# SERAMPORE COLLEGE

# FACULTY OF ARTS SCIENCE COMMERCE

## ADMISSION NOTIFICATION FOR UNDERGRADUATE COURSES

## ACADEMIC SESSION 2020 -2021

# GENERAL GUIDELINES

Admission will be online. Applicants are <u>not required</u> to visit the college campus for admission purpose. All information pertaining to this will be available in our website www.seramporecollege.org

Admission will ordinarily be **IN ORDER OF MERIT**. But the College Governing Body reserves the right to use discretion in cases involving the interest of the College.

**ADMISSION WILL BE PROVISIONAL** AND SUBJECT TO CONFIRMATION AFTER VERIFICATION OF DOCUMENTS BY COLLEGE AUTHORITY WHEN STUDENTS REPORT FOR CLASSES IN DUE COURSE.

Candidates who have qualified H.S or its equivalent examination in 2019 and 2020 are eligible to apply.

**30%** seats are reserved for Christian Candidates, for all Honours/Major and General subjects.

**3%** seats are reserved for **PWD** (Persons with Disability) Candidates, for all Honours/Major and General subjects.

**Students are admitted under Sports Category only in General courses**. Admission under Sports Category is subject to policy adopted by University of Calcutta, West Bengal Higher Education Department and guidelines framed by the college. The college authority will strictly follow the instructions of the University of Calcutta and West Bengal Higher Education Department as and when notified. Candidates should follow College website for updates.

There is **NO RESERVATION for SC/ST/OBC** candidates. However, they should submit relevant documents for the purpose of keeping records.

## **APPLICATION PROCESS**

ONLINE SUBMISSION OF APPLICATION FORMS (HONOURS/MAJOR & GENERAL):

Through college website (<u>www.seramporecollege.org</u>) from **10.08.2020 (11.30 a.m.) to 21.08.2020 (11:55 p.m.)**  Application fees of Rs. 150/- for each application has to be submitted online.

Online payment of application fees should be made within 10.08.2020 (11.30 a.m.) - 21.08.2020 (11.55 p.m.)

An applicant must have a valid mobile phone number and email id.

A candidate can register only once. More than one registration is liable to be cancelled.

A candidate **can apply for ANY number of Honours/Major and General courses** provided she/he fulfils the minimum eligibility criteria.

Separate Application forms must be submitted for each Honours/Major and General course.

Before filling up the online application form, an applicant should refer to **"PROGRAMMES TAUGHT"** portion of this notice to know about Honours/Major and General subject combinations offered.

All applicants have to select a compulsory language course (AECC). An applicant with Bengali as a subject in 10+2 level will be automatically given <mark>BENGALI</mark> as a compulsory subject. Otherwise she/ he will be given <mark>COMMUNICATIVE ENGLISH</mark> as a compulsory subject.

A candidate applying for <mark>B.A. General</mark> Course has to select <mark>THREE Subjects</mark>, Core Course 1, Core Course 2 and Generic Elective. (Generic Elective subject is to be studied for one year i.e. Semesters 1 and 2 only. English and Bengali can only be selected as Core Course and not as Generic Elective.)

All queries should be sent through email to <u>sercoladmission@gmail.com</u>. Candidates must not visit the College campus for enquiry purpose. Email should mention candidate's name, mobile number, application id and nature of problem. Scanned copies of relevant testimonials must be attached.

A candidate who has applied for multiple Honours/Major subjects must indicate her/his **PREFERENCE** (1<sup>st</sup>preference, 2<sup>nd</sup> preference and so on) regarding Honours/Major subjects at the time of online form fill up (after payment of Application fees). If a candidate's name is included in the Merit List of a subject which is selected as higher preference by the candidate, her/his name will not be included in the Merit List of a subject which is selected as lower preference. Candidates can change preference up till 21.08.2020 (11.55p.m.). Indication of preference is not applicable in the case of General courses.

## **EDITING**

Editing of all fields is possible with the exception of Applicant's name, registered mobile number and email id.

An applicant who has submitted ONLY ONE application form for any course can edit her/his form up till 21<sup>st</sup> August 2020 (11.55 pm) or submission of application fee, whichever is earlier.

An applicant who wants to apply for MORE THAN ONE COURSE should check all entries pertaining to "Subjects studied, marks obtained and Gen/SC/ST/OBC category" and make corrections if necessary, before applying for a second course or submitting any application fee, whichever is earlier, as these fields cannot be edited while applying for a second course or subsequent courses.

Any wrong entry in marks will make the candidature liable to be rejected and the admission will stand cancelled.

Eligibility criteria are as per norms of University of Calcutta. This can be viewed at <u>www.caluniv.ac.in</u>. {Please follow the caption CBCS UG and click on Notification No. CSR/3/18 dated 07.05.18 for B.A./B.Sc. Hons/Gen courses and Notification No. CSR/4/18 dated 07.05.18 for B.A. Major Course. For B.Com (Hons/Gen) click on Notification No. CSR/64/17 dated 14.09.2017 and Notification No. CSR/10/18 dated 30.05.2018.}

No student from the **VOCATIONAL & AGRICULTURAL** streams will be admitted to HONOURS/MAJOR COURSE. They can apply for B.A./B.Com General Course. For students from Vocational & Agricultural streams, rules as per University of Calcutta will be followed while applying for General Course.

Rules for students coming from other UNIVERSITY / BOARD / COUNCIL will be as per CALCUTTA UNIVERSITY regulations

List of Valid candidates will be published on 24.08.2020 (05.00 p.m.) for Honours/Major and General courses.

In case a candidate does not find her/his name in the List of Valid Candidates, she/he should contact through email at sercoladmission@gmail.com within 26.08.2020 (12.05 pm) together with scanned copies of testimonials in support of her/his claim for eligibility.

Restrictions regarding selection of elective subjects (combination) in B.A General Course: In case of non-availability of seats in some subject(s), students will be allowed to select ONE subject only and the other two subjects will be selected by the college during verification on the first day of College. No application will be received by the college website in advance or after the last date and time mentioned in this notice.

**The College authority reserves the right to change the above-mentioned dates and time**. The College authority will take no responsibility for admission related information in any other print/electronic media.

Please note that mere fulfilment of eligibility criteria and submission of application fees do not guarantee admission.

Admission will be cancelled if the documents are found not in conformity with the declaration in the forms submitted on-line.

**DOCUMENTS TO BE UPLOADED AT THE TIME OF APPLICATION** 

- 1. Original Marksheet of H.S. or equivalent examination (JPG format, max size 150 KB, resolution 150 DPI).
- 2. Original Age Proof Original admit card/ certificate of Madhyamik or equivalent examination or Birth Certificate ( JPG format, max size 150 KB, resolution 150 DPI)
- 3. **Photograph** and **Signature** Each in JPG format, max size 50 KB, resolution 100 DPI.
- 4. Migration certificate for Boards other than WBCHSE, WBBME, CISCE, CBSE, NIOS, Rabindra Mukta Vidyalaya. (JPG format, max size 150 KB, resolution 150 DPI)
- 5. For SC/ST/OBC candidates Original caste certificate from appropriate authority as per West Bengal Domicile Act (JPG format, max size 100 KB, resolution 100 DPI).
- 6. For PWD (Persons with Disabilities) candidates Original Disability Certificate (with 40% or more disability) from appropriate authority (JPG format, max size 100 KB, resolution 100 DPI).
- 7. Document for **B.P.L. Category B.P.L. Card** (JPG format, max size 100 KB, resolution 100 DPI).
- 8. For Christian Candidates –

a. **Baptism certificate – Original** JPG format, max size 100 KB, resolution 100 DPI).

b. Letter from Presbyter - in - charge/Pastor for certification (with seal). JPG format, max size 100 KB, resolution 100 DPI).

9. For Sports Category -

- i. **Player's certificates** for the years 2020, 2019, 2018. (all three years) (JPG format, max size 100 KB, resolution 100 DPI)
- a) For Football, Cricket and Athletics Sub divisional participation certificates and the position played in, record form, yellow card, club certificate (JPG format, max size 100 KB, resolution 100 DPI)

b) **For Swimming**, all relevant documents along with position (JPG format, max size 100 KB resolution 100 DPI)

c) **For all other events**, District/State/National level certificate (JPG format, max size 100 KB, resolution 100 DPI)

N.B. – Certificates of level lower than the levels specified above will not be entertained.

## IMPORTANT -

• Candidates can change PREFERENCE of Honours/Major subjects up till 21.08.2020 (11.55p.m.)

All queries are to be sent to sercoladmission@gmail.com

• All Fees are to be submitted online.

INSTRUCTION TO APPLICANTS REGARDING PROCEDURE OF FILLING UP OF APPLICATION FORMS & SUBMISSION OF FEES

STEP 1: Register with Applicant's Name, Valid Mobile Number & Valid email Id. These three entries can never be edited or modified after registration for admission. STEP 2: Fill in your first application form.

STEP 3: Check the filled-in application form carefully before final submission and make corrections, if necessary. Keep in mind that the entries made in "Subjects studied, Marks obtained and Gen/SC/ST/OBC category" can be edited only before you initiate a second application or you submit any application fee, whichever is earlier. Editing of other entries is permissible till 21<sup>st</sup> August 2020 (11.55 pm).

STEP 4: You may fill more application forms for different Honours/ Major subjects or different General Courses. But you cannot edit the entries made in "Subjects studied, Marks obtained and Gen/SC/ST/OBC category".

STEP 5: Take printout(s) of your application forms(s). You have to submit that on the day of physical verification of documents after provisional online admission. STEP 6: Submit application fee online for each application submitted. Only the applications with requisite payment of application fees will be entertained. Take printout(s) of the money receipt(s) generated online.

STEP 7: If you apply for more than one Honours/ Major subject, carefully specify your preferences (First, Second, etc....) between the subjects.

### DATES OF PUBLICATION OF MERIT LISTS, WAITING LISTS AND ADMISSION

#### HONOURS/MAJOR AND GENERAL COURSES

#### GENERAL, PWD AND CHRISTIAN CATEGORIES

	Date(s)
Publication of Merit List I and Waiting List	28-08-2020 (05.00 p.m.)
Admission from Merit List I (NOT from Waiting List) (and payment of Admission Fees)	01-09-2020(12.01a.m.) to 02-09-2020 (11.55 p.m.)
Publication of Merit List II and Waiting List (if seats are available)	05-09-2020(05.00 p.m.)
Admission from Merit List II (NOT from Waiting List) (and payment of Admission Fees)	06-09-2020(12.01 a.m.) to 07-09-2020(11.55p.m.)
Publication of Merit List III and Waiting List (if seats are available)	10-09-2020(05.00 p.m.)
Admission from Merit List III (NOT from Waiting List) (and payment of Admission Fees)	11-09-2020(12.01 a.m.) to 12-09-2020(11.55p.m.)
Publication of subsequent lists would depend on availability of seats. Please check College Website regularly.	

# SPORTS CATEGORY

	Date
Publication of List of Selected Candidates under Sports	19-09-2020 (11.00 a.m.)
Quota	
Admission Under Sports Quota	21-09-2020
(and payment of Admission Fees)	(12.01a.m.to 11.55p.m.)

# DOCUMENTS TO BE PRODUCED AT THE TIME OF VERIFICATION AFTER ADMISSION

- **1.) Print out of application form.**
- 2.) Money receipt through which admission fee has been submitted.
- **3.)** Original Marksheet of H.S or equivalent examination along with a photocopy.
- **4.)** Age Proof Original admit card/ certificate of Madhyamik or equivalent examination or Birth Certificate together with a photocopy.
- 5.) Migration certificate for Boards other than WBCHSE, WBBME, CISCE, CBSE, NIOS, Rabindra Mukta Vidyalaya along with a photocopy.
- 6.) For SC/ST/OBC Candidates Original caste certificate from appropriate authority with a photocopy as per West Bengal Domicile Act.
- 7.) For PWD (Persons with Disabilities) Candidates Original Disability Certificate from appropriate authority together with a photocopy for those with 40% or more disability.
- 8.) Document for BPL category Original BPL Card along with a photocopy.
- 9.) Calcutta University Registration Certificate (if already registered).
- 10) For Christian Candidates
  - a. Baptism Certificate –Original
  - b. Letter from Presbyter- in -charge/Pastor for certification (with seal).

#### 11)For Sports Category -

- a) **Player's Certificates** for the years 2020, 2019 and 2018.
- b) For Football, Cricket and Athletics, Sub Divisional participation certificates and the position played in, record form, yellow card, club certificate should be produced.
- c) **For Swimming**, all relevant documents of District/State/National level, along with position should be produced.
- d) For all other events, District/State/National level certificate should be produced.
   (Certificates of level lower than the levels specified above will not be

entertained.)

# **PROGRAMMES TAUGHT**

### HONOURS/ MAJOR COURSES

### SUBJECT COMBINATIONS OFFERED BY THE COLLEGE

SL. NO.	HONOURS/ MAJOR	GENERAL 1	GENERAL 2
		History	Philosophy
1.	BENGALI	History	English
		Journalism and Mass Communication	History
		Philosophy	English
		Philosophy	Sanskrit
		Sanskrit	Journalism & Mass Communication
2.	BOTANY	Zoology	Chemistry
		Zoology	Physiology
3.	CHEMISTRY	Physics	Mathematics
4.	COMMUNICATIVE ENGLISH (MAJOR)	English	Journalism & Mass Communication
		English	History
5.	ECONOMICS	Mathematics	Statistics
3.	ECONOMICS	Mathematics	Political Science

		History	Philosophy
6.	ENGLISH	History	Journalism & Mass Communication
7.	EDUCATION	Philosophy	Political Science
		Philosophy	Sociology
		History	Sociology
8.	FINANCE & ACCOUNTING	All subjects prescri	bed by the University
9.	GEOGRAPHY	Mathematics	Economics
		Mathematics	Political Science
		Economics	Political Science
		Political Science	Economics
		Political Science	Bengali
10	HISTORY	Political Science	Philosophy
10.		Political Science	Education
		Economics	Philosophy
		Bengali	Philosophy
		Physics	Chemistry
11		Physics	Statistics
11.	MATHEMATICS	Economics	Political Science
		Economics	Statistics
		Political Science	History
12.	PHILOSOPHY	Political Science	Sanskrit
		History	Sanskrit
13	PHYSICS	Mathematics	Chemistry
13.	PHYSICS	Mathematics	Electronics
14.	PHYSIOLOGY	Zoology	Chemistry
		Zoology	Botany
		Philosophy	History
15	POLITICAL	Philosophy	Mathematics
15.	SCIENCE	Philosophy	Economics
		History	Economics

16.	SANSKRIT	Philosophy	Bengali
		Philosophy	History
17.	ZOOLOGY	Botany	Chemistry
		Botany	Physiology

### GENERAL COURSES

### SUBJECT COMBINATIONS OFFERED BY THE COLLEGE

#### <mark>B. A. General</mark>

A candidate applying for **B.A. General Course has to select <b>THREE Subjects**, Core Course 1, Core Course 2 and Generic Elective. (Generic Elective subject is to be studied for one year i.e.Semesters 1 and 2 only. English and Bengali can only be selected as Core Course and NOT as Generic Elective)

SL. NO.	SUBJECT COMBINATIONS		INATIONS
1	Bengali	English	History
2	Bengali	English	Philosophy
3	Bengali	English	Political Science
4	Bengali	Sociology	History
5	Bengali	Sociology	Philosophy
6	Bengali	Sociology	Geography
7	Bengali	Sociology	Political Science
8	Bengali	Sanskrit	History
9	Bengali	History	Philosophy
10	Bengali	History	Political Science
11	Bengali	Philosophy	Political Science
12	Bengali	Geography	Political Science

13	English	History	Philosophy
14	English	History	Geography
15	English	History	Political Science
16	English	History	Education
17	English	History	Economics
18	English	Philosophy	Political Science
19	English	Philosophy	Education
20	English	Geography	Political Science
21	English	Geography	Education
22	English	Political Science	Education
23	English	Political Science	Economics
24	Sanskrit	History	Philosophy
25	Sanskrit	History	Political Science
26	Sanskrit	History	Education
27	Sanskrit	Philosophy	Political Science
28	Sanskrit	Philosophy	Education
29	Sanskrit	Geography	Education
30	Sociology	History	Philosophy
31	Sociology	History	Geography
32	Sociology	History	Political Science
33	Sociology	History	Education
34	Sociology	History	Economics
35	Sociology	Philosophy	Education
36	Sociology	Philosophy	Economics
37	Sociology	Geography	Political Science
38	Sociology	Geography	Education
39	Sociology	Political Science	Education
40	History	Philosophy	Political Science
41	History	Philosophy	Education
42	History	Philosophy	Economics

43	History	Geography	Political Science
44	History	Geography	Education
45	History	Political Science	Education
46	History	Political Science	Economics
47	Philosophy	Political Science	Education
48	Philosophy	Political Science	Economics

#### <mark>B. Sc. General</mark>

SL. NO.	SUBJECT COMBINATIONS		ATIONS
1	Botany	Zoology	Physiology
2	Physics	Chemistry	Mathematics
3	Physics	Electronics	Mathematics
4	Physics	Mathematics	Statistics
5	Economics	Mathematics	Statistics
6	Economics	Mathematics	Political Science
7	Economics	Mathematics	Geography
8	Mathematics	Geography	Political Science
9	Economics	Geography	Political Science

#### <u>B. Com. General</u>

All subjects prescribed by the affiliating university in the Finance & Accounting Group.

# **ELIGIBILITY**

1. A candidate who has passed the Higher Secondary (10+2) or its equivalent Examination is eligible to seek admission to the 1st year of the 3-year B.A./B.Sc./B.Com (Honours and General) and B.A.(Major) Course of Studies provided he/she has also passed in English having full marks not being less than 100.

- 2. Candidates who have passed the Higher Secondary (10+2) Vocational examination conducted by the "West Bengal State Council of Vocational Education and Training" shall be eligible to seek admission to the B.A. (General) 1st year Course of Studies taking the subjects under Humanities Division only.
- 3. Candidates who have passed the Higher Secondary (10+2) Vocational Examination in Business & Commerce conducted by the "West Bengal State Council of Vocational Education and Training" shall be eligible to seek admission to the B.Com. (General) 1st year Course of Studies under this University.
- 4. A candidate taking up Honours Course in a subject must have obtained :

(i) A minimum of 50% marks in the aggregate and 45% marks in the subject or related subject at the previous qualifying examination.

#### <u>Or</u>

(ii) 55% marks in the subject or related subject at the previous qualifying examination.

#### <u>Or</u>

(iii) 50% marks in the aggregate when the candidate has not studied the subject in his/her previous qualifying examination provided all other clauses are satisfied. [(iii) does not apply for B. Com. Hons. Course]

However, candidates belonging to the Scheduled Caste or Scheduled Tribe Community taking up Honours Course of Study must have obtained a minimum of 40% marks in the aggregate or 40% marks in the subject or related subjects at the previous qualifying examination, as the case may be.

5. A candidate shall be allowed to take up the subject(s) under heading "A" if he/she had passed the subject (s) under heading "B" at the previous qualifying examination:

SL.	Sl No. A	<u>Sl No. B</u>
NO.		
1	Mathematics	Mathematics/Business Mathematics
2	Statistics	Statistics/Business Mathematics / Mathematics
3	Physics	Physics and Mathematics
4	Chemistry	Chemistry
5	Zoology	Zoology/Biology/ Bio-Technology
6	Botany	Botany/Biology/Bio-Technology
7	Physiology	Physiology/Biology/Bio-Technology

8	Electronics	Electronics/ Physics and Mathematics
9	Commerce	Accountancy/ Business Economics including Business Mathematics/ Business Organization & Management/ Mathematics/ Economics/ Statistics/ Commerce/ Accounts/ Business Studies/Financial Accounting/ Office and Secretarial Practice / Elements of Cost Accountancy and Auditing/ Book Keeping/ Business Mathematics/ Cost Accountancy and Principal of Management/ Commercial law and preliminaries of Auditing/ Costing & Taxation.

# 6. Some Special conditions for admission to Honours Courses are as follows:

1	Economics Hons.	1.Mathematics (WBCHSE)
		OR
		2. Mathematics/ Business Mathematics (Other Board)
		OR
		<b>3.</b> Business Economics including Business Mathematics (WBCHSE)
2	Mathematics Hons.	Mathematics
3	Chemistry Hons.	Physics and Chemistry and Mathematics
4	Physiology Hons.	Physiology/Biology/Bio-Technology and Chemistry
5	Philosophy Hons.	Philosophy/Psychology/Mathematics/Education/Sociology/
		Political Science
6	Education Hons.	Education/Psychology/Philosophy/Mathematics/Sociology/
		Economics/Political Science/History/Statistics/
		Physics /Chemistry/Biology
7	B. Com. Hons.	Accountancy/ Business Economics including Business
		Mathematics/ Business Organization/ Mathematics/
		Business Mathematics/ Economics/ Statistics/ Business
		Studies/ Office and Secretarial Practice/ Financial
		Accounting/ Elements of Cost Accountancy & Auditing/

Book Keeping/ Commerce/ Cost Accountancy & Principle	
of Management/ Commercial Law and preliminaries of	
Auditing/ Costing and Taxation.	

## **MERIT INDEX**

1. For the purpose of determining eligibility for admission to the Honours Course, **AGGREGATE MARKS SHALL BE CALCULATED BY ADDING THE MARKS IN TOP-FOUR SUBJECTS** in order of marks secured by a candidate. However, marks in compulsory Environmental Education/ Studies shall not be taken into account for calculation of aggregate marks. If the subject "Environmental Science" is studied as an elective subject of 100 marks, it may be taken into account for the purpose of determining the aggregate marks.

Sl. No.	Subject (Hons./ Major)	Formula	
1	Bengali	Aggregate + Subject	
2	Botany	Aggregate + Subject/ Allied Subject (whichever is higher)	
3	Chemistry	Aggregate + Marks in Mathematics + Marks in English	
4	Communicative English	Aggregate + Marks in English	
5	Economics	Aggregate + Marks in Mathematics + Marks in         English	
6	Education	Aggregate	
7	English	Aggregate + Subject	
8	Finance & Accounting	Aggregate	
9	Geography	Aggregate       +       Geography(for       those       with         Geography in class XII)         Aggregate       +       Mathematics(for       those       without	
10	History	Geography in class XII) Aggregate	
11	Mathematics	Aggregate + Subject	
12	Philosophy	Aggregate + Subject/ Allied Subject (whichever is higher)	
13	Physics	Aggregate + (2 × Marks in Mathematics)	
14	Physiology	Aggregate + Subject/Allied Subject (whichever is higher)	
15	Political Science	Aggregate	

16	Sanskrit	Aggregate + Subject
17	Zoology	Aggregate + Subject/ Allied Subject (whichever is higher)

### FOR GENERAL COURSES: MERIT INDEX = AGGREGATE

#### **OTHER CONDITIONS**

- 1. Applicants should have passed in FOUR subjects of 100 marks each and passed the H. S./ Equivalent examination as a whole.
- 2. Applicants must have passed in English (at least 100 marks)
- **3.** Applicants of Honours subjects having same merit index will be ranked as per their marks in subject / related subject. If deadlock still persists, candidate who applied first will be entertained.
- 4. Candidates must have passed from a Board / Council recognized by the University of Calcutta.

# **AVAILABILITY OF SEATS**

<mark>Sl. No.</mark>	SUBJECT	NO. OF SEATS
1.	B.COM (Hons.)	66
2.	BENGALI(Hons.)	44
3.	BOTANY(Hons.)	30
4.	CHEMISTRY(Hons.)	44
5.	COMMUNICATIVE ENGLISH(Major)	33
6.	ENGLISH(Hons.)	33
7.	EDUCATION(Hons.)	20
8.	ECONOMICS(Hons.)	39
9.	GEOGRAPHY(Hons.)	15

#### HONOURS/MAJOR& GENERAL COURSES

10.	HISTORY(Hons.)	39
11.	MATHEMATICS(Hons.)	44
12.	PHILOSOPHY(Hons.)	44
13.	PHYSICS (Hons.)	44
14.	PHYSIOLOGY (Hons.)	30
15.	POLITICAL SCIENCE(Hons.)	44
16.	SANSKRIT (Hons.)	39
17.	ZOOLOGY (Hons.)	30
18.	B.A.(General)	300
19.	B.Sc.(General)	250
20.	B.Com. (General)	170

Dr. Vansanglura Principal Serampore College