



NETAJI SUBHAS OPEN UNIVERSITY

Department of Examinations
134/1, Meghnad Saha Sarani, Kolkata – 700 029
Phone: 2464 6936, 4004 2096

Memo no. CoE/307/22

07.07.2022

NOTICE

Submission of Examination Form : Assignment and Term-End
Online M.Ed. Spl. Edn (ID) – ODL
Term End Examination (Theory & Practical)
December 2021 (First Semester) and June 2022 (Second Semester)

The system of online submission of Assignment through MCQ method has already been introduced. This year also the same system will be followed. All eligible learners have to submit their assignment paper/s in the said system. Submission of assignment paper/s is mandatory, consequently no candidates are allowed to appear in the Term-End Examinations without submitting the assignment paper/s.

This is for further information that during the period of course of study without permission of Examination Department, candidates can neither change their Registered Mobile number nor their Alternative Mobile number, since during the time of Online Examinations and Online submission of Assignment, OTP will be send by the Examination Department only to the Registered Mobile number and/or Alternative Mobile number of the learners, which are to be mentioned by them on their Examination forms during examination form submission.

The candidates of Online M.Ed. Spl. Edn (ID) – ODL Term-End Examination (Theory and Practical) December-2021 & June-2022 (which are supposed to be held from third week of July 2022) may be asked to submit Online Examination Form (which will be opened for them on and from 08/07/2022 at 1:00 PM to 11/07/2022 at 1:00 PM) mentioned in page no. 2.

The examinees concerned may also be asked to submit their Examination fees as per the following rates:

Examination Fees				
Exam Type	Full Marks	T.E. Exam Fee	Assignment Fee	Online Exam Processing Fee
Theory	100	Rs. 150/- Per paper	Rs. 30/- Per paper	Rs. 100/- Per examinee, Per session
Practical / Field Engagement / Internship	100	Rs. 300/- Per paper	Nil	Rs. 100/- Per examinee, Per session
Dissertation	400	Rs. 1200/- Per paper	Nil	

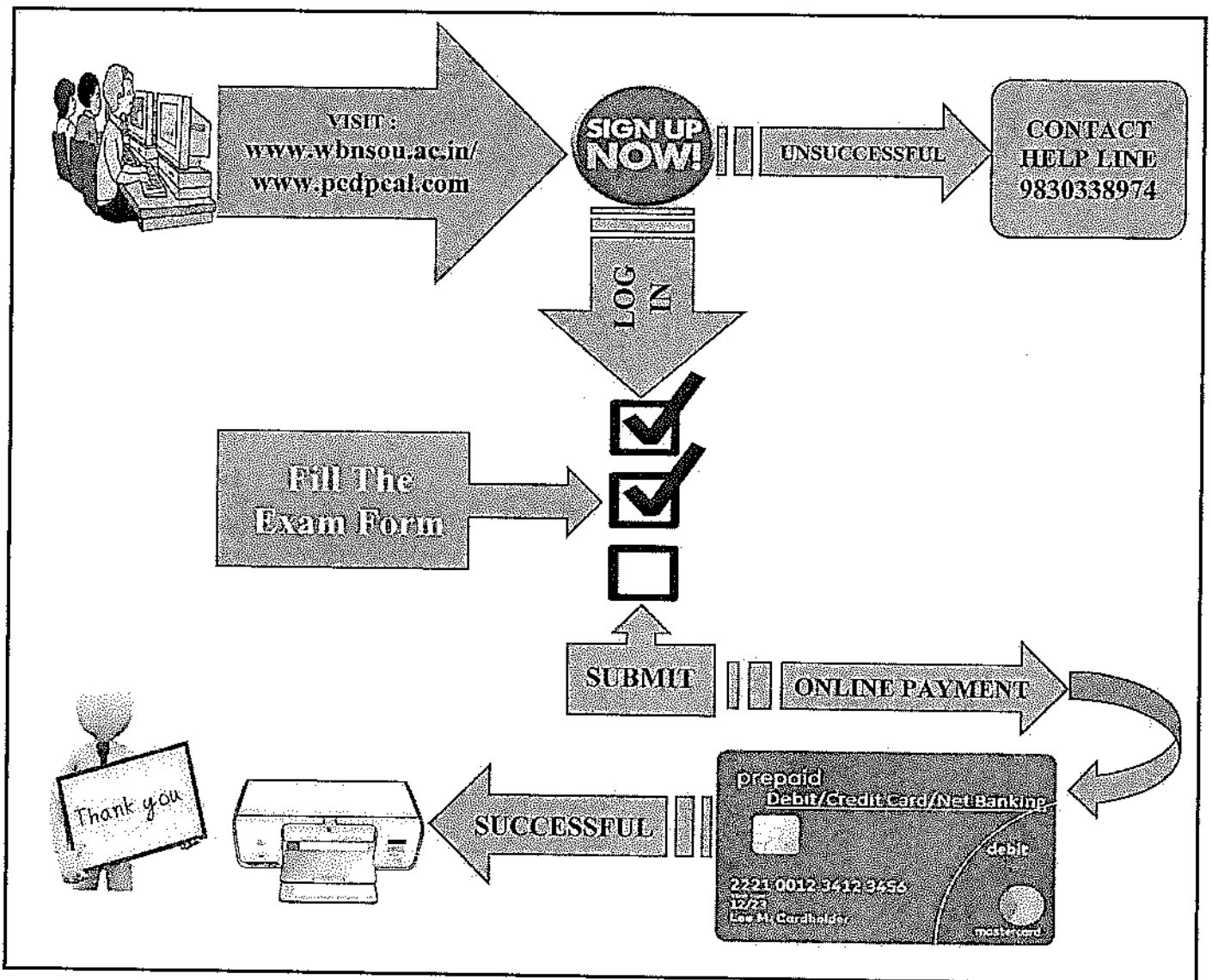
N.B. [Candidates have to bear online transaction charges, if any, along with the Examination fees]

The portal of Online Examination Form Submission for the said examination will be opened on **08/07/2022** at **1:00 PM** at www.pcdpcal.com/www.wbnsou.ac.in and will be closed on **11/07/2022** at **1:00 PM**. The person concerned are requested to follow the under mentioned guideline for submission of the said forms.

Fees submission through Debit or Credit Card/Net Banking will be opened on **08/07/2022** at **1:00 PM** & will be closed on **11/07/2022** at **1:00 PM**. Learners are requested to print the payment details Challan for future reference. However, the possibility of the link getting disconnected after successful payment of Examination fees, in which case the Online Payment Receipt cannot be generated instantaneously. If this occurs, please do not attempt to pay the Examination fees again immediately and wait for one working day by when the receipt may normally get generated.

Instructions for Using ONLINE EXAMINATION FORM SUBMISSION:

- A. Visit online Examination Form Submission Portal to submit filled in Examination Form.
- B. Take a Print Out of filled-in Examination Form and Pay online (in the following ways).



Handwritten signature

STEPS TO BE FOLLOWED:

1. **VISIT:** www.pcdpcal.com / www.wbnsou.ac.in
2. **SIGN-UP:** With the System by Providing the Necessary Information of the Student. (ENROLMENT NO., NAME, STUDY CENTRE CODE) etc.
 - Enter Enrolment No. (Both Should be Same & Correct as per Enrolment Certificate)
 - Enter Alternative Mobile No. (Should be Same & Correct)

N.B. : If you don't want to enter the Alternative Mobile No. then type '99999'.

- Enter Aadhaar
Check if All the Above Information is Correct then SUBMIT.
3. **LOG-IN :** with the System : Enter into the System to submit FILLED-IN Examination Form.
 4. **To submit filled-in Examination Form :** (Check the Paper/s is/are before the submission of Examination form)
 - Tick the Paper/s in which you want to appear. (Click **Select All** if you want to Appear in All the papers).
 - If you want to tick paper but it shows 'WN' it means Workshop Not Done, 'PN' it means Payment Not Done and 'PWN' Payment & Workshop Not Done, you can't appear.
 - Check Carefully to the Required Paper/s is/are to be correctly ticked.
 - Submit if OK. (Once Submitted, Paper/s cannot be Altered/Changed)
 5. **PAYMENT:**
 - The Submitted Filled-in Form will be shown automatically. Click on PAY.
 - Online Payment: (To pay online with Debit or Credit Card/Net Banking)
Use Debit or Credit Card/Net Banking and Pay the Proper Examination Fees. Note Down the Transaction ID carefully. It will be shown Payment is successful. Go to Dash Board. Click on Filled-in Examination Form. Download & Print the Online Payment details Challan for Future Reference. However, the possibility of the link getting disconnected after successful payment of Examination fees, in which case the Online Payment Receipt cannot be generated instantaneously. If this occurs, please do not attempt to pay the Examination fees again immediately and wait for one working day by when the receipt may normally get generated.

1) Please note that at the time of Examination, OTP will be delivered to your Registered or Alternative Mobile Number, so put your own Mobile Number at the time of Examination form submission.

2) Learners are requested not to share any information, which has been written on the Enrolment Certificate cum Identity Card.


3) Without Submission of filled-in Examination form, No Candidate will be Allowed to Appear in Assignment Submission & Term-End Examination.

4) Helpline Number: 9830338974 (11 AM to 5 PM) (excluding Saturday, Sunday & holiday).

Hope, you will enjoy the system. Your cooperation will be highly appreciated.

With regards,


Prepared by



(Rokeya Ray)
Controller of Examinations

Copy to:

1. E.S. to Hon'ble V.C. – for information please.
2. The Director, Study Centres, NSOU
3. The Director, School of Education, NSOU
4. The Director, School of Sciences, NSOU
5. The Director, School of Social Sciences, NSOU
6. The Director, School of Humanities, NSOU
7. The Director, School of Professional & Vocational Studies, NSOU