

U.G. (B.A./B.Sc.) ADMISSION-2021-22

NOTICE

28.02.2022

It is hereby notified for all concerned that Lady Brabourne College has started to process refund of Admission Fees against cancellation of UG Admission for the session 2021-22. Candidates will have to collect the refund amount in cheque from the college counter in person or through authorised persons. **The modalities for disbursement of refund are as follows:**

- Only candidates who have cancelled their UG Admission (session 2021-22) through the Lady Brabourne College admission portal within 31.12.2021 will be considered for refund.
- It is to be noted that according to Notice published on the portal on 13.12.2021 **all online cancellation of admission has closed on and from 31.12.2021.**
- A list of valid candidates who can claim refund is being published along with a schedule for disbursement of cheque. **The list and schedule can be downloaded from the link given below.**
- Candidates enlisted in the published list are required to report to the college counter in person according to the schedule to claim and collect refund cheque.
- Enlisted candidates are required to follow the date schedule mentioned in the list.
- Candidates have to produce to the college counter:
 - i. Payment Receipt of Admission Fees paid during online admission
 - ii. Cancellation receipt generated during online cancellation of admission
 - iii. Candidate's original admit card of 10+2 examination
(Photo-copies of all the three documents should be brought for submission)

Production of these documents is mandatory for claiming refund.

- In case candidates are unable to report to the college in person for collecting refund, the cheque may be handed to an authorised person **only on production of an Authorisation Letter bearing the signature of the authorised person duly attested by the candidate.**
- The claimants should report to the college counter on the dates mentioned in the list between 12 noon and 1.30 pm and submit the required documents.
- Refund-cheque will be disbursed from the college counter (according to the schedule and given list) 2.30 pm onwards.
- Claimants will have to provide correct details of their bank accounts for smooth issuance of cheque.
- Dates and timings for disbursement of refund will be followed strictly according to the list and schedule provided.

[Click here to download the list of valid candidates and schedule for disbursement.](#)