....(ADMISSION DATE). My Admission detail is as follows:

Tick Any One:

1. Online and My Online Admission Fee Receipt ID:
2. Offline and My Offline Admission Fee Submission Journal Number :

I want to cancel my admission and request for Transfer Certificate and admission fee refund as per UGC rule on payment of necessary processing fee.

My Bank Account Details is as follows:

Name of the Bank:

Name of the Branch:

Account Number:

Name of Account Holder:

IFSC Code:

Enclosed:

1. Admission Form
2. Admission Fee Receipt signed,
3. Refund Processing Fee Receipt
4. Cancelled Cheque

I UNDERSTAND THAT SUBMISSION OF HARD COPY OF FORM ALONG WITH ABOVE DOCUMENTS WITHIN STIPULATED TIME PERIOD TO COLLEGE IS MANDATORY FAILING WHICH MY APPLICATION WILL BE LIABLE TO BE CANCELLED.

Signature of guardian

Signature of the applicant