



SURENDRANATH EVENING COLLEGE

NAAC Accredited



2012

*“ The highest education
is that which does not
merely give us
information but
makes our life
in harmony with all
existence.”*

Rabindranath Tagore

PROSPECTUS 2012

সুরেন্দ্রনাথ সাক্ষ্য কলেজ

ছাত্রানাম্ অধ্যায়ণং তপঃ ॥
বিদ্যা দদাতি বিনয়ং ॥



Rastraguru Surendranath Banerjee
10.11.1848 - 06.08.1925

MANAGEMENT : GOVERNING BODY

1. Mrs. Sikha Chaudhury (Mitra)	President
2. Dr. Iqbal Jaweed, Principal	Secretary
3. Prof. Biswabandhu Bhattacharya	Member
4. Dr. Nirmalendu Nath	Member
5. Dr. Bivas Chowdhury	Member
6. Mr. Shibopada (Badal) Bhattacharjee	Member
7. Ms. Aparajita Dasgupta	Member
8. Dr. Jahar Sen Majumder	Teaching Member
9. Dr. Goutam Chandra Ghosh	Teaching Member
10. Dr. Umasankar Saha	Teaching Member
11. Prof. Purna Chandra Maity	Teaching Member
12. Mr. Nanda Dulal Sen	Non-Teaching Member
13. Mr. Ashok Chatterjee	Non-Teaching Member
14. Md. Ekram / Students' Union	Member



Mrs. Sikha Chaudhury (Mitra)
President, G.B.

Our college is a co-educational institution situated at 24/2 Mahatma Gandhi Road, Kolkata-9. It aims to impart education to students from all levels of society, with especial care for the underprivileged. To ensure this, the college, through its teaching and administrative staff, pledges its utmost devotion. We wish our students a happy, successful and well-rounded life, strengthened by the principles of this institution. *The goal of our college is to serve the best quality teaching services to the downtrodden students.*

Our Vision

The vision of the college is to impart education and knowledge at all levels of the society. The vision is to build up a sound human resource base of the state and to attain the status of a model evening college in the Eastern region of India.

Our Mission

All of us are familiar with the Sanskrit phrase 'Chhatranam adhyang tapoh'. Taking inspiration from this maxim our mission is to provide a thorough ethical and aesthetic foundation to the character of our students. Going beyond formal pedagogy we wish to develop a model human resource center, which would not churn out students but build human beings who are humble yet confident. Thus our motto: 'Vidya dadati vinayang'. *SurenDRanath Evening College* vows to attain the objectives of a model evening college in Bengal vis-a-vis India. The Sanskrit phrase imprinted on the logo is **ছাত্রানাং অধ্যয়নং তপঃ । বিদ্যা দদতি বিনয়ং**

Our Belief

We believe that higher education in diversified fields of studies is most fruitful when individuals at every level of our society share it. This is well reflected when our students excel in their job places. We believe that "knowledge imparts humility".

Basic features of Our College & Students

The college is located near Sealdah station well connected by railway links having a vast hinterland. The hinterland covers vast urban, suburban, and rural areas. A large number of families with poor financial and social educational background reside near our college. The students from these families find place in our college. Further, students employed during day time or busy otherwise get themselves admitted to quench their thirst for knowledge. Our College bears a tradition over the decades.

Our forefathers vowed: Quality Education through Dedication

Our college imparts education amongst the students at all levels of our society with a specific attention towards the downtrodden and adds knowledge to cherish the goal of our nation at large. The college pledges its devotion to the pupils of our country. By means of academic audit, reviewing of institutional processes by involving of faculty members, students and staff, we are continuously trying to improve our delivery of teaching services at the lowest possible costs.

Our college is presently governed by a democratically constituted Governing Body consisting of seven members out of fourteen members nominated/selected by the University of Calcutta as well as by the Director of Public Instruction, Government of West Bengal, local self-government, and the rest (seven) members consisting of four representatives from Teaching Staff, two representatives from Non-Teaching Staff, and the General Secretary, Students' Union. The college follows the government orders and instructions on finance matters relating to salary and dearness allowance disbursement to the staffs.

With an objective to provide access to the eligible, meritorious and needy students of economically underprivileged background to higher educations Surenranath Evening College was established in the year 1961 with four most essential subjects - Bengali, English, Hindi and Commerce. In 1963 some more subjects were added like Political Science, History, Economics, Sanskrit, Urdu, Mathematics, Chemistry and Physics. The only aim was to fulfil the ambition of higher education of those youth of Sealdah and suburban area of Kolkata who had to stop their studies after schooling to get any job immediately to sustain the needs of their family. But their desire for higher education could not be nipped in the bud as Surenranath Evening College was there getting affiliation gradually in almost all those subjects which were relevant and need-based.

On request of the Surenranath Evening College, Kolkata, the NAAC Peer Team, Bangalore, has already visited the College on February 28th & March 1, 2007 for the validation of Self-Study Report to assess and accredit this college. Surenranath Evening College has multi-faculty programme options for students willing to opt for either Arts, Science or Commerce at three year degree level with Annual System of 1 year in each part. The students have to appear in and pass the Annual University Examinations after the completion of each Session for being promoted to the next year. The success rate is: in Commerce (85%), Physics (98%), History (95%), Electronics Science (95%), Political Science (90%), Computer Science (90%), Sanskrit (71 %) and in Urdu (75 %). Beginning with Commerce, English, Hindi and Bengali in 1961 the college got affiliation for Political Science, History, Economics, Sanskrit, Urdu, Mathematics, Chemistry & Physics in 1963 for better options to students. To cater to the need based subjects and more job-oriented opportunities the College started courses in Electronic Science and Electronic Equipments and Maintenance in 1996 with addition of one more relevant subject—Computer Science in 1997. After a gap of about nine years the college has given one more option to the students for Geography since 2006.

Teaching-Learning and Evaluation

All the offices and sections of the college run for 230 days in a year and teaching goes on for 205 days a year. Annual Teaching system is followed and to complete a Degree Course it is essential to pass out Annual University Examinations of each Part of the three year degree course in Science, Arts & Commerce. The teachers carry out various types of administrative responsibilities also besides teaching and academic performance. **Research Consultancy and Extension:** 18 teachers of this College have been awarded Ph.D Degree. Teachers of our college actively participate and present papers in State, National and International Seminars. Three UGC Sponsored Research Projects are on-going. The college teachers have 25 publications at international level and 25 at national level to their credit. Twenty-seven books written by the teachers of Surenranath Evening College have been published. The college is running units of NCC also with 160 Cadets.

The year 2006-07 has special significance to all of us because the NAAC peer team visited our college on 28-02-07 and on 01-03-07. Our college has been awarded C⁺⁺ grade by the National Assessment and Accreditation Council (NAAC), a body of the University Grants Commission (UGC) in May 2007—a year of achievements, milestones and accolades. We welcome you to our family of SNEC to serve you better tomorrow.



Dr. Iqbal Jaweed (Principal)

HISTORY OF THE COLLEGE

OUR FOUNDER: It was a heavenly experience to be young and juvenile at the time of independence, since our founder, Late Surenranath Banerjee realized the most significant aspects of higher education amongst the youth of Bengal vis-a-vis India. That was indeed bliss to be alive at the dawn of independence in India on August 15, 1947. Surenranath Banerjee (10th November 1848—6th August 1925) was one of the great stalwarts of India's freedom movement. In addition to being a great patriot, he was a polymath, orator and statesman. As a visionary, he realized that education was the weapon to fight the evil of colonialism and attain the sovereignty of mind. **Surenranath Banerjee** was one of the great pioneers in the history of India's freedom movement. As an educationist he devoted himself wholeheartedly to the cause of higher education in the country.



THE FORMATION OF OUR COLLEGE

In 1882, Surendranath Banerjee took over the charge of Presidency School. Early in 1884 this school was converted to Presidency Institution affiliated to LA. standard. Later in the same year it became a degree college named 'Ripon College'. In 1885 a Law department was added, and a new college took shape as Ripon Law College. In 1948-1949, two years after attaining independence in 1947, Surendranath College was formed, named after the illustrious founder. The establishment of the Commerce section in 1940 and the Evening Science section in 1947 eventually made way to the formation of SURENDRANATH EVENING COLLEGE in 1961.

PRESENT HISTORY

From the outset the college had affiliation for Commerce, Science and Arts with Pass and Honours courses in Commerce from 1961. In the year 1996, the University of Calcutta affiliated Honours in Bengali. The introduction of Computer Science, Electronic Science and especially Electronic Equipment Maintenance (Vocational) at degree level in 1998-99 and Honours in Marketing in Commerce stream in 2004-05 has been an important step towards making this college a model evening college. It is a matter of pride that Electronic Equipment Maintenance was introduced in this college for the first time in the entire Eastern region of India. Besides, the University of Calcutta affiliated Honours in Electronic Science, English, Hindi and Urdu. Very recently the university has affiliated Geography in general course. Our college is recognized by the UGC U/S 2f and 12B. Its parent body is the University of Calcutta and a Governing Body governs it. The college admits students irrespective of caste, creed and religion and teaches through the medium of English and Bengali according to the syllabus laid down by the University of Calcutta.

AMBIENCE OF THE COLLEGE

Located at the heart of the cosmopolitan city just in the vicinity of Sealdah station and very close to the Howrah station and the University of Calcutta, just at the end of the flyover on Mahatma Gandhi Road, our college has the architecture of old colonial days with wide corridors and spacious classrooms. With an impressive roll-strength, the college premise is nevertheless clean and well maintained. It is one of the oldest and most famous evening colleges in the Eastern Region. Continuously upgrading its facilities and academic environment, the college constantly organizes seminars on multi-dimensional topics with the active participation of teachers, students and scholars. To keep pace with the globalized world, the college is about to introduce some market-oriented courses subject to approval from its parent body. The college also has an active Placement Cell which ensures that students reap the benefits of their education by getting jobs. A dedicated family of teachers all of whom are eminent in their own academic fields serve the college. In addition to the formal lecture method, tutorials and special classes are regularly held. The student-teacher relationship is respectful and friendly. The non-teaching staff of our college, who tirelessly work to maintain accounts, records, water and uninterrupted power, all crucial for a sound academic ambience, ably upholds this peaceful academic environment. The college also maintains a number of committees and sub-committees to look after the day to day affairs and grievances of students.

The college organized a trilingual (Hindi, Urdu, Bengali) "Kavita Utsav" which reflected national integrity and language harmony. Writers, poets, scholars, researchers, students, and luminaries participated in the programme. Our college authority takes up all efforts to maintain healthy water supply facilities, power supply in power shedding hours, and maintains sound academic environment. Our college maintains a healthy balance between formal as well as informal interactions amongst faculty members with a view to deliver quality teaching service for all concerned. The committees and sub-committees with all sincerity perform all delegated responsibilities squarely in a democratic style of management. Our college earnestly organises all cultural activities through which students get opportunity to cultivate their talents.

ADMISSION PROCEDURE AND SELECTION OF SUBJECTS

Prescribed Applications form are available through online after depositing Rs 125 as application fee through any branch of IDBI Bank and Application to be submitted through online.

Subject combinations are available on page 5 of prospectus.

The following

documents must accompany the filled-in admission form :

1. Xerox copies of the admit card and the mark sheet of class - X & XII
2. Age verification certificate e.g. admit card of class - X.
3. A certificate of character (alongwith recent passport size photograph) from the Head of the Institution last attended and other relevant documents, as may be considered necessary by the college admission board. (If selected, before admission the office will verify originals of all the documents submitted).
4. The admission board of the college allows the students to take admission on first-come-first-serve basis.
5. The college authority/admission board reserves the right to change/modify the above procedures with proper notification.

Admission of students from other Universities and Boards of Education in India and from foreign countries is governed by the regulations issued by the University of Calcutta or the State Government or the Government of India from time to time. All such admission will be treated as provisional pending formal approval of the University. All such students must produce migration certificate from the University or the Board of Education from which they are migrating, in addition to other relevant documents as are required for admission. Admission of students from other Universities or Boards is liable to cancellation provided they fail to submit the migration certificate in time.

Transfer and withdrawal from the college may be permitted strictly according to the prescribed rules and regulations of the University of Calcutta. Application for transfer or withdrawal from the college must be made in writing to the Principal and countersigned by the Guardian.

NOTE VERY CAREFULLY

1. Students with subject combination other than as prescribed in the Prospectus will not be admitted.
2. The College may, however, restrict its teaching to only a certain number of combinations of subjects.
3. As per University Notification, all candidates coming from Distance Education/Open System of Learning will be admitted to college as per University norms.
4. All applicants must take a note on selection of subjects. Students are advised to select their subjects very carefully, as rules for change of combination of subjects are regulated strictly by the prescribed rules and regulations of the University of Calcutta.

GUIDELINES FOR 3-YEAR DEGREE COURSE: GENERAL & HONOURS

1. Examinations for the Degree Courses at the University level are conducted in accordance with the notifications/circulars/syllabus of the University of Calcutta.
2. The language group is compulsory only at the Part-I level for both General and Honours streams. In this group apart from English, one of the major Indian languages, consisting of 50 marks each, is compulsory for all the Part-I degree students (Bengali, Hindi, and Urdu are taught in the college).
3. In the General course students obtaining 60% of marks or above in aggregate will be placed in the First Division and students obtaining 40% or above but less than 60% marks will be placed in the Second Division.
4. Pass mark in each paper is 35% for Honours and 30% for General streams of course.
5. At present, the college offers Honours in Bengali, English, Hindi, Urdu, History, Accountancy, Marketing, Electronic Science, Physics and Mathematics.

B.Sc. (General-I)

Any three Subjects : 1. Physics, 2. Mathematics, 3. Chemistry 4. Computer / Electronics Science. Along with English and Bengali or Hindi or Urdu are as compulsory subjects.

B.Sc. (General-II)

Any three Subjects : 1. Geography, 2. Economics, 3. History. Along with this English and Bengali or Hindi or Urdu are as compulsory subjects.

B.Sc. (Honours)

Honours in Electronic Science

General Subjects : 1. Physics, 2. Mathematics / Computer science

Along with this English and Bengali or Hindi or Urdu are as compulsory subjects.

Honours in Physics

General Subjects : 1. Mathematics, 2. Chemistry. Along with this English and Bengali or Hindi or Urdu are as compulsory subjects.

Honours in Mathematics

General Subjects : 1. Chemistry, 2. Physics. Along with this English and Bengali or Hindi or Urdu are as compulsory subjects.

B.Sc. Vocational (Major)

Three year in Electronic Equipment Maintenance Course (Major). Electronic Equipment Maintenance. Any two of the following three subjects as general Subject : Physics (Compulsory) and Computer Science / Electronics. Along with this Environmental Science, English and Bengali or Hindi or Urdu are as compulsory subjects.

B.A. (HONOURS)

HONOURS in Bengali and any two of the following Elective Subjects :

History, Philosophy, Political Science, Economics/Sanskrit/Geography.

HONOURS in English and any two of the following Elective Subjects :

History, Philosophy, Political Science, Elective : Hindi/Urdu/Bengali.

HONOURS in Hindi and any two of the following Elective Subjects :

History, Sanskrit, Political Science, Elective English, Geography.

HONOURS in Urdu and any two of the following Elective Subjects :

History, Political Science, Elective English, Geography.

Along with this English and Bengali or Hindi or Urdu are as compulsory subjects.

HONOURS in History and two of the following Elective Subjects :

Political Science, Philosophy, Sanskrit / Economics, Elective Bengali/Hindi/Urdu/English, Geography

B.A. (GENERAL)

Any three of the following Elective Subjects :

History, Philosophy/Geography; Political Science, Economics/Sanskrit; Elective English, Elective Bengali/Urdu/Hindi. Along with this English and Bengali or Hindi or Urdu are as compulsory subjects.



PAPERS FOR B.A. & B.Sc. (HONS. & GENERAL)

EXAM.	GENERAL	HONOURS
Part-I	1. Language Group : 100	1. Language Group : 100
	First Elective Subject Paper-I : 100	2. First Elective Subject Paper-I : 100
	Second Elective Subject Paper-I : 100	3. Second Electric Subject Paper-I : 100
	Third Elective Subject Paper-I : 100	4. Honours Paper-I : 100
	Total 400	5. Honours Paper-II : 100 Total 500
Part-II	First Elective Subject Paper-II : 100	Honours Paper-III : 100
	Paper-III : 100	Honours Paper-IV : 100
	Second Elective Subject Paper-II : 100	First Elective Subject Paper-II : 100
	Paper-III : 100	Paper-III : 100
	Third Elective Subject Paper-II : 100	Second Elective Subject Paper-II : 100
	Paper-III : 100 Total 600	Paper-III : 100 Total 600
Part-III	First Elective Subject Paper-IV : 100	Honours Paper-V : 100
	Second Elective Subject Paper-IV : 100	Honours Paper-VI : 100
	Third Elective Subject Paper-IV : 100	Honours Paper-VII : 100
	Environmental Studies : 50	Honours Paper-VIII : 100
	Total 350	Honours Environmental Studies : 50 Total 450

PAPERS FOR B.Com. (HONOURS & GENERAL)

EXAM.	GENERAL			HONOURS					
	Paper	Subject	Marks	Paper	Subject	Marks	Paper	Subject	Marks
1st Year	1.1 Chg	Language	100	1.1 Chg	Language	100	1.1 Chg	Language	100
		Major Indian Language-50			Major Indian Language-50			Major Indian Language-50	
		Communicative English-50			Communicative English-50			Communicative English-50	
	1.2 Chg	Financial Accounting-I	100	1.2 Chg	Financial Accounting-I	100	1.2 Chg	Financial Accounting-I	100
	1.3 Chg	Business Regulatory Framework	100	1.3 Chg	Business Regulatory Framework	100	1.3 Chg	Business Regulatory Framework	100
	1.4 Chg	Principals & Practice of Management & Business Communication (50+ 50)	100	1.4 Chg	Principals & Practice of Management & Business Communication (50+ 50)	100	1.4 Chg	Principals & Practice of Management & Business Communication (50+ 50)	100
	1.5 Chg	Economics I	100	1.5 Chg	Economics I	100	1.5 Chg	Economics I	100
1.6 Chg	Business Mathematics & Statistics	100	1.6 Chg	Business Mathematics & Statistics	100	1.6 Chg	Business Mathematics & Statistics	100	
	Total 600		Total 600		Total 600		Total 600		
2nd Year	2.1 Chg	Information Technology & Its Application in Business (Theory- 50 + Practical-50)	100	2.1 Chg	Information Technology & Its Application in Business (Theory- 50 + Practical-50)	100	2.1 Chg	Information Technology & Its Application in Business (Theory- 50 + Practical-50)	100
	2.2 Chg	Principal of Marketing* & e-Commerce (50+50)	100	2.2 Chg	Principal of Marketing* & e-Commerce (50+50)	100	2.2 Chg	Principal of Marketing* & e-Commerce (50+50)	100
	2.3 Chg	Financial Accounting-II	100	2.3 Chg	Economic-II & Advanced Business Mathematics	100	2.3 Chg	Economic-II (including Mathematics for Economics)	100
	2.4 Chg	Direct & Indirect Taxation	100	2.4 Chg	Financial Accounting-II	100	2.4 Chg	Financial Accounting-II	100
	2.5 Chg	Cost & Management Accounting-I	100	2.5 Chg	Direct & Indirect Taxation	100	2.5 Chg	Direct & Indirect Taxation	100
	2.6 Chg	Auditing	100	2.6 Chg	Cost & Management Accounting	100	2.6 Chg	Cost & Management Accounting	100
		Total 600		Total 600		Total 600		Total 600	

Elective Group - Accounting & Finance

EXAM.	GENERAL			HONOURS						
	Paper	Subject	Marks	Accounting & Finance			Marketing			
	Paper	Subject	Marks	Paper	Subject	Marks	Paper	Subject	Marks	
3rd Year	3.1 GA	Financial Accounting III	100	3.1 HA	Financial Accounting III	100	3.1 HM	Consumer Behavior (50) & Sales Management (50)	100	
	3.2 GA	Cost & Management Accounting-II	100	3.2 HA	Auditing	100	3.2 HM	Product & Pricing Management (50) + Marketing Communication (50)	100	
	3.3 GA	Financial Management	100	3.3 HA	Indian Financial System and Financial Market Operations	100	3.3 HM	Retail Management (50) & Marketing of Service (50)	100	
	3.4 Chg	Environmental Studies	100	3.4 HA	Financial Management	100	3.4 HM	Rural Marketing (50) & International Marketing (50)	100	
				3.5 HA	Project Work (Written 50) + (Via-voce 50)	100	3.5 HM	Project Work (Written (50) + Viva-voce 50)	100	
				3.6 Chg	Environmental Studies	100	3.6 Chg	Environmental Studies	100	
		Total	400			Total	400		Total	400

GENERAL INFORMATION

ATTENDANCE AT LECTURES

Every student has to attend regularly all classes as held in the respective subjects and must meet the minimum requirements of the University in this regard.

As per the requirements of the University, a student must attend at least 75% of the classes held in each subject, for being considered regular.

Science students, not attending theoretical classes regularly should not be allowed to attend practical classes in the respective subjects.

Promotion and permission to appear at the University examination are subject to not only satisfactory record or work but also regular attendance/lectures, tutorials, practical and fulfilment of other conditions as required by the University.

STUDENT PERFORMANCE

Success rate of students of the department hovers around 85% and it varies marginally from year to year in tandem with variation of University rate of success.

EVALUATION

A cumulative continuous assessment procedure is being followed for assessment of our students. Performance of our students is being continuously monitored by our respective departmental teachers. For advanced students, a few topics of advanced type are being taught. The objective of tutorial classes is to upgrade the weaker students and to motivate students for independent thinking and learning.

CHANGES MADE IN THE COURSES (Past Five Years)

Courses are taught according to C.U. syllabus. There was revision of syllabus effective from 2003-04 in the form of introduction of new subjects of Information Technology and Financial Statement Analysis. Further the distribution of marks of questions was changed. Again new examination (1+1+1) system has been put in place in 2005-06. Seminars and workshops are organised before introduction of such changes and a few teachers from our department participated in it.

COLLEGE HOURS

Classes are held from 4-15 p.m. to 9-15 p.m. subject to alteration from time to time in the interest of students. Vocational and Electronic Science (Honours) classes start at 2.30 p.m.

COLLEGE MAGAZINE

The Students, under the supervision and guidance of Teacher-in-Charge-Magazine, publish the college Magazine. The students express their creative talent in the college magazine. "SARASWATI" is the magazine in which the teachers, students, seminar participants contribute their writings.

OFFICE

In academic organization office plays a very significant role. Keeping this in mind, our college maintains a very dynamic, modernized, systematic, and service-centric role for the benefit of our students. The college office meets its students' requirements adequately. The office is furnished, computerized, and administered under an able management. Our accounts, students' information, and academic results are expected to be computerized very soon. Our college has proud possession of excellent non-teaching employees.

LIBRARY

The library remains open during college hours. Issue of books is subject to the rules printed at the back of the library card given free of charge to every student. Our college possesses an equipped library both for reading and lending of text books meant for the students as well as Teachers. Our college has an excellent library containing multiple copies of latest text books in all disciplines. Our library has proud possession of excellent librarian and library employees. Students can use library from 5.00 p.m. to 9.00 p.m. on all working days.

QUALITY CIRCLE

College has formed a quality circle in order to inculcate quality culture in rendering activities.

N.C.C (NATIONAL CADET CORPS)

Prof. Purna Chandra Maity, is the Care-taker officer Coy-3 2nd Bengal Battalion N.C.C. The college maintains N.C.C. and the cadets welcomed a unit of the NAAC Peer Team with their salutes.



DEPARTMENTAL COMPUTER FACILITIES

A number of departments have been equipped with separate computers. Moreover, all the other departments can avail of the broadband internet facilities at the IT (information technology) laboratory and central computing system lies in the office.

WEBSITE

College has launched its website. Please go through the google search engine. Type [www.http:surentranatheveningcollege.com](http://www.surentranatheveningcollege.com) to find the detailed information about our college. Students can download admission forms both for Honours and General Courses of studies from the website.

WATER

Adequate supply of water for drinking and cleaning purpose is provided.

GENERATOR

In order to overcome the troubles at the time of power cuts our own installed generator can provide power supply to meet up with the crisis in the evening hours.

AUDITORIUM

College has a beautifully decorated spacious auditorium, which is utilized for conducting social functions, meetings, seminars, exhibitions and other short programmes of the college.

FIELD

The college does not own any field in the cosmopolitan city where playground is really a dream but college possesses a wide courtyard where the students organize indoor games e.g. badminton and carom competition in which the teachers, non-teaching staff, and students participate.

CANTEEN

College has a canteen, which provides food at a moderate price.

COMMON ROOM

The college maintains the common rooms for boys and for girls separately where the students play indoor games as provided such as Table Tennis and Carom. Indoor games are permitted only at break periods.

AUDIO VISUAL/PROJECTOR

College is thinking of installing audio visual projector machine meant for teaching aids as well as for seminars and workshops inside the college campus.

GAMES AND SPORTS

Keeping in mind the holistic development of personality the college provides adequate facilities in NCC, indoor as well as outdoor games and sports. Annual sports meet is organized every year. Important personalities are invited to grace the occasion.

FRESHERS' WELCOME, SOCIAL AND IFTAR PARTY

Keeping in mind the moral and mental development of our students our college allows students to organise Social and Iftar Party every year. The college organises illustrious "KAVITA UTSAV" to maintain language harmony.

YOGA/GYMS/MOUNTAINEERING/EDUCATIONAL EXCURSION

College is thinking to organise yoga, gyms, and mountaineering in the years to be. Educational excursion is being organised every year by the students under the able guidance and supervision of a teacher.

HEALTH CHECK-UP

Students can take health check-up by qualified doctors in the Students' Health Home by taking bonafide certificate.

CO-CURRICULAR ACTIVITIES

College students organise sit and draw, play antakshari, dance, vocal music, recitation, debate, extempore, quiz competition, essay writing, mock political fight, etc. The college students publish a wall magazine.

ALUMNI ASSOCIATION

College has formed alumni association. Our Alumni are holding various positions in many organizations in India and many have become eminent political leaders.

EXAMINATION AND PROMOTION

College maintains its academic examinations time to time to evaluate the progress of the students. The students get their promotion to the next higher classes after passing through class tests and annual examinations. Most of the examinations are being conducted following the rules and regulations of the University of Calcutta.

STUDENTS' SEMINAR

A number of departments in our college regularly organize seminars on different issues by the students to cultivate their educational as well as oratory skills and to equip them for higher studies.

GRIEVANCE REDRESSAL CELL

A grievance redressal cell functions under the chairpersonship of the Principal with the internal members of the college Governing Body. The cell tries to redress grievances brought to notice by the person concerned.

POOR FUND

College maintains a poor fund to provide some financial support to the poorest of the poor students on production of their relevant proofs.

SAFETY AND SECURITY MEASURES

College tries to maintain adequate level of safety and security measures.

LABORATORY

College maintains adequately equipped Chemistry as well as Physics laboratory having more than 4000 sq. ft. of room space in spite of acute space constraints in this densely crowded cosmopolitan city. College has sufficiently equipped Computer Science, Electronic Science, and Information Technology practical labs having more than 1500 sq. ft. of room space.

IDENTITY CARDS

Every bonafide student of our college must possess a college identity card, which must be duly endorsed by the Principal. The identity card must be renewed every academic session. Each and every student has to show his/her identity card as and when the same is required for verification. For obtaining identity card students are asked to clear their dues in time. For loss of identity card, a duplicate identity card will be issued on payment of Rs. 30 for which a police diary is a must documentary evidence.

RAILWAY CONCESSION

Monthly Railway Concession orders are usually issued by the college office to the bonafide students of the college who come from suburban areas. Railway concession form will be issued by the college office within 10th of every month between 5 p.m. and 6-30 p.m. For obtaining railway concession students are to clear all dues within the stipulated time.

CAREER GUIDANCE AND CAMPUS INTERVIEW

Students are getting opportunities to prove their expertise through the campus interviews being organized by various corporate bodies with a particular focus on computer applications, information technology, electronic science, and electronic & electrical equipment maintenance.

SEMINARS

Besides imparting theoretical and practical education in various disciplines in a classroom set up, the college earnestly endeavours with the active support from the respective departments to organize seminars/workshops/group discussions with the students and teachers. The college also organises state level/national level seminars with the financial support from the UGC. The Department of Commerce and Department of English, Department of Political Science have already organized departmental seminars on **Information Technology and Its Applications**, **"Paradise Lost"**, and **"Higher Education in the era of Globalization"** respectively. Organizing of seminars/ workshops/ symposiums on various topics of respective subjects have been already envisaged as our aim.

DISCIPLINE

1. In addition to the normal conduct and discipline the behavioral pattern of each and every student is expected to be modest.
2. Irregular attendance, unexplained absence, habitual late comings, disobedience or misbehavior is being rectified through continuous monitoring cell.
3. Consciousness about the college property is nurtured by the monitoring cell.
4. Parents or guardians are called upon to inform them regarding the poor attendance, poor performance of their sons and daughters.
5. The use of unfair means in examination invites expulsion from the said examination.
6. In case a student has any special kind of illness/ailment/disease the guardians must bring the same to the notice of the college authority with medical certificate.
7. Each and every teacher as well as student is expected to conduct himself/herself with dignity and maintain decorum and decency regarding wearing of dresses, gossiping, and behaviors. Due respect is expected to be given not only to the members of teaching/non-teaching family members of the college but also to the students.
8. Students are expected to observe silence and tranquility in the library as well as when walking down the corridors (especially when classes are going on). They are not allowed to loiter or make crowded gossiping in the corridors or stand talking here and there.

9. Chewing of tobacco/Khaini/Pan Prag in any form/smoking in any corner in the college campus is strictly prohibited. Offenders deserve to be rebuked as well as disciplinary actions are to be imposed.
10. Spitting inside the class/corridors/steps and in any corner of the college building and writing in the walls is subject to heavy penalty.
11. Students must be present in their respective classes immediately after the bell rings at the beginning of each class. Each and every student has to respond to the teachers' roll calls in each and every class. Students must not disturb the teachers while classes are on. They must not enter or leave the class without the permission of the teacher concerned.
12. Classroom/library/laboratory equipments and furniture must be treated gently and with care.

COLLEGE FEES - DEGREE COURSES

Items	B.Com(H)	B.Com(G)	B.A(H)	B.A(G)	B.Sc(H)	B.Sc(G)
Admission Fees	85	60	75	50	110	85
Tuition fees for 3 mth	255	180	225	150	330	225
Session Charges	200	200	200	200	200	200
Registration Fees	112	112	112	112	112	112
Library Fees	50	50	50	50	50	50
College Exam Fees	75	75	75	75	75	75
Students' Activities fees	150	150	150	150	150	150
B.R.F	100	100	100	100	100	100
Students' Health Home	5	5	5	5	5	5
Electric Charges	50	50	50	50	50	50
Migration *	100	100	100	100	100	100
Generator	25	25	25	25	25	25
P.W.F.	75	75	75	75	75	75
Development Fees	50	50	50	50	50	50
C.U. Sports Fees	60	60	60	60	60	60
Laboratory Fees	0	0	0	350/(Geo.)	600	350
Electronic General	0	0	0	0	0	500
C.U. Form	22	22	22	22	22	22
Total	1414	1314	1374	924	2114	2234

Geo.1274

*Migration Fees(Application for other State)

Computer Fees for Electronic Science(Hons.) Computer Sc.(Gen) Rs. 600/-

2nd. Year IT Lab Fees Rs. 100/- TC Fees 150/- Fine Rs. 30/- (For Duplicate Fees Book & I. Card)

Universtiy Registration fees payable at the time of admission Rs. 112/-

* Fees will not be refundable under any circumstances.

Monthly tuition fees must be paid within the month unless otherwise notified. For delay in payment, a fine of 50 paisa per day may be charged.

The name of the defaulter of one session will not be retained on the rolls of the next session; class promotion will be withheld unless all arrears of the previous session are cleared.

Fees are to be paid along with the acknowledgment card duly filled in between 5 p.m. to 7-30 p.m. Following charges are to be paid by the students:

(I) Duplicate Money Receipt ₹ 30/- (ii) Duplicate Identity Card ₹ 30/- (iii) Failure to return Library Books within due date ₹ 5/- (iv) Change of Subject ₹ 30/- (v) Change of Course ₹ 100/-

Students migrating on transfer certificates in the middle of the Session or in the middle of a course of studies cannot be admitted. Admission of students on the basis of Migration Certificates is only provisional and subject to sanction of the University of Calcutta and is liable to be cancelled if the case cannot be reported to the University within one month from the date of admission on account of non-submission of necessary documents by the student(s) concerned.

N.B. - In case any of the above documents cannot be produced immediately, authentic evidence must be submitted showing that the student has applied for the same. Documents not produced at the time of provisional admission must be submitted within thirty days thereafter.

ADMISSION

Admission commences immediately after publication of Higher Secondary or equivalent examinations' results, and closes on the dates notified by the University of Calcutta. Thereafter admission may take place only with special permission given by the University of Calcutta.

Application for admission must be made in the prescribed form to be had from the college office on production of the following documents:

(a) Original Admit Card & Mark Sheet of Madhyamik & Higher Secondary Examinations. (b) School/College Certificate where studied last. (c) Two copies of recent passport size photographs. (d) SC/ST certificate (in case of SC/ST students).

CASUAL AND UNSUCCESSFUL STUDENTS

Casual and unsuccessful students who do not intend to attend college classes shall have to pay Rs.80/- only for appearing as a casual candidate.

Minimum percentage of attendance for appearing as a collegiate student is 75% of lectures. No regular student will be sent up for appearing in the University Examination even as a Non-Collegiate student unless the percentage of attendance in lectures is at least 60%. For sending forms of University Examination, results in the annual, test, and periodical examinations, if any, will be given due importance.

Developing a positive attitude towards life is extremely important for a successful and happy life. You must think good, feel good, do good. The world is waiting for you. Be great in thought, word and deed! Get rid of negative outlook on life and believe in happiness, and you will be happy ... try smiling when the weather is bad! Try to smile in the face of difficulties and you will become an object of rainbow glory for yourself and a source of inspiration for others ... great achievement often requires long, tortuous, bitter experiences, powerful enough to drive one to despair. But one must rise above disappointments, neglect and sorrow and renew the pledge of devoted action ... we cannot wait for things to happen to us; we must make them happen to us ... we must act and compel fortune to smile on us ... just be up and doing ... persist in your struggle just a little longer and success will be yours.

BEST PRACTICE (1) : The Poor Welfare Fund Committee consists of Prof. P.C. Maity and Dr. Nusrat Jahan. All economically underprivileged students are requested to apply to this committee with proof of income of family attested by local government functionaries. The selected students are given a full waiver regarding college fees and other financial expenditures incurred. The number of students who benefited from this programme in the academic year 2005-2006 was 71 and 2006-2007 the number is 46. Incidentally the amount disbursed for this current year from the college fund for this purpose is Rs. 19,200 (nineteen thousand two hundred only). In addition to this the Poor Welfare fund also prioritizes applications received from the socially underprivileged sectors like the SC/ST and other OBC categories.

The objective of the practice is to give a much-needed relief to the eligible and meritorious students coming from an economically underprivileged background. The college realizes that to tackle the issue, individual acts of waiver considered as special cases (enacted through the Principal's discretionary power) would not do. It would be a cosmetic step and fail to solve the problem at the structural level. Hence, the setting up of the Poor Welfare Fund under the supervision of a committee consisting of two full-time teachers is quiet meaningful. CONTACT PERSON FOR FURTHER DETAILS: Dr. Iqbal Jaweed, Principal, Surentranath Evening College, 24/2, M.G. Road, Kolkata-700 009.

BEST PRACTICE (2): Netaji Subhash Open University in our campus : Students will have to study in accordance with the syllabus of the Netaji Subhash Open University. In our campus Netaji Subhash Open University (NSOU) conducts PG as well as UG courses in various subjects of equal value attached to the degree courses offered by the other universities in India. The teachers also take up the classes that are usually conducted on every Sunday and some classes on Saturdays and as and when required to meet the needs of the students.

Surentranath Evening College has been acting as a study centre for N.S.O. University since 1998. It offers the following courses. 1. Bachelor Preparatory Programme (BPP), 2. Bachelor Development Programme (BDP) in Arts & Commerce., 3. Post Graduate Programme in Bengali, History, English, Pol. Science, Education and Commerce. BPP—Duration 6 months to 2 years: A person who attains the age of 18 years can enroll himself at the study centre for the programme. The normal fee for the course is ₹ 400/- and the minimum period of completion of the course is 6 months and maximum period is 2 years. BDP—Surentranath Evening College study centre of (NSOU) offers Bachelor's programme leading to B.A., B.Sc., B.Com. degrees. The minimum qualification is 10+2 passed. Students passing BPP programme of the University are also eligible for admission. Students of BDP programmes are subjected to continuous evolution in the form of assignment. Every Student is required to submit assignment before term end examinations. Term end examinations are held at the end of every semester. Credit system is in operation in relation to evolution of students.

PG Courses : Surentranath Evening College centre has become an important centre for students intending to pursue Master degrees. It offers Master degrees in as many as six subjects. Students of PG courses are evaluated on the basis of internal assessment as well as Theoretical examination. Examinations are held on Saturdays, Sundays or holidays.

Study centre distributes the assignment papers and arranges for their evaluations. The study centre arranges for holding of examinations in accordance with the schedule fixed by the University from time to time. Surentranath Evening College is placed under the supervision of a co-coordinator. The co-coordinator is assisted by the staff of his office. At present there are 4 office staff and 11 counsellors.

THE COLLEGE FAMILY

Principal: Dr. Iqbal Jaweed, M.A., Ph.D.



DEPARTMENT OF BENGALI

1. Dr. Jahar Sen Majumder, M.A., Ph.D. (Associate Professor)
2. Dr. Ashok Nandy, M.A. Ph.D. (Associate Professor) Head of the Dept.
3. Dr. Asimananda Gangopadhyay, M.A., P.G.B.T., Ph.D. (Associate Professor) (On Lien)

4. Prof. Shankar Prasad Majhi, M.A., P.G.B.T. (Assistant Professor)
5. Dr. Rekha Chakrabarty, M.A. Ph.D. (Part-Time)

DEPARTMENT OF ENGLISH

1. Prof. Debapriya Sanyal, M.A. (Assistant Professor)
2. Prof. Saubhik Datta, M.A. (Assistant Professor) Head of the Dept.

DEPARTMENT OF HINDI

1. Dr. Prem Shankar Tripathi, M.A., Ph.D. (Associate Professor) Head of the Dept.
2. Dr. Umesh Chandra Pandey, M.A., Ph.D. (Part-Time)
3. Dr. Ashok Kumar Singh, M.A., Ph.D. (Contract Basis)

DEPARTMENT OF URDU

1. Dr. Nusrat Jahan, M.A., Ph.D. (Assistant Professor) Head of the Dept.
2. Prof. Md. Nustafa, M.A. (Part-Time)
3. Prof. Sufia Shireen, M.A. (Part-time)
4. Prof. Parvez Taher, M.A. (Part-Time)

DEPARTMENT OF SANSKRIT

1. Prof. Mritunjoy Chakraborty, M.A., M.Phil. (Part-Time)
2. Prof. Namita Bhattacharya, M.A. (Part-Time)

DEPARTMENT OF ECONOMICS

1. Dr. Asit Munshi, M.A., Ph.D. (Associate Professor)
2. Prof. Urmila Chowdhury, M.Sc. (Assistant Professor) Head of the Dept.

DEPARTMENT OF HISTORY

1. Prof. Manjari Chakrabarty, M.A., (Associate Professor) Head of the Dept.
2. Prof. Sudipa Chowdhury, M.A. (Part-Time)
3. Prof. Moumita Majumder M.A., M.Phil. (Part-Time)

DEPARTMENT OF PHILOSOPHY

1. Prof. Lopa Dey, M.A. (Part-Time)
2. Prof. Sunon Nandy, M.A. (Part-Time)

DEPARTMENT OF POLITICAL SCIENCE

1. Prof. Shyamal Kumar Dey, M.A. (Part-Time)
2. Prof. Jhuma Mukherjee, M.A. (Part-Time)

DEPARTMENT OF GEOGRAPHY

1. Prof. Dhiman Ray Mondal, M.Sc. (Part-Time)
2. Prof. Piula Sinha Roy, M.Sc. (Part-Time)

DEPARTMENT OF COMMERCE

1. Dr. Barendranath Roy, M.Com., LL.B., ACA., Ph.D. (Associate Professor) Head of the Dept.
2. Dr. Umasankar Saha, M.Com., LL.B., M.Phil., Ph.D. (Associate Professor)
3. Prof. Purna Chandra Maity, M.Com., B.Ed., M.Phil. (Associate Professor)
4. Prof. Sobhanlal Dutta Gupta, M.Com., ACA. (Part-Time)
5. Prof. Chittranjan Panda, M.A., LL.B. (Part-Time)
6. Prof. Shyamal Kumar Pathak, M.Com. (Part-Time)
7. Prof. Benoy Kumar Das, M.Com. (Part-Time)
8. Prof. Madhab Samanta, MIT. (Part-Time)
9. Prof. Swapan Kumar Biswas, M.Com. (Part-Time)
10. Prof. Dipankar Bera, M.Com. (Part-Time)

DEPARTMENT OF PHYSICS

1. Dr. Keya Dhar, M.Sc., Ph.D. (Associate Professor)
2. Prof. Samit Bhowal, M.Sc. (Assistant Professor) Head of the Dept.

DEPARTMENT OF ELECTRONIC SCIENCE

1. Dr. Abhijit Poddar, M.Sc., Ph.D. (Assistant Professor) Head of the Dept.
2. Dr. Purnendu Prakash Pal, M.Sc., Ph.D. (Part-Time)
3. Prof. Debasis Singha, B.E., M.Tech (Part-Time)

DEPARTMENT OF CHEMISTRY

1. Dr. Goutam Chandra Ghosh, M.Sc., Ph.D. (Associate Professor)
2. Dr. Supti Saha Roy, M.Sc., Ph.D. (Associate Professor) Head of the Dept.
3. Dr. Manabandra Saha, M.Sc., Ph. D. (Assistant Professor)

DEPARTMENT OF MATHEMATICS

1. Prof. Debasis Manna, M.Sc. (Assistant Professor) Head of the Dept.
2. Prof. Srimanta Manna, M.Sc. (Part-Time)
3. Prof. Lakshimikanta Pramanik, M.Sc. (Part-Time)

DEPARTMENT OF COMPUTER SCIENCE

1. Sri Shukdeb Paul, MCA. (Part-Time)
2. Sri Partha Sen, Lab. Instructor

VOCATIONAL (E.E.M) DEPARTMENT

(Electronic Equipment Maintenance Course) (Major)

1. Prof. Samit Bhowal, M.Sc. (Assistant Professor) Head of the Dept.
2. Prof. Sudarshan Barui, B.Tech. (Part-Time)
3. Prof. Debasis Singha, B.Tech. (Part-Time)

LIBRARY

1. Sri Bhagyadhar Hazari (Librarian), M.A. (Eng.), M.A. (Beng.), B.Ed., M.LIS, Diploma in Journalism

PROUD POSSESSION-OFFICE FAMILY

1. Sri Tulshi Charan Sen Sarma (Head Assistant), 2. Sri Nandadulal Sen (Cashier), 3. Sri Sisir Kumar Dey Sarkar (Typist), 4. Sri Suwendu Kumar Roy (Clerk), 5. Sri Ranjan Kumar Guray (Caretaker-cum-Electrician), 6. Sri Ashok Chatterjee (Clerk), 7. Sri Milan Mukherjee (Library Clerk) and 8. Sri Arindam Banerjee (Store Keeper, Vocational Department).

OFFICE STAFF SUB-STAFF

1. Sri Subhasis Ghosh, 2. Sri Subesh Das, 3. Sri Kamalakanta Das 4. Sri Lalu Das (Sweeper), 5. Smt. China Chakraborty (Banerjee) (Lady Common-room Attendant), 6. Sri Kartick Hazra (Sweeper), 7. Sri Ranjit Dutta and 8. Sri Ashoke Kumar Chatterjee.

LABORATORY STAFF

1. Sri Bhaktinarayan Halder (Laboratory Skilled Worker), 2. Sri Uttam Pattanayak (Laboratory Skilled Worker), 3. Sri Ananta Kumar Das (Laboratory Skilled Worker), 4. Sri Debasish Pradhan (Laboratory Skilled Worker), 5. Sri Taraknath Brahma (Laboratory Skilled Worker), 6. Sri Pranabesh Sinha (Laboratory Skilled Worker), 7. Sri Ranjit Bose (Lab Attendant) and 8. Sri Nirmal Rai (Lab Attendant).

LIBRARY SUB-STAFF

1. Sri Haromohan Behra, 2. Sri Debasis Banerjee and 3. Sri Biswajit Mishra.

LIST OF HOLIDAYS

1. Summer Recess	16 May to 30 June	17. Buddha Purnima	
2. Winter Recess	25 Dec. to 31 Dec.	18. Muharrum	
3. New Year's Day	Jan 1st	19. Founder's Birth Anniversary	Nov. 10th
4. Birth Day of Netaji	Jan 23th	20. Founder's Death Anniversary	Aug. 6th
5. University Foundation Day	Jan 24th	21. Independence Day	Aug. 15th
6. Republic Day	Jan 26th	22. Fateh Duaz Doham	
7. Saraswati Puja	2 days	23. Janmastami	
8. Id-ul-Fitter		24. Birthday of Mahatma Gandhi	Oct. 2nd
9. Doljatra		25. Mahalaya	
10. Good Friday		26. Puja Holidays (Durga Sasthi to Kali Puja)	24 Days
11. Easter Saturday		27. Bhatridwitia	
12. Chaitra Sankranti		28. Jagaddharti Puja	
13. New Year's Day (Bengali)		29. Birthday of Guru Nanak	
14. May Day	May 1st	30. Rathayatra	
15. Birthday of Rabindranath Tagore		31. Principal's Discretion	5 Days
16. Id-Uz-Zoha			



UNIVERSITY OF CALCUTTA

Academic Calendar for the B.A., B.Sc., B.Com. and B.Mus. Courses of

Studies (under 1+1+1 System of Examinations) for the Academic Session 2012-2013

Course of Studies	Last Date of Admission	Date of Commencement of Classes	Last date of change of Subject(s)/ Stream (including switching over from Hons. Course to Genl. & Vice-Versa)	Submission of Registration Form to C.U. by the College	Mid-term Exam	College Test	Result of College Test	Filling-up of Form for Univ. Exam.	Date of Examinations (Tentative)		Pub. of Result (Tentative)		
									Theoretical	practical			
Part-I	06.8.2012	within 3 rd week of July'12	31.8.2012	17.9.2012 (without fine) 28.9.2012 (with fine) (Application forms for Registration be submitted by the students to the college within 10.9.12)	Nov.' 12	2 nd week of March 2013	1 st week of April, 2013	2 nd week of April, 2013	<u>B.Com.</u> 2.7.13-8.7.13(H) 8.7.13-10.7.13(G) <u>B.A./B.Sc.</u> 12.7.13-19.7.13(H) 22.7.13-31.7.13(G) <u>B.A./B.Sc./</u> <u>B.Com. (Major)</u> 12.7.13-15.7.13	<u>BA/B.Sc.</u> <u>(H & Major)</u> 17.6.13-8.7.13	Within 90 days from the last date of Exam.		
Part-II	-----	within 7 days from the completion of Part-I Exam.	-----	-----	Nov.' 12	2 nd week of February 2013	1 st week of March, 2013	2 nd week of March 2013	<u>B.Com.</u> 13.5.13-20.5.13(H) 22.5.13-27.5.13(G) <u>B.A./B.Sc.</u> 30.5.13-7.6.13(H) 11.6.13-27.6.13(G) 30.5.13-3.6.13 (Major)	<u>Genl.</u> 25.4.13-7.5.13 <u>(H. & Major)</u> 10.5.13-24.5.13 <u>Genl.</u> 5.8.13-23.8.13	-Do-		
Part-III	-----	within 7 days from the completion of Part-II Exam.	-----	-----	Nov.' 12	2 nd week of January 2013	last week of January 2013	1 st week of Feb., 2013	<u>BA/B.Sc./B.Com.</u> 16.4.13-24.4.13 (Hons. & Major) 25.4.13-8.5.13(G)	<u>(H & Major)</u> 15.3.13-29.3.13 <u>Genl.</u> 2.4.13-18.4.13	Within June, 2013		
Part-I Compulsory Language, 2013.									18.3.13-25.3.13	-----			
Part-I & II Supplementary Examination, 2012									Filling-up of check list: 1 st week of January, 2013		14.2.13-22.2.13	26.2.13-8.3.13	


 (S.K. Sarkar)

Sr. Secretary, U.G. Council