

# Lady Brabourne College

## UG Admission Schedule-2019

	Event	Schedule
1	Publication of Comprehensive Merit List (Provisional)	8.6.2019, Saturday (2 pm)
2	Publication of 1 <sup>st</sup> Call List for online admission (Provisional)	12.6.2019, Wednesday (8 am)
3	Online Admission (Provisional) – 1 <sup>st</sup> Phase	12.6.2019, Wednesday (10 am) to 14.6.2019, Friday (6 pm)
4	Publication of 2 <sup>nd</sup> Call List for online admission (Provisional)	16.6.2019, Sunday (8 am)
5	Online Admission (Provisional) – 2 <sup>nd</sup> Phase	16.6.2019, Sunday (10 am) to 20.6.2019, Thursday (6 pm)
6	Publication of 3 <sup>rd</sup> Call List for online admission (Provisional)	22.6.2019 Saturday (8 am)
7	Online Admission (Provisional) – 3 <sup>rd</sup> Phase	22.6.2019, Saturday (10 am) to 24.6.2019, Monday (6 pm)
8	Publication of 4 <sup>th</sup> Call List for online admission (Provisional)	26.6.2019, Wednesday (8 am)
9	Online Admission (Provisional) – 4 <sup>th</sup> Phase	26.6.2019, Wednesday (10 am) to 28.6.2019, Friday (6 pm)
10	Publication of 5 <sup>th</sup> Call List for online admission (Provisional)	30.06.2019, Sunday (8 am)
11	Online Admission (Provisional) – 5 <sup>th</sup> Phase	30.6.2019, Sunday (10 am) to 1.7.2019, Monday (6 pm)
12	Commencement of classes for Semester I, Session 2019-20	On and from 2.7.2019, Tuesday
13	Verification of relevant documents by the College authority	2.7.2019, Tuesday (11 am)
14	Publication of 6 <sup>th</sup> Call List for online admission (Provisional)	4.7.2019, Thursday (8 am)
15	Online Admission (Provisional) – 6 <sup>th</sup> Phase	4.7.2019, Thursday (10 am) to 6.7.2019, Saturday (6 pm)
16	Verification of relevant documents by the College authority (for candidates admitted in the 6 <sup>th</sup> phase only)	8.7.2019, Monday (11 am)

### IMPORTANT INFORMATION

- Candidates are requested to check the website regularly for any change of dates and other information.

- Admission will be conducted strictly on the basis of merit.
- All Call Lists will be prepared from the **Provisional Comprehensive Merit List**. Enlistment in the Provisional Comprehensive Merit List does not ensure admission.
- Candidates whose names appear on the **Call Lists** will be eligible for online provisional admission in the different phases.
- **All online admissions are provisional. Admission will be confirmed only after physical verification of relevant documents.** The college reserves its rights to cancel a candidate's admission if the documents are not found in conformity with the declaration made in the form submitted online.
- Payment of admission fee will be fully online.
  - Fees to be paid online at the time of provisional online admission:**
    - ❖ **B.Sc. – Rs. 4316 /-(approximately)**
    - ❖ **B.A – Rs. 3476/- (approximately)**
    - ❖ **B.Sc. (Economics) – Rs. 3791 /-(approximately)**
- **Candidates are required to purchase the College Prospectus with Rs. 100/- only in cash on the day of verification when they will report to the college for class.**  
**Candidates are requested to bring the exact amount of money for Prospectus.**
- UG Classes for Semester I, 2019 will commence on and from Tuesday, 2<sup>nd</sup> July 2019.
- Candidates admitted in the **first 5 phases** are required to **report to the college for verification of relevant documents on 2.7.2109** (i.e., the first day of Semester I classes) **at 11 am failing which their provisional admission will be immediately invalidated.** However, if a candidate is unable to report in person on 2.7.2019 due to unavoidable circumstances, her guardian should report to the college with proper authorisation and relevant documents for verification on the same day without fail.
- Candidates admitted in the **last/6th phase** are required to **report to the college for verification of documents as well as regular classes on 8.7.2019 at 11 am failing which their provisional admission will be immediately invalidated.** However, if a candidate is unable to report in person on 8.7.2019 due to unavoidable circumstances, her guardian should report to the college with proper authorisation and relevant documents for verification on the same day without fail.

- If any student admitted to the College fails to attend classes for the first 15 days without any valid explanation forwarded to the Principal and the Department, her name will be struck off the rolls.
- For cancellation of admission candidates must inform the college office on and from 2.7.2019 (11 am onwards). Timely information regarding cancellation of admission may lead to acceptance of refund claims of admission fees as per existing rules.
- Admission process will be conducted as per Government and Calcutta University notifications published from time to time and rules and conventions set by the College.

### **Documents to be produced at the time of Verification**

1. Candidates must bring the downloaded print out of Application form for Admission to particular Honours subject **duly signed by her Guardian / Parent.**
2. A passport size photograph of the candidate attested by the Head of the Institution last attended/Gazetted Officer should be pasted on the application form. The candidates are requested to bring two extra passport size photographs (which need not be attested) along with the application form.
3. Original and Attested copy of mark-sheet of the last examination and Admit card of the Secondary or equivalent examination showing the date of birth (to be attested by the Head of the Institution last attended/Gazetted Officer).
4. Original and Attested copy of mark-sheet of the Secondary examination only for Geography Honours candidates (to be attested by the Head of the Institution last attended/Gazetted Officer).
5. Original and Attested copy of SC/ST/OBC Certificate (for SC/ST/OBC Candidates only). SC/ST/OBC candidates from other states (i.e., outside West Bengal) will be considered as General Candidates.
6. Original and Attested copy of BPL certificate if applicable.
7. Original and attested copy of Migration and Equivalence certificates if applicable.
8. For physically handicapped candidates original certificate must be produced (proving at least 40% of disability) and attested copy of certificate must be submitted at the time of Verification.
9. Original Applicant's copy of the payment receipts generated during application as well as online admission.

10. **Laminated mark-sheets will not be entertained.**

11. All attestations should be done by the Head of the Institution last attended or any Gazetted Officer. Faculty members of this college will not attest any Document.

12. Information regarding **Hostel Admission** will be notified later after completion of online admission on this website.