

## UG ADMISSION 1<sup>ST</sup> SEMESTER (CBCS) 2019-20

Since the last date for UG Admission to 1<sup>st</sup> Semester (under CBCS) has been extended vide G.O. No. 1063 Edn(CS)/ 10M-95/14, dated 10/07/2019, the college has decided to keep the admission portal open till 25/07/2019. Candidates are required to follow the admission schedule given:

### Extended UG Admission Schedule 2019

	Event	Schedule
1	Publication of 9 <sup>th</sup> Call List for online admission (Provisional)	18.7.2019, Thursday (8 am)
2	Online Admission (Provisional) – 9 <sup>th</sup> Phase	18.7.2019, Thursday ( 10 am) to 19.7.2019, Friday (10 pm)
3	Publication of 10 <sup>th</sup> Call List for online admission (Provisional)	21.7.2019, Sunday (2pm)
4	Online Admission (Provisional) – 10 <sup>th</sup> Phase	21.7.2019, Sunday (2pm) to 22.7.2019, Monday (10 pm)
5	Publication of 11 <sup>th</sup> Call List for online admission (Provisional)	24.7.2019, Wednesday(2pm)
6	Online Admission (Provisional) – 11 <sup>th</sup> Phase	24.7.2019, Wednesday(2pm)to 25.7.2019, Thursday (10 pm)
7	Verification of relevant documents by the College authority (for candidates admitted in the above mentioned phases only)	To be notified later

### IMPORTANT INFORMATION

- **Candidates are requested to check the website regularly for any change of dates and other information regarding online admission.**
- Admission will be conducted strictly on the basis of merit.
- All Call Lists will be prepared from the **Provisional Comprehensive Merit List**. Enlistment in the Provisional Comprehensive Merit List does not ensure admission.

- Candidates whose names appear on the **Call Lists** will be eligible for online provisional admission in the different phases.
- **All online admissions are provisional. Admission will be confirmed only after physical verification of relevant documents.** The college reserves its rights to cancel a candidate's admission if the documents are not found in conformity with the declaration made in the form submitted online.
- Payment of admission fee will be fully online.
  - Fees to be paid online at the time of provisional online admission:**
    - ❖ **B.Sc. – Rs. 4316 /-(approximately)**
    - ❖ **B.A – Rs. 3476/- (approximately)**
    - ❖ **B.Sc. (Economics) – Rs. 3791 /-(approximately)**
- **Candidates are required to purchase the College Prospectus with Rs. 100/- only in cash on the day of verification when they will report to the college for class. Candidates are requested to bring the exact amount of money for Prospectus.**
- UG Classes for Semester I, 2019 have commenced on and from Tuesday, 2<sup>nd</sup> July 2019.
- If any student admitted to the College fails to attend classes for the **first 7 consecutive days** after verification without any valid explanation forwarded to the Principal and the Department, her name will be struck off the rolls.
- Admission process will be conducted as per Government and Calcutta University notifications published from time to time and rules and conventions set by the College.

### **Documents to be produced at the time of Verification**

1. Candidates must bring the downloaded print out of Application form for Admission to particular Honours subject **duly signed by her Guardian / Parent.**
2. A passport size photograph of the candidate attested by the Head of the Institution last attended/Gazetted Officer should be pasted on the application form. The candidates are requested to bring two extra passport size photographs (which need not be attested) along with the application form.

3. Original and Attested copy of mark-sheet of the last examination and Admit card of the Secondary or equivalent examination showing the date of birth (to be attested by the Head of the Institution last attended/Gazetted Officer).
4. Original and Attested copy of mark-sheet of the Secondary examination only for Geography Honours candidates (to be attested by the Head of the Institution last attended/Gazetted Officer).
5. Original and Attested copy of SC/ST/OBC Certificate (for SC/ST/OBC Candidates only). SC/ST/OBC candidates from other states (i.e., outside West Bengal) will be considered as General Candidates.
6. Original and Attested copy of BPL certificate if applicable.
7. Original and attested copy of Migration and Equivalence certificates if applicable.
8. For physically handicapped candidates original certificate must be produced (proving at least 40% of disability) and attested copy of certificate must be submitted at the time of Verification.
9. Original Applicant's copy of the payment receipts generated during application as well as online admission.
10. **Laminated mark-sheets will not be entertained.**
11. All attestations should be done by the Head of the Institution last attended or any Gazetted Officer. Faculty members of this college will not attest any Document.
12. Date of Verification will be notified later.