INFORMATION BULLETIN

JEHOM-2019

**Date of Examination
13.07.2019 (Saturday)**

West Bengal Joint Entrance Examinations Board
AQ-13/1, Sector V, Salt Lake City
Kolkata 700091
1800-1023-781, 1800-3450-050

Release date: 25th March 2019

	IMPORTANT INSTRUCTIONS FOR ONLINE APPLICATION
	Candidates are required to go through the Information Bulletin carefully before applying for the examination.
	Once an application is received, it will be construed that the candidate agrees to all terms & conditions, rules & regulations stipulated in the Information Bulletin and notices published by the Board for the said purpose.
	Any application not in compliance with the conditions specified in the Information Bulletin is liable to be rejected.
1.	Application for JEHOM-2019 must be done online only. There is no printed application form available.
2.	Ensure filling genuine application form available on line at www.wbjeeb.nic.in
3.	**It is essential to have a mobile number and a unique email ID.** All future communications will be sent to the registered mobile number and email ID. WBJEEB will not be responsible for non-receipt of any communication by the candidates if the mobile number and/or the email ID are wrong/non-existing/non-functional/changed.
4.	Once the registration details i.e. **name, father's name, mother's name, gender and date of birth** are entered and submitted, they **cannot be changed/modified/edited under normal circumstances**. Also, the information must match exactly with the school admit cards, mark sheets, certificates, photo identity cards, caste/category certificates etc. which a candidate has to produce at the time of entering the examination hall, during counselling, during admission and during registration with the University.
5.	Do not attempt to make any duplicate application.
6.	Do not share your application number; pass word, security question/answer with anyone.
7.	Upload **scanned** copy of photograph and signature as instructions provided in the Information Bulletin.
8.	If any information **other than** name, father's name, mother's name and date of birth given in the application needs to be corrected then do the correction within the given period of correction. The Board will not allow any correction thereafter.
9.	If any candidate receives any SMS/email regarding discrepancy in photograph/signature uploaded by him/her, he/she must take corrective action immediately **within one day**.
10.	Application fees for JEHOM-2019 is **₹500 (Rupees five hundred only) plus the Bank's Service Charges,** as applicable, payable by Net Banking/ Debit Card/ Credit Card. Payment status is updated automatically and hence should show 'OK' immediately after the payment. But in some rare cases it may be delayed due to delay/failure in the Bank's network or transaction failure at the Electronic Payment Gateway (EPG). If the payment status does not show 'OK' immediately after making the payment, then the candidates are advised to make payment once again. **Do not wait for the last day to make fee payment in order to avoid payment failure by Bank or EPG.**
11.	Keep copies of **confirmation page, admit card** in safe custody. It is not possible to

	generate any duplicate copy.
12.	For any query regarding the examination, contact: **Controller of Examinations** **West Bengal Joint Entrance Examinations Board** **AQ-13/1, Sector –V, Salt Lake City, Kolkata-700091** **Examination Helpdesk: -1800-1023-781, 1800-3450-050** **Email: Link <Contact Us> in www.wbjeeb.in**

1.0	**Introduction:**
	The West Bengal Joint Entrance Examinations Board
	The West Bengal Joint Entrance Examinations Board (WBJEEB) was established in 1962 by Government of West Bengal in exercise of the powers conferred under article 162 of the Constitution of India in pursuant to No. 828-Edn(T), dated 02.03.1962. Subsequently, the Board was recognised as a Statutory Body vide West Bengal Act XIV of 2014 and was authorised for conducting the Joint Entrance Examination in respect to admission to various institutions in West Bengal imparting education in Medical, Engineering and Technological courses.
	The Board has been empowered to conduct Common Entrance Examinations for admission to Undergraduate and Postgraduate Professional and Vocational Courses both in the Undergraduate and Post graduate level. As such, it always endeavours to advocate transparency and implement effective state-of-the-art technology in conducting such examinations. WBJEEB has been instrumental in conducting the admission process through online application and allotment through e-Counselling since 2012.
2.0	**JEHOM-2019**
2.1	**Examination:** For the academic session of 2019-20, the Board is going to conduct the Common Entrance Examination (JEHOM-2019) for admission to **full time bachelor's degree in Hotel Management and Catering Technology (HMCT)** course in various institutions in West Bengal.
2.2	**Syllabus of Examination**: The tests will be based on 11th and 12th standard syllabi of Higher Secondary Examination (10+2) under West Bengal Council of Higher Secondary Education (**WBCHSE**).
2.3	**Schedule of JEHOM-2019:** **13.07.2019 (Saturday), 11:00 a.m. to 12:30 p.m.** No further examination shall be held under any circumstances for those who will be unable to appear on the above scheduled date and time.
2.4	**Pattern of Question Papers.** The paper will contain fifty (50) MCQ (Multiple Choice Question) type questions, with four answer options each. Each question carries 2 marks, full mark of the paper is 100 and duration of the test is 1 hour 30 minutes. The questions will be in **English language only.** The paper contains four sections as follows,

Section	No. of questions
English Language	15
General Knowledge	15
Logical Reasoning	10
Elementary Mathematics	10

2.5	**Mode of answering in the examination** a) Questions are to be answered on specially designed optical machine-readable response **(OMR)** sheet, which will be evaluated by Optical Mark Recognition

		method. Thus, it is very important to follow the correct method of marking.
	b)	There will be four alternative answers for each question. Candidates will indicate response to the questions by **darkening the appropriate circle completely with blue/black ball point pen**.
	c)	Any other kind of marking e.g. filling the bubble incompletely, filling with pencil, cross mark, tick mark, dot mark, circular mark, over writing, scratching, erasing, white ink, marking outside the bubble etc. may lead to wrong/partial/ambiguous reading of the response. **WBJEEB will be, in no way, responsible for such eventuality**.
	d)	Response marking cannot be edited/changed/erased/modified. Hence it is advised that the candidate should be sure about the answer before marking and should not put any stray mark on which he/she does not want to attempt.
2.6		**Scoring Methodology**
	a)	All questions will have four answer options
	b)	Only one option is correct.
	c)	Correct response will yield 2 (two) mark.
	d)	Incorrect response will yield -1/2 (25% negative) marks.
	e)	For any combination of response with more than one option, the said answer will be treated as incorrect and will yield -1/2 (25% negative) marks
	f)	No response will yield zero mark.
2.7		**Ranking Methodology and publication of Merit Lists** WBJEEB will prepare merit ranks based on the candidates' **score in the entrance tests.** Individual candidates will be able to view and download his/her Rank Card, which will contain score and rank. **WBJEEB does not publish any ranks/score list for public**.
	a)	The rank shall be in the name and style of **'GMR'** (General Merit Rank)
	b)	Ranking shall be done in the descending order of marks scored in the entrance test.
	c)	However, there may be ties and the tie-breaking rule given in section 2.8 below shall be applicable for determining the merit rank.
	d)	Separate reserved category merit position will also be indicated for respective category of students e.g. SC Rank, ST Rank, OBC-A Rank, OBC-B Rank, PwD Rank as applicable.
	e)	**Counselling/allotment of seat/admission will be done based on GMR only** (not on category ranks). Category ranks are only for information to candidates.
	f)	Category ranks are generated based on the birth category information given by the candidates during online application. If during verification, any candidate's claim is found invalid, his/her category rank will be cancelled and the candidate will be considered in general category with his/her GMR. **Category ranks of other candidates will not be revised**.

2.8	**Tie–breaking Methodology in Merit Rank:** a) Less negative marks in total. b) More positive marks in English Language. c) More positive marks in General Knowledge. d) More positive marks in Logical reasoning. e) More positive marks in Elementary Mathematics. f) Less negative marks in English Language. g) Less negative marks in General Knowledge. h) Less negative marks in Logical reasoning. i) Less negative marks in Elementary Mathematics. j) If tie exists still thereafter, same will be broken by the date of birth (DOB) of the concerned candidates; the older candidate will be given preference over the younger one.
2.9	**Rules of the examination (JEHOM-2019):** Rules to be followed during the examination is given in APPENDIX-**1**
3.0	**Eligibility and academic qualification criteria for appearing in JEHOM-2019**
3.1	**Eligibility criteria for Application:** a) **Citizenship**: Applicant must be a **citizen of India**. b) **Age:** Not less than 17 years as on 31st December 2019.
3.2	**Eligibility criteria for admission (As intimated by the concerned Authorities):** a) The candidate must qualify and obtain a rank in JEHOM-2018. b) The candidate must have passed in 10+2 level examination in regular mode from West Bengal Council of Higher Secondary Education or from any other equivalent board (refer to the list of Recognized Boards given in Appendix-4) and obtained at least 45% marks in aggregate in 10+2 level examination.
3.3	**Important information regarding eligibility** WBJEEB do neither verify the information provided by any candidate during on line application nor verify any certificate of date of birth, domicile, income, reservation category, academic qualification etc. for deciding the eligibility of the candidate. Admit cards are issued only based on the information provided by the candidate. Also, normally there is no scope of changing/correcting any information after the last date of online application. All verifications are done during counselling and subsequent admission and registration with the university. If at any stage after examination it is found on scrutiny that the applicant is otherwise ineligible, his/her candidature shall be treated as cancelled even if he/she secured a Merit Rank in the JEHOM-2019 and/or a seat has been allotted to the candidate. Hence, securing a Rank in the JEHOM-2019 does not constitute a right/guarantee in favour of a candidate for his/her claim for admission if he/she fails to comply with the specified norms and standards.
4.0	**Seat Matrix:** Number of seats (**tentative**) in various colleges is given below. The final number is subject to approval by concerned authorities. Final seat availability for the academic year 2019-20 will be declared by the Board in

www.wbjeeb.nic.in before counselling.

Institution	Number of seats (tentative)
NSHM School of Hotel Management	120
Siliguri Institute of Technology	40
Guru Nanak Institute of Hotel Management	60

5.0	**Reservation:** All the three concerned institutes taking admission in Hotel Management and Catering Technology through JEHOM-2019 being private self-financed institutes, reservation of seats is not applicable at this time.
6.0	**Special concessions to PwD candidates appearing in the examination** a) PwD candidates are eligible for 40% reduction on application fees. To avail the same, the candidate must formally apply in writing (enclosing a copy of his/her confirmation page and PwD certificate) to the Chairman, WBJEEB and send/submit the application to the Board office by 30.04.2019. b) PwD candidates are entitled for 20 minutes extra time in each paper, for which the candidate must sit for the examination in the Board's office in Kolkata. To avail the concession, the candidate must formally apply in writing (enclosing a copy of his/her confirmation page and PwD certificate) to the Chairman, WBJEEB and send/submit the application to the Board office by 30.04.2019. c) Visually impaired PwD candidates are entitled to use a scribe/writer having less/lower academic qualification than the candidate. Highest qualification of such scribe/writer will be passed/appeared in 10th standard examination in 2019. To avail such facility, the candidate must sit for the examination in the Board's office in Kolkata. The candidate must formally apply in writing (enclosing a copy of his/her confirmation page and PwD certificate) to the Chairman, WBJEEB and send/submit the application to the Board office by 30.04.2019. d) **The Board's decision in this regard will be final and binding on the candidate.**
7.0	**Legal jurisdiction**: All matters pertaining to conduct of JEHOM–2019 shall fall within the jurisdiction of Kolkata only.
8.0	**Procedure for submission of application Form, payment of Examination Fees and downloading/printing of the Confirmation Page:**
8.1	Application for **JEHOM-2019** has to be made **ONLINE** only through the web- portal **http://wbjeeb.nic.in.** **Candidates need to have a working mobile number and an email ID. All future communications by the Board will be sent to this mobile number and an email ID only**. The application procedure is interactive in nature. Detail guideline is given in **APPENDIX-3.** The steps are briefly described below.
8.2	**Registration** The candidate will enter registration details such as, name, father's name, mother's name, date of birth, gender, identification type and number. **Candidates must be careful while entering registration details. It cannot be**

	changed/edited/modified under normal circumstances. Also, the information must match exactly with the school admit cards, mark sheets, certificates, photo identity cards, caste/category certificates etc. which the candidate has to produce to enter the examination hall, during counselling, during admission and during registration with the University. a) Thereafter candidates will enter contact details such as, address, state, district, PIN, email ID, mobile number and land line number or alternate mobile number, if available. b) Then the candidate must choose password and security question/ answer c) At this stage the candidate can review the registration details and make changes if necessary. d) The candidate will then be asked to **submit** the registration details. e) An application number will be generated and will appear on the screen. Also, SMS/email will be sent to the candidate. f) Candidate must remember his/her application number, password and security question/answer. If the candidate forgets the password, he/she must reset it through "**Forgot Password**" link. **There is no other way to recover the password even by the Board if it is lost**. g) It is not possible for any person/agency to change/edit/input any information without knowing the password. Hence candidates must not share their password with anybody. **The Board will not be responsible for any change resulting from sharing/ divulging of the password**. h) At this stage candidates may logout or continue to next step to fill up the application form.
8.3	**Application Form** a) At this stage the candidate needs to fill up various personal information such as, domicile, category, PwD status, home district, family income status, religion nationality etc. b) Thereafter the candidate needs to choose any **two** zones of examinations in order of his/her choice and submit the application. c) At this stage candidates may logout or continue to next step to upload images.
8.4	**Uploading of images** The candidate is required to upload **scanned** images of his/her recent colour photograph and signature all in one go. **Essential features of the photograph** a) The Photograph must be recently taken so that it matches with the candidate's physical features. b) Low quality images (such as pictures taken by mobile phones) are not acceptable and are likely to be rejected automatically. c) Background of the photograph must be of very light colour. d) The face of the candidate should occupy at least 50% of the entire space for photograph looking straight to the camera. e) Spectacles of dark or tinted glasses are not acceptable. f) **Copy of same photograph need to be produced for entering the**

examination centre, during counseling, admission, registration with the university etc.

In case the images do not conform to the specified requirement, **it will not be possible to issue the admit card.** In which case, only the candidate will remain responsible. WBJEEB does not check the images. However, if any discrepancy comes to its notice, a SMS will be sent to the candidate's registered mobile number. The candidate then must log in and upload corrected image (**do not upload the same image rejected earlier**)**.** It's not possible to make any such correction by anybody other than the candidate. Hence the Board will not entertain any request to make such corrections on behalf of the candidate.

Format, storage size and physical dimension of the images must be as under:

Image	Format	Storage size	Dimension
Photograph	JPG/JPEG	3 kB to 100 kB.	4 cm x 3 cm
Signature	JPG/JPEG	3 kB to 30 kB.	4 cm x 1.5 cm

There could be many methods to prepare an image matching the above specification. One easy method is described here.

1. Take a photograph of 3 cm x 4 cm size
2. Scan it at 300 dpi
3. Crop the scanned output page to the size of the photograph
4. Resize the image to "Email small"
5. Save

8.5	**Payment of Examination Fees**

After up-loading of images candidates will be directed automatically to the fee-payment step.

a) The Examination Fees can be paid by Net Banking/ Debit Card/ Credit Card only.

b) Application fees for JEHOM-2019 is **₹500 (Rupees five hundred only) plus the Bank's Service Charges** as applicable.

c) **The fee once paid is not refundable under any circumstances.**

8.6	**Confirmation Page**

On successful completion of all the above steps, candidate shall automatically be directed to the option for downloading the 'Confirmation Page' which means that the application is **complete**.

APPLICATION IS **NOT COMPLETE** UNTIL THE CONFIRMATION PAGE IS GENERATED.

The confirmation page contains information as given by the candidate. As such, the Board is in no way responsible for any mistake in it. Also, the same information will be repeated in the admit card and the rank card.

Candidate should take a Print-out of the Confirmation Page and should preserve the same carefully till the completion of admission process. **The confirmation page cannot be regenerated after completion of the declared e-counselling and**

	admission process conducted by the Board. Hence it is the responsibility of the candidate to preserve it safely.
	a) If any candidate loses his/her confirmation page, a duplicate can be provided by the Board, but only till 31/08/2019. In order to get a duplicate confirmation page, the candidate must apply to the Board and pay a processing fee of Rs. 500/- by a bank draft in the name of "West Bengal Joint Entrance Examinations Board" payable in Kolkata.
8.7	**Correction of application form**
	a) It is not possible to correct any primary registration data i.e. **Name, Father's Name, Mother's name, Gender and Date of birth** of any candidate.
	b) If any candidate intends to correct any other information in his/her application, he/she can do so during the given **correction window period** using the edit mode. **The Board cannot entertain any request for any correction under any circumstances beyond the correction window period.**
	c) **Also, the Board will not make any correction on behalf of any candidate.**
	d) Confirmation page, admit card, rank card etc. will be issued with the personal detail as is given by the candidate. In case of any problem to the candidate during admission or thereafter due to any mistake committed by him/her, **the Board is not able to render any help e.g. issuing any letter of correction**. The candidate must take corrective actions at his/her end with the institute, where he/she takes admission.
9.0	**Admit Card**
	a) Admit cards will be generated on the notified date for the student to download and take a print. Candidate must carry a printed hard copy of the admit card to the examination centre.
	b) **Candidates must ensure that the admit card is not mutilated/ distorted/ soiled even by accident. Candidates with such mutilated/ distorted/ soiled admit cards will not be allowed to appear in the examination.**
	c) Candidates themselves can generate duplicate admit cards but only till the date of examination. Hence, candidates are advised to retain their admit cards carefully in secured place to avoid any damage to the document.
	d) If a candidate needs a duplicate admit card after the examination, the same can be provided by the Board, but only till 31/08/2019. In order to get a duplicate, the candidate must apply to the Board and pay a processing fee of Rs. 500/- by a bank draft in the name of "**West Bengal Joint Entrance Examinations Board**" payable in Kolkata.
	e) WBJEEB does not verify any information provided by the candidate during on-line application. Admit cards are issued only based on the information provided by the candidate. All applicants, who appear to be prima facie eligible, will be issued admit cards and will be provisionally permitted to sit for JEHOM-2019.
	f) All verifications are to be done during counseling, admission, registration with the university etc. If at any stage after examination it is found on scrutiny that the applicant is otherwise ineligible, his/her candidature shall be treated as cancelled even if he/she had appeared in and secured a Merit Rank. Hence, appearing in the examination and securing a rank does not constitute a right/guarantee in favour of a candidate for his/her claim for admission.

10.0	**Allocation of examination centre**
	During on line application, the candidate must choose **any 2 (two)** of the following examination zones.
	<table><tr><td>1</td><td>Durgapur (702)</td></tr><tr><td>2</td><td>Siliguri (732)</td></tr><tr><td>3</td><td>Kolkata-North/Salt Lake (812)</td></tr></table>
	Allocation of examination centre will be based on the choices given by the candidate during online form fill-up. However, **discretion of the Board in allocation of examination centre shall be final**. No request for change of allocated centre will be entertained under normal circumstances.
	Any examination zone may be dropped if adequate numbers of candidates are not available or under any unavoidable circumstance. In such case the candidate will be allocated alternative examination zone.
11.0	**Evaluation and declaration of result**
	a) **WBJEEB does not publish any rank/score list for public**.
	b) Result will be available to individual candidates in the form of Rank Cards only, which will contain all relevant ranks and total score. Rank cards will be available only from the portal www.wbjeeb.nic.in
	c) Candidates will be able to view and download their rank card by logging in with their password.
	d) Duplicate rank cards cannot be generated at any later stage after completion of e-counselling and admission conducted by the Board. Hence candidates are advised to retain their rank cards carefully in a secured place for all future purpose.
	e) If any candidate needs a duplicate rank card even after completion of counselling and admission conducted by the Board, the same can be provided, but only till 31/08/2019. In order to get a duplicate rank card, the candidate must apply to the Board and pay a processing fee of Rs. 500/- by a bank draft in the name of "**West Bengal Joint Entrance Examinations Board**" payable in **Kolkata**
	f) Ranks cards with scores will be issued to all candidates, who appeared in the examination. But all **may not be awarded a rank and hence may not be eligible for counselling**, for which a cut off rank and/or a cut off score will be decided by the board.
12.0	**Counselling/seat allotment and provisional admission**
	a) A separate notification with details of counseling/seat allotment and admission will be published in **www.wbjeeb.in** shortly after publication of result. Only those, eligible for counseling, will be able to participate in it.
	b) Credentials of candidates eligible for counseling and admission will be verified at **the counselling Center** on stipulated dates, details of which will be notified in due course of time.
	c) Since counseling and admission process is sequential according to rank, candidate has to appear for counselling on the specified date and time only. It is not possible to allow any different date or time for any candidate.
	d) The candidate has to appear himself/herself. No other person is allowed to appear for counselling and admission on behalf of the candidate.

Rules of the Examination

1. Candidates are advised to enter the examination centres at least 30 minutes before commencement of the test.

2. Be sure about the exact location of your examination centre and means of commuting, in order to avoid any inconvenience on the day of examination.

3. No candidate will be allowed to seat for the test in any centre other than the one allotted to him/her and as is mentioned in the admit card.

   Any candidate found to occupy a seat other than the one allotted to him/her will be **reported against** & his/her paper will be cancelled.

4. Carry the following documents to enter the examination centre.

   a. A hard copy of admit card.

   b. A copy of colour photograph as was uploaded during online application.

   c. Any photo identity card in original such as Aadhaar card/ Pan card / Passport/ Voter card/ 10th standard admit card/ School – ID card.

5. Frisking may be carried out while entering the centre for checking prohibited objects.

6. Candidates are advised to take their seats at least 15 minutes before the test.

7. No candidate will be allowed to enter the examination hall **beyond the scheduled time of commencement of the test under any circumstance**.

8. Candidates are not allowed to carry any written or printed material, calculator, pen, docu-pen, log table, wristwatch, any communication device like mobile phones etc. inside the examination hall. Any candidate found with such items will be **reported against** & his/her candidature will be summarily cancelled.

9. Question booklets will be distributed well before commencement of the test. Take out the OMR sheet without breaking seals of the question booklet and check that your OMR number & question booklet number are same. If not, ask the invigilator to replace the whole set from same series.

10. Put your signature on the top of question booklet.

11. Read the instructions given on OMR & on the cover page of question booklet very carefully.

12. Write question booklet number & roll number at the appropriate places on the OMR. Wrong entry of question booklet number & roll number may lead to rejection of the OMR or wrong scoring, for which the Board will not remain responsible. If any candidate makes any mistake, he/she must not over write. Request the invigilator to strike it out & rewrite the correct numbers and put his/her signature.

13. Darken appropriate bubbles of question booklet number & Roll number.

14. Write your name in BLOCK LETTERS, name of the centre & put your signature in appropriate places on the OMR. Do not put any stray mark anywhere else; it may lead to rejection of OMR.

15. Check that your Roll number, photograph, spelling of your name in the attendance sheet matches with those given in your admit card. If any correction is needed, bring it to the notice of the invigilator.

16. Question booklet seals can be opened only at the time of commencement of test and as will be announced by the invigilator. Check all the pages of question booklet. If there is any damage or missing page or any difficulties to read the question booklet, ask your invigilator to replace the whole set from the same series.

17. Maintain silence during the test. Any conversation/gesticulation or creation of disturbances will be deemed as misdemeanor. If any candidate is found adopting any unfair means, his/her candidature will be cancelled, and / or he/she will be debarred either permanently or for a period as is deemed fit by the Centre- in- Charge.

18. No discussion will be allowed with the invigilator regarding any question.

19. Candidates may do rough work in the space provided in the question booklet.

20. No candidate will leave his/her seat without permission of the invigilator until the test is over.

21. No candidate will leave the hall till the end of the test & all OMRs are collected & tallied by the invigilator.

22. Candidates can take his/her question booklet after the test.

23. If any Examinee is found impersonating, he/she will be **handed over to the police** & candidature of the original candidate will be cancelled outright.

Important dates

	Activity	Date (with time)
1	Online application with payment of fees	**02/04/2019 (Tuesday)** **to** **16/04/2019 (Tuesday)**
2	Online correction and downloading revised confirmation page	**17/04/2019 (Wednesday)** **to** **19/04/2019 (Friday)**
4	Publication of Downloadable Admit Card	**04/07/2019 (Thursday)** **(tentative)**
5	Date of Examinations:	**13/07/2019 (Saturday)**
6	Publication of Results	**13/08/2019 (Tuesday) (tentative)**

Note: All schedules are subject to change under unavoidable circumstances.

Guidelines for filling up the online application form

Description of Field	Input	Remarks
	Registration	
1. Candidate's Name		• Max length 46 characters • Only characters are allowed • As registered in class 12 or equivalent Examination
2. Father's Name		• Maximum 46 characters • Only characters are allowed • As registered in class 12 or equivalent Examination. • Salutations like Late, Mr., Ms., Mrs., Dr., Prof. should not used
3. Mother's Name		• Maximum 46 characters • Only characters are allowed • As registered in class 12 or equivalent Examination. • Salutations like Late, Mr., Ms., Mrs., Dr., Prof. should not used
4. Date of Birth	---Select--- ▼	• DD/MM/YYYY • (See section 3.1 of Information Bulletin DOB should be on or before 31.12.2002)
5. Identification Type	---Select--- ▼	• Student ID • Voter ID • Passport No. • Bank A/c No. • Other
6. Identification No.		• Input
7. Gender	---Select--- ▼	• Male • Female • Transgender
	Contact Details	
8. Premises No./ Name		• Input
9. Locality (Optional)		• Input
10. Sub locality		• Input
11. State	---Select--- ▼	
12. District	---Select--- ▼	

13.	PIN Code	[ ]	• Input
14.	Email ID	[ ]	• Input
15.	Mobile No.	[ ]	• Input
16.	Land Line No. or any other contact No. (Optional)	[ ]	• Input
	Choose Password		
17.	Password	[ ]	• Input
18.	Confirm Password	[ ]	• Input
19.	Security Question	---Select--- ▾	
20.	Security Answer	[ ]	• Input
21.	Enter Security PIN	[ ]	• Input
	Submit		
	Application Form		
22.	Domicile	---Select--- ▾	
23.	Category	---Select--- ▾	For W.B. domiciles only • General • SC • ST • OBC-A • OBC –B
24.	Person with Disability (PwD)	---Select--- ▾	For W.B. domiciles only • Yes • No
25.	Type of Disability	---Select--- ▾	If PwD = Yes •Locomotor disability in lower limb •Locomotor disability in upper limb • Visual Impairment • Hearing impairment • Speech and language disability
26.	Percentage of Disability	[ ]	If PwD = Yes • Percentage of Disability
27.	Home District	---Select--- ▾	

28.	Religion	---Select---	• Hindu • Muslim • Christian • Buddhist • Sikh • Other
29.	Nationality	---Select---	• Indian
30.	Apply for	---Select---	• Auto filled: "JEHOM-2019"
31.	1st Choice of Exam City:	---Select---	• Refer to section 10.0 of Information Bulletin
32.	2nd Choice of Exam City:	---Select---	• Refer to section 10.0 of Information Bulletin
	Education Details		
33.	Qualification	---Select---	• Auto filled: "12th or equivalent"
34.	Pass Status	---Select---	• Passed • Appearing
35.	Course/Stream Name	---Select---	
36.	Board/University Name	---Select---	Input
37.	Year of Passing (if passed)	---Select---	
38.	Result Mode (if passed)	---Select---	• CGPA • %
39.	Marks Detail (if passed)		Input
40.	Roll No.		Input
41.	Institute Name and address		Input
42.	Institute Pin code		Mandatory
43.	Enter Security PIN		Input
	Submit		
	Image Uploading		
44.	At this stage the candidate is required to upload scanned images of his/her recent colour photograph and signature all in one go. For detail instruction, see **section 11.4** of the Information Bulletin.		
	Fee Payment		

45.	At this stage, the candidate is required to pay the requisite fees. For detail instruction, see **section 11.5** of the Information Bulletin.
	Confirmation Page
46.	Once the fee payment is made, the candidate will be directed to download the confirmation page. Download the confirmation page and preserve the same.

APPENDIX –4

List of Recognized Boards

Sl No	Board / Council
1	A Level of General Certificate of Education, Cambridge University (IGSE)
2	Aligarh Muslim University, Aligarh
3	Andhra Pradesh Open School Society
4	Assam Higher Secondary Education Council
5	Assam Sanskrit Board
6	Banasthali Vidyapith
7	Bhutan Higher Secondary Education Certificate
8	Bihar Board of Open Schooling and Examination
9	Bihar Intermediate Education Council, Patna
10	Bihar Sanskrit Shiksha Board
11	Bihar School Examination Board
12	Bihar State Madrasa Education Board, Patna
13	Board of High School and Intermediate Education, Uttar Pradesh
14	Board of Higher Secondary Examinations Tamil Nadu
15	Board of Intermediate Education, Andhra Pradesh
16	Board of School Education Uttarakhand
17	Board of School Education, Haryana
18	Board of Secondary Education, Orissa
19	Board of Secondary Education, Andhra Pradesh
20	Board of Secondary Education, Rajasthan
21	Board of Secondary Education, Assam
22	Board of Secondary Education, Manipur
23	CBSE I (CBSE International)
24	Central Board of Secondary Education
25	Chhattisgarh Sanskrit Board, Raipur
26	Chhattisgarh State Open School
27	Chhattisgarh Board of Secondary Education
28	Chhattisgarh Madrasa Board
29	Council for the Indian School Certificate Examination
30	Council of Higher Secondary Education, Manipur
31	Council of Higher Secondary Education, Odisha
32	Dayalbagh Educational Institute (Deemed University)
33	Edexcel, London (UK)
34	Goa Board of Secondary & Higher Secondary Education
35	Government of Karnataka Dept. Of Pre-University Education
36	Gujrat Secondary & Higher Secondary Education Board
37	Haryana Open School, Bhiwani
38	Himachal Pradesh Board of School Education
39	Indian School Certificate
40	International Baccalaureate
41	Jamia Milia Islamia, New Delhi
42	Jammu & Kashmir State Board of School Education
43	Jharkhand Academic Council, Ranchi
44	Karnataka Board of the Pre-University Education
45	Karnataka Open School
46	Karnataka Secondary Education Examination Board
47	Kerala Board of Higher Secondary Education
48	Kerala Board of Public Examination
49	Kerala State open School, Thiruvananthapuram
50	Madhya Pradesh Board of Secondary Education
51	Madhya State Open School Education Board

52	Maharashtra State Board of Secondary & Higher Secondary Education
53	Maharishi Patanjali Sanskrit Sansthan
54	Meghalaya Board of School Education
55	Mizoram Board of School Education
56	Nagaland Board of School Education
57	National Institute of Open Schooling (Not eligible for Pharmacy course)
58	Punjab School Education Board
59	Rajasthan State Open School, Jaipur
60	Rajiv Gandhi University of Knowledge Technologies, Hyderabad
61	Rastriya Sanskrit Sansthan
62	School Education Department, Govt of Tamil Nadu
63	Telangana Pradesh Open School Society
64	Telangana State Board of Intermediate Education
65	The Haryana Open School
66	The Jammu & Kashmir State Open School
67	The Kerala State Higher Education Council
68	The West Bengal Council of Rabindra Open Schooling
69	Tripura Board of Secondary Education
70	U. P. Sec. Sanskrit Education Council
71	Uttar Pradesh State Open School Board
72	Uttaranchal Siksha Evam Pariksha Parisad
73	Vishwa Bharti University, Shantiniketan, Birbhum, Wb
74	Vocational Higher Secondary Education Department, Govt of Kerala
75	West Bengal Board of Madrasa Education
76	West Bengal Council of Higher Secondary Education
77	West Bengal State Council of Vocational Education & Training