

Prospectus 2019-20

*“Tadvidhhi Pranipatena
Pariprashnena Sevayaa”*

Sarojini Naidu College for Women was founded in August 1956 as an institution for the rehabilitation of women refugees from erstwhile East Pakistan, in the aftermath of Partition. Since then, it has traversed a long road to carve a niche for itself as an institution offering quality education to young women in the northern area of Kolkata. The roadmap of the institution was laid down by the first Principal of the College, Smt Latika Ghosh. A poet and litterateur, she was the daughter of the renowned educationist of Presidency College, Prof Manmohan Ghosh, and the niece of Rishi Aurobindo Ghosh. As such, she shared their missionary zeal in establishing the policies of access and inclusion, and the principles of service and engagement fostered by a spirit of enquiry. This legacy is carried on to this day, and is summed up in the motto of the institution “Tadvidhhi Pranipatena Pariprashnena Sevayaa”. There have been setbacks and deterrents, but the College has succeeded in overcoming them, and carried on forward in the pursuit of its ideals, shaping and moulding women from all cross-sections of society into responsible citizens who can make a significant contribution to the community. Women from this institution have made a mark for themselves in the various fields of public life, education and fine arts. But the institution also embraces in its fold young women who come from the marginalized, underprivileged sections of society, some of whom are even first-generation learners. These are the children of a lesser God, and the College is committed to their education and advancement in society. For, as the Mahatma said, the true test of the efficacy of any step contemplated is to see whether it reaches to the poorest and the weakest, and enables them to control their lives and destiny. It is a matter of pride that the institution has ensured access and opportunity to these women, helping them “to strive, to seek, to find, and not to yield”, so that they can become the torch-bearers of a better tomorrow.

The College was established in 1956 under the University of Calcutta and is now affiliated to the West Bengal State University, (WBSU) Barasat, North 24 Paraganas.

Know the Institution

- Mission, Vision & Objectives
- courses offered
- UG & PG Courses
- Admission Regulations
- Campus
- Library Facility
- Academic Environment
- Student Support & Activities
- Best Practices
- Administration, Faculty & Staff

Land Mark

Opposite Dum Dum BSNL Telephone Exchange

Communication

Sarojini Naidu College For Women 30 Jessore Road, Kolkata- 700 028

Contact Numbers

(033) 2559 2583 (Principal)

(033) 2529 1985 (General Office)

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Website

www.sncwgs.ac.in

Established on 14th August 1956, Sarojini Naidu College for Women was steered to prominence within a short period of time by its able and dynamic Principal, the Late Latika Ghosh. Inspired by her mentor Netaji Subhas Chandra Bose, her father Manmohan Ghosh and her uncle Rishi Aurobindo she resolved to make the institution a centre for all-round development of the girls, in academics as well as in the pursuit of fine arts. Her vision was shared by a dedicated band of teachers who gave the College the right direction. Under their able guidance, the mind and spirit of the students are shaped in a way such that they can carry forward the legacy of this institution, which is one of the finest educational institutions in North 24 Parganas, West Bengal.

The Mission:

By adopting a need based approach, synthesis of academics and ethics, innovation in learning methods and a diversified curriculum, the college aims at providing a learning environment that integrates body, mind and spirit. The College is committed to the highest ideals of collegiate education. It aims at the development of each student and focuses on a comprehensive and balanced education. The college strives to inoculate ethical and moral values in the students and encourages them to become integrated and complete individuals capable of handling their careers and lives effectively.

The Vision of the College

- To develop, support, and deliver curricula, programmes, and services designed to prepare our students for professional and personal success.
- To attract, develop, and retain a diverse student population and promote its success.
- To attract, develop, and retain highly qualified, diverse faculty and staff who are committed to our mission.
- To ensure facilities and operations to support our College's current needs and anticipated growth.
- Proactively position our College to communicate its values and benefits and build this identity and image among our many constituencies.
- We continually strive to innovate finding new and more effective ways to educate and serve students.
- We sustain rigor in our work holding high standards and expectations for both our students and for ourselves.
- We approach our work with compassion acknowledging the whole person, working with integrity and care, accepting people as they are and moving them forward without sacrificing standards or expectations; bringing joy, honesty, and understanding to our work.
- We will become known nationally as an institution that “makes a difference”.

Objectives:

The college works with the following objectives :

- To promote an integral and holistic growth of young minds.
- To achieve academic excellence by making the teaching learning process more meaningful.
- To strengthen faith formation and reinforce ethical values with simplicity, honesty, hard work and commitment.
- To impart spiritual and academic training which would foster sound character building.
- To develop critical thinking skills.
- To instill in students a lifelong sense of participating and involvement in developmental endeavors.
- To help students emerge as competent individuals capable of handling their careers and homes effectively.
- To empower students with social skills to bring about personality development.
- To train students for employment and entrepreneurship.

The stated vision, mission and objectives of the institution are communicated to its stakeholders through various channels. They are put up on the home page of the college website and included in the college prospectus for general view of students and guardians. Within the institution, the ideas enshrined in the vision, mission and objectives are conveyed among the staff through the meetings of the Non-teaching Staff Union, the Teachers' Council and the various Sub-Committees. On the first day of the new session the Principal and senior teachers convey the objectives, mission of the college to the freshers. The Academic Sub Committee, being a statutory body reporting to the Governing Body of the College, communicates these ideals and goals to the members of the Governing Body. The members of the Governing Body comprises of eminent academicians and dignitaries deputed by the government and the affiliating University. They constitute the highest administrative body within the institution and need to be periodically apprised of the ways in which the mission and objectives are realized.

Anti-ragging

As per UGC guidelines, the institution resolves that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if her explanation is not found satisfactory the authority would expel her from the Institution.

Lab maintenance fee :

Uniform fee of Rs. 200/- per month for Hons. and Rs. 100/- per month for General.

Lab Maintenance fee to be inserted in Fee structure as and when student opts for Lab based subject.

Practical fee : Hons. Rs. 100/- per Paper and General Rs. 75/- per paper.

Computer Science and Computer Appl. : For Hons. Lab. Maintenance Rs. 300/- per month and Practical Fee 150/- per month per paper.

Computer Science, Computer Appl. and Journalism : For General Lab. Maintenance Rs. 200/- per month and Practical Fee 100/- per month per paper.

Courses offered by Sarojini Naidu College for Women

HONOURS GROUP : ARTS

Sl. No.	Full Name	Abbreviation	Sl. No.	Full Name	Abbreviation
1.	BENGALI	BNGA	9.	SOCIOLOGY	SOCA
2.	ENGLISH	ENGA	10.	EDUCATION	EDCA
3.	HISTORY	HISA	11.	COMPUTER APPLICATION	CMAA
4.	HINDI	HINA	12.	BUSINESS ADMINISTRATION	BBA
5.	POLITICAL SCIENCE	PLSA		IN TOURISM, AVIATION & HOSPITALITY	
6.	PHILOSOPHY	PHIA	13.	COMPUTER SCIENCE	CMSG
7.	PSYCHOLOGY	PSYA	14.	ENVIRONMENTAL SCIENCE	EVSG
8.	SANSKRIT	SANA	15.	JOURNALISM & MASS COMMUNICATION	JORG
			16.	PHYSICAL EDUCATION	PEDG

HONOURS GROUP : SCIENCE

Sl. No.	Full Name	Abbreviation	Sl. No.	Full Name	Abbreviation
1	ANTHROPOLOGY	ANTA	8	PSYCHOLOGY	PSYA
2	BOTANY	BOTA	9	ZOOLOGY	ZOOA
3	CHEMISTRY	CEMA	10.	COMPUTER SCIENCE	CMSG
4	ECONOMICS	EOCA	11.	COMPUTER SCIENCE	CMSG
6	MATHEMATICS	MTMA	12.	FOOD & NUTRITION	FNTA
7	PHYSICS	PHSA	13.	COMPUTER APPLICATION	CMAA

HONOURS GROUP :

1. BUSINESSADMINISTRATION BBA

GENERAL GROUP : ARTS

Sl. No.	Full Name	Abbreviation	Sl. No.	Full Name	Abbreviation
1	BENGALI	BNGG	7.	HINDI	HING
2	ENGLISH	ENGG	8.	SOCIOLOGY	SOCG
3	HISTORY	HISG	9.	PSYCHOLOGY	PYSG
4	PHILOSOPHY	PHIG	10.	EDUCATION	EDCG
5	POLITICAL SCIENCE	PLSG	11.	JOURNALISM & MASS COMMUNICATION	JORG
6.	SANSKRIT	SANG	12.	PHYSICAL EDUCATION	PEDG

GENERAL GROUP: SCIENCE

SL. NO	Full Name	Abbreviation	Sl. No	Full Name	Abbreviation
1	ANTHROPOLOGY	ANTG	9.	PHYSICS	PHSG
2.	BOTANY	BOTG	10.	PSYCHOLOGY	PHSQ
3.	CHEMISTRY	CEMG	11.	ZOOLOGY	ZOOG
4.	ECONOMICS	ECOG	12.	COMPUTER APPLICATION	CMAG
5.	MOLICULAR BIOLOGY	MLBG	13.	COMPUTER SCIENCE	CMSG
6.	FOOD & NUTRITION	FNTG	14.	ENVIRONMENTAL SCIENCE	EVSG
7.	GEOGRAPHY	GEOG	15.	JOURNALISM & MASS COMMUNICATION	JORG
8.	MATHEMATICS	MTMG	16.	PHYSICAL EDUCATION	PEDG

GENERAL GROUP: COMMERCE

SL. NO	Full Name	Abbreviation	Sl. No	Full Name	Abbreviation
1	COST & MANAGEMENT ACCOUNTING	CMAG	4.	PRINCIPLES OF BUSINESS MANAGEMENT & BUSINESS COMMUNICATION	PMBG
2.	MONEY & FINANCIAL SYSTEM	MFSG	5.	COMMUNICATIVE ENGLISH	CEMG
3.	FINANCIAL ACCOUNTING	FACG	6.	PRINCIPLES OF MARKETING & E-COMMERCE	PEMG

POST-GRADUATE COURSES

BENGALI
ENGLISH
PSYCHOLOGY

UG Courses Know how: (Foreign students are most welcome. They can enjoy same Status and Privileges...)

Programmes are broadly divided into Masters Degree and Bachelor Degree (affiliated) under West Bengal State University and Certificate Course in Communicative English (Sarojini Naidu College for Women) and Computer Courses offered by The Institute of Computer Engineers (India). Computer Certificate course is compulsory for all the students in B.A./B.Sc./B.Com./

General under graduate courses.

At the Computer Centre, students have options to study DOEACC Certificate Courses (C. C++. Visual Basic, Java, J2eee, Dot Net, Web Page Design, DTP, Multimedia, Office Automation with Communicative English.)

Under Graduate Courses:

Core options: Academic Flexibility in all the 19 (Honours) Subjects are regulated by the West Bengal State University of which Institution is an Affiliated College. Each Honours course has 14 core papers of six credits each (75 marks each), supported by 2 (two) Generic Electives (two papers each) with 4 (four) papers each of six credits (75 marks) and four Discipline Specific electives, six credits each and two Skill Enhancement courses of two credits (25marks) each apart from two Ability Enhancement compulsory courses (one for Environmental Science and the other for the Communicative language) of two credits each. Hence, a student has to acquire 140 credits in total in to become eligible for B.A./B.Sc Honours courses.

A B.Sc General student has to take 12 core courses (4 courses from each of the free chosen subjects) of six credits each and six Discipline Specific electives (two from each of the free subjects) of six credits each and four Skill Enhancement Courses of two credits each apart from two Ability Enhancement compulsory courses (one for Environmental Science and the other for the Communicative language) of two credits each. Hence, a student has to acquire 120 credits in total in to become eligible for General B.Sc degree.

A B.A. General student has to take eight core courses (four from each of the two chosen subjects) of six credits each, two compulsory English language core papers of six credits each, two compulsory modern Indian language core papers of six credits each, two Generic Elective papers from some other subjects with six credits each apart from two Ability Enhancement compulsory courses (one for Environmental Science and the other for the Communicative language) of two credits each. Hence, a student has to acquire 120 credits in total in to become eligible for General B.Sc degree.

Add-on Courses:

- Certificate course in Computer Awareness
- NCC
- Self Defence course
- Games Classes
- NSS

Regulations for Admission to the Six Semester B.A./B.Sc./B.Com. (Honours and General) and B. Mus. (Honours and General) Courses of Studies effective from the Academic Session 2018-2019 under Choice Based Credit System.

1. Admission Qualifications:

A candidate who has passed the Higher Secondary (10+2) or its equivalent examination is eligible to seek admission to the First **Semester** of the **Six Semester B.A./B.Sc./B.Com. (Hons and Genl)** or **B. A. Music. (Hons. and Genl.)** Course of studies provided he/she has also passed in English having full marks not being less than 100.

In any case, where there is an ambiguity regarding the admissibility of a particular examination at the Higher Secondary (10+2) level of study, the matter shall be referred to the Equivalence Committee of the University who shall determine the eligibility of the said examination.

However, no candidate, in general, shall be allowed for admission after a lapse of more than 3 years from the year of passing the previous qualifying examination Those desirous to do so will seek permission from the University Authority.

The year of admission shall not be taken into account while calculating 3 years from the year of passing the previous qualifying examination.

However, in exceptional cases a candidate, may be allowed for admission after 3 years of the previous qualifying examination but within 3 years after discontinuation of a recognized regular Course of Study. Those desirous to do so will seek permission from the University Authority.

For the purpose of determining eligibility for admission to the Honours Course, aggregate marks shall be calculated by adding the marks of **top four subjects in order of marks secured by a candidate**. However, marks in compulsory Environmental Education/Studies shall not be taken into account for calculation of aggregate marks. If the subject "Environmental Science" is studied as an elective subject of 100 marks, it may be taken into account for the purpose of determining the aggregate marks.

2. Eligibility Condition

2(a) A candidate taking up Honours Course in a subject must have obtained:

i) A minimum of 50% marks in the aggregate and 45% marks in the subject or related subject at the previous qualifying examination. In case of B. Mus. (Hons.) 45% marks in the aggregate and 45% marks in the subject Music in the pre-qualifying examination.

OR

ii) 55% marks in the subject or related subject at the previous qualifying examination.

OR

iii) 50% marks in the aggregate when the candidate has not studied the subject in his/her previous qualifying examination provided all the other clauses are satisfied.

However, if in any Honours subject, the number of applications are so low that even the permitted intake of the college cannot be filled up, then the Principal may use his discretionary power to reduce the minimum requirement for admission in that subject. A written note in that respect should reach the Registrar for consideration of that decision for a final approval by the University and the decision will be communicated to the Dept. of Higher Education, Govt. of West Bengal for information.

2 (b) However, candidates belonging to the Scheduled Caste or Scheduled Tribe Community taking up Honours Course of study must have obtained a minimum of 40% marks in the aggregate and 40% marks in the subject or related subjects at the previous qualifying examination, as the case may be.

3. Candidates from other Boards

3(a) Students, who have passed the Higher Secondary (10+2) examination or its equivalent from the All India Boards/Councils or State Boards/Councils including Open Schools and vocational studies, are eligible for study at the UG level.

3.(b) Students who have passed the Higher Secondary (10+2) examination or its equivalent from the All India Boards/Councils (i.e. CBSE, ISC and National Institute of Open Schooling) are not required to submit the Migration Certificate for getting Registration under this University.

3.(c) Any dispute regarding eligibility criteria would be resolved by the Equivalence Committee set up by the University or by the Executive Council in its absence.

4. Choice of Courses

4(a). For the B.A./B.Sc. (Honours) Course of Studies, a candidate is required to choose his/her Honours in a discipline and two other disciplines for Generic Elective courses, from among Group-I to Group-VIII as follows by taking not more than one disciplines from any of the groups mentioned hereunder:

4 (b). For the B.Sc. (General) Course of Studies, a candidate is required to choose three disciplines from among Group-I to Group-VIII as follows by taking not more than one disciplines from any of the groups mentioned hereunder:

4 (c). For the B.A. (General) Course of Studies, a candidate is required to choose two main disciplines and for Generic Elective courses the student is required to choose a third discipline, from among Group-I to Group-VIII as follows by taking not more than one disciplines from any of the groups mentioned hereunder:

GROUPS of disciplines

- Gr. I.:** Physics, Zoology, Education, Film Studies, Physical Education, Human Rights, Women Studies
- Gr. II:** Mathematics, Development, History, Environmental Science
- Gr. III:** Chemistry, Sociology, Defense Studies, Music, Arabic, Sanskrit, Bio-chemistry
- Gr. IV:** Botany, Economics, Food & Nutrition
- Gr. V:** Political Science, Electronics
- Gr. VI:** Geography, Molecular Biology, Psychology, Philosophy, Microbiology, Journalism & Mass Communication
- Gr. VII:** Statistics, Physiology, English
- Gr. VIII:** Anthropology, Computer Science, Bengali, Hindi, Urdu

5. Mandatory Subject Requirement (at H. S. Level)

A candidate shall be allowed to take up the discipline (s) under heading “A” if he/she had passed the subject (s) under heading “B” at the previous qualifying examination.

Sl. No.	A	Sl. No.	B
1	Mathematics	1	Mathematics
2	Statistics	2	Statistics/ Mathematics
3	Physics	3	Physics and Mathematics
4	Chemistry	4	Chemistry and Mathematics
5	Zoology	5	Zoology/ Biology/Biotechnology
6	Botany	6	Botany/Biology/Biotechnology
7	Physiology	7	Physiology/Biology/Biotechnology
8	Anthropology	8	Anthropology/Biology/Biotechnology
9	Molecular Biology	9	Chemistry/Physics and Biology/Biotechnology
10	Micro Biology	10	Chemistry/Physics and Biology/Biotechnology
11	Computer Science	11	Computer Applications/Computer Science/ Mathematics
12	Electronics	12	Electronics/Physics and Mathematics
13	Commerce	13	Accountancy/ Business Economics including Business Mathematics/ Business Organisation/ Mathematics/Economics/ Statistics/ Commerce/ Accounts/ Business Studies/ Financial Accounting/ Office Management and Secretarial Practices/ Elements of Cost Accountancy and Auditing/ Book Keeping/ Business Mathematics/ Cost Accountancy and Principle of Management
14	Environmental Science	14	Chemistry/Physics/Mathematics/Geography
15	Food and Nutrition	15	Chemistry and Biology
16	Agriculture & Rural Development	16	Physics/ Chemistry/Biology/Economics/Anthropology/ Mathematics/Geography/Sociology
17	Geography	17	Economics/Statistics/Mathematics/Biology
18	Economics	18	Mathematics

6. Some Special conditions for admission to Honours Courses as follows:

To take up Honours in any subject, the candidate has to pass in that “subject” or “any related subject” in the H.S. examination. In the above table, in general, “subject” and “related subject” are given under the columns A and B. However, the following restrictions supersede the previous clause.

- (i) For B. Com. (Honours) Course, the word “subject” or “related subject” shall mean exactly the same list as given in Serial No. 13 under Column B above.
- (ii) **Economics:** A candidate shall be allowed to take up Honours in Economics if he/she has passed in Mathematics at the H.S. or its equivalent Examination. However, it is advisable that a student pursuing Honours in Economics takes Mathematics as a Generic Elective (for pursuing higher studies in the subject in future).

B. A student shall be given B. Sc Honours degree in Economics if he/she takes up at least one discipline from the Science group for his/her Generic Elective (as given in sec 7a) and shall be awarded B. A Hons degree in Economics if both the disciplines chosen for Generic Electives are from the Arts & Humanities group (as given in sec 7b).

A student will be given B.Sc degree in Economics if he/she earns required number of credits in the structure appropriate for B.Sc General and chooses at least one discipline from science group besides economics.

A student will be given B.A. degree in Economics if he/she earns required number of credits in the structure appropriate for B.A. General and chooses the other main discipline (and not the Generic Elective) from Arts & Humanities group besides economics.

- (iii) **Mathematics:** a candidate, who has passed Mathematics (and not Business Mathematics) at H.S. level, is eligible for admission to Mathematics Honours course.
A student will only be given the B.Sc degree for Mathematics subject. It is mandatory for the student to choose both the subjects from the Science group (as given in sec 7a) to be eligible for the aforesaid degree.
- (iv) **Bio-Chemistry:** Students studying Honours in Biochemistry will have to take elective subjects as stand hereunder and in conformity with Grouping of subjects:
(a) Any one of the subjects: Physics/Mathematics/Statistics
&
(b) Any one of the subjects: Zoology/Botany/Microbiology/Physiology/Molecular Biology
- (v) **Microbiology:** Students studying Honours in Microbiology will have to take elective subjects from the following list:
Chemistry and Mathematics/ Physics / Botany/Zoology/Physiology
- (vi) **Anthropology:** Students pursuing Honours in Anthropology should take Generic Elective disciplines from the Science Group (as given in sec 7a).
- (vii) **Education/Sociology:** Subjects Psychology, Philosophy, Mathematics, Sociology, Education, Economics, Political Science, History be treated as related subject.
- (viii) **Philosophy:** Subject Psychology is a related subject.
- ix) **A. Food and Nutrition:** A candidate shall be allowed to take up Honours in Food and Nutrition if he/she has passed in Chemistry at the H.S. Examination and has to take up **Chemistry as one of the elective subject.**
A student will only be given the B.Sc degree for Food and Nutrition subject. It is mandatory for the student to choose both the subjects from the Science group (as given in sec 7a) to be eligible for the aforesaid degree.
- x) **Physics:** Students studying Honours in Physics will have to take elective subjects as stand hereunder and in conformity with Grouping of subjects:
(a) One of the subjects: Mathematics
and (b) Any one of the subjects: Chemistry, Electronics, Statistics, Computer science

- xi) Electronics:** Students studying Honours in Electronics will have to take elective subjects as stand hereunder and in conformity with Grouping of subjects:
One of the subjects: Mathematics. The other subject has to be chosen from: Physics and Computer Science.
However, it is advisable that a student pursuing Honours in Electronics takes Mathematics and Physics as Generic Elective (for pursuing higher studies in the subject in future).
- xii) Geography:** A student will only be given the B.Sc Honours degree for Geography subject. Students studying Geography will have to take **two disciplines as generic** elective subjects from the disciplines mentioned hereunder and in conformity with Grouping of subjects:
Mathematics, Statistics, Computer Science, Economics, Political Science, Zoology, Anthropology
- xiii) Computer Science:** Students studying Honours in Computer Science will have to take **Generic Elective** subjects as stand hereunder and in conformity with Grouping of subjects:
Two disciplines from the following list :
Physics, Mathematics, Statistics, Electronics

7. Divisions of Honours and General subjects B.A./B.Sc.:

- a) Arts & Humanities:**
History, English, Bengali, Hindi, Urdu, Political Science, Sanskrit, Pali, Philosophy, Sociology, Education, Arabic, Journalism & Mass Communication, Music, Physical Education, Human Rights, Film Studies
- b) Science:**
Physics, Zoology, Chemistry, Botany, Psychology, Mathematics, Molecular Biology, Statistics, Microbiology, Anthropology, Geography, Physiology, Economics, Defence Studies, Computer Science, Electronics, Biochemistry, Physical Education, Environmental Science, Food and Nutrition, Agriculture & Rural Development.
- c) Home Science:**
Human Development, Social Science

8. Division of Commerce: Honours and General subjects of B.Com.:

A student admitted for the B. Com degree of the University shall be awarded a Honours or General degree of the University depending upon the courses chosen by the candidate.

9. A candidate taking up Honours in B.A. Degree Course shall study:

- i) Honours in any one subject of the Humanities Group, which shall consist of 14 core courses (ACOR) and any two other subjects as Generic Elective Courses (HGEC) which shall consist of 4 courses (two courses from each discipline) taking at least one from Humanities Group.
- ii) In addition to i) above, a candidate also has to do 4 courses in Discipline Specific Elective (ADSE) in his/her chosen Honours subject area.
- iii) However, that other things remaining the same, a candidate may take up Honours course in B.A. in the following subjects without taking any elective subject from the Group of Science/ Home Science:
A) Psychology b) Economics.

10. A candidate taking up General Course of study for the B.A. Degree shall study:

- i) Any two subjects from the Humanities Group, which shall consist of 8 core courses (GCOR) taking 4 courses from each discipline. In addition the candidate has to do 2 core courses in English language (ENGLCOR) and two core courses in Modern Indian Language (XXXLCOR).
- ii) The candidate also has to choose 4 courses in Discipline Specific Elective (GDSE) in his/her above chosen 2 subject areas.
- iii) The candidate also has to choose two courses from one subject (other than the subjects chosen above under sec 10.1) as a Generic Elective Course (GGEC)

11. A candidate taking up Honours Course for B. Sc. Degree shall study:

- i) Honours in any one subject of the Science Group, which shall consist of 14 core courses (ACOR) and any two other subjects as Generic Elective Courses (HGEC) which shall consist of 4 courses (two courses from each subject) taken from the Science Group.
- ii) In addition to i) above, a candidate also has to do 4 courses in Discipline Specific Elective (ADSE) in his/her chosen Honours subject area.
- iii) However, that other things remaining the same, a candidate may take up Honours course in the B.Sc. in the following subjects by taking atleast one Generic Elective subject from the Group of Science/Home Science.
 - a) Psychology b) Economics.

12. A candidate taking up General course for the B. Sc. Degree shall study:

- i) Any three subjects from the Science Group / Home Science Group which shall consist of 12 core courses (GCOR) taking 4 courses from each subject.
- ii) The candidate also has to choose 6 courses in Discipline Specific Elective (GDSE) in his/her above chosen 3 subject areas.
- iii) However, that other things remaining the same, a candidate may take up General course in B.Sc. in Economics General if the candidate chooses any one subject from the Science/ Home Science Group.

13. A candidate taking Honours course in B. Com degree shall study:

- i) Honours in any one subject of the Commerce Group, shall consist of 14 core courses (ACOR) and any two other subjects as Generic Elective Courses (HGEC) which shall consist of 4 courses (two courses from each subject) taken from the Commerce Group.
- ii) In addition to 13 i) above, a candidate also has to do 4 courses in Discipline Specific Elective (ADSE) in his/her chosen Honours subject area.

14. A candidate taking General Course in B.Com. degree shall study:

- i) Any two subjects from the Commerce Group, which shall consist of 8 core courses (GCOR) taking 4 courses from each subject. In addition the candidate has to do 2 core courses in English language (ENGLCOR) and two core courses in Modern Indian Language (LCOR).

- ii) The candidate also has to choose two courses from one subject (other than the subjects chosen above under sec 14.1) as a Generic Elective Course (GGEC)
- iii) The candidate also has to choose 4 courses in Discipline Specific Elective (GDSE) in his/her above chosen 2 subject areas.

15. A candidate taking General Course in B.Com./B.A./B. Sc degree shall study:

- i) In addition to what has been mentioned above a candidate under the General stream has to complete two courses under Ability Enhancement Compulsory Course. One such course shall be in Environmental Science (ENVSAEC) and the other course will be communicative course either in English (ENGSAEC) or any Modern Indian Language (MIL) (SAEC).
- ii) The candidate also has to study 4 Skill Enhancement courses (SEC) from any subject of his choice across the different disciplines offered by the institute where he/she is studying.

16. A candidate taking Honours Course in B.Com./B.A./B. Sc degree shall study:

- i) In addition to what has been mentioned above a candidate under the Honours stream has to complete two courses under Ability Enhancement Compulsory Course. One such course shall be in Environmental Science (ENVSAEC) and the other course will be communicative course either in English (ENGSAEC) or any Modern Indian Language (MIL) (SAEC).
- ii) The candidate also has to study 2 Skill Enhancement courses (SEC) from any subject of his choice across the different disciplines offered by the institute where he/she is studying. Paper code for the courses will be SSEC.

17. Interdisciplinary Subjects

Any B.A./B. Com Student can choose any Science subject as a HGEC or GGEC course and all such candidates shall be admitted on the basis of the Admission Test/Screening to be conducted by the College Authority Concerned to assess the aptitude of the candidate in the relevant subject.

18. Post-admission Stipulations:

- i) Colleges have the freedom to hold any number of tests and examinations of its own students. However, Colleges will not hold any elimination/qualifying test in the midway for students admitted to the different Course of Studies.
- ii) The evaluation and assessment pattern under CBCS system will be regulated as per provisions of the regulation which will be in force at the time of the said examination. Any dispute regarding the above would be resolved by the relevant Examination rules and regulations set up by the University or by the Executive Council.
- iii) It is expected that the semester examinations will be held every six months as per the academic calendar which will be duly intimated in advance by the University.

19. B. A. (Hons) in Music and B. A. (General) with Music as a subject:

- A i)** A candidate taking up B. A. (Hons.) in Music must get 45% marks in the aggregate and 45% marks in the subject Music, in the pre-qualifying examination.

OR

ii) 50% marks in the subject Music at the pre-qualifying examination.

OR

iii) 45% marks in aggregate when the candidate has not studied the subject Music in the Pre-qualifying exam. Such candidates shall be admitted on the basis of the Admission Test/Screening to be conducted by the College Authority Concerned.

iv) If a student takes music as his/her Honours discipline and two other subjects as HGEC from arts/humanities group and earns the required credits then he/she will be awarded B.A. (Hons) in Music.

v) If a B.A. general student chooses music as a main discipline then he or she will be awarded B.A. General degree with Music as a subject after earning of the stipulated credits.

B) **Music as a GGEC course:** Any B.A. General Student can chose music as a GGEC course and such candidates shall be admitted on the basis of the Admission Test/Screening to be conducted by the College Authority Concerned.

20. BBA (Bachelor of Business Administration):

i) The minimum qualification for admission to the 1st year of the B.B.A. course shall be a pass in Higher Secondary (General/Vocational) from West Bengal Council of Secondary Education or any other equivalent qualification recognized by the West Bengal State University with at least 55% marks for General Candidates (50% for S.C./S.T. Candidates). There shall be no common Admission Test; instead College(s) shall hold group discussions followed by interview for such admission. There shall be option to the Colleges for holding Written Admission Test.

ii) The medium of instruction for the B.B.A. course shall be English and candidates will have to answer the examination papers in English only.

iii) B.B.A. Course shall be a 6 semester course extending over three academic years.

21. Foreign Nationals:

The candidate (**Foreign Nationals**) will have to show "Original Copy" of Certificate of Madhyamik (or equivalent), Certificate of Higher Secondary (or equivalent) and original Passport (along with Visa) at the time of admission. **Foreign Nationals will have to pay the fees five times higher than the Indian Nationals.**

22. College Transfer:

Transfer of candidates from one affiliated college to another will be possible as per the provisions laid out in the regulation of CBCS system which will be in force at the relevant time. However, in all cases such transfers will be effected after due approval of the application of the candidate concerned along with requisite non refundable fees to the University administration without contravening the provisions of the Regulation in force. The University reserves the right to approve or reject such applications of transfer and it cannot be treated as a matter of right on behalf of the applicant concerned.

23. Re-admission:

In case of discontinuation of Studies, the candidate concerned can be permitted only fresh admission with the issuance of new Registration (in cancellation of the earlier registration) after submission of an affidavit from a 1st class Judicial Magistrate that he/she has not taken admission under any other University/Institution in the intervening period . All such cases of fresh admission have to be preceded with the cancellation of earlier registration. For all such re-admission the provisions of this regulation in consonance with the Act and Statute of the University and the guidelines issued by the West Bengal Higher Education Council from time to time should be followed.

24. Completion of UG Course:

As per UGC norms, a candidate has to complete the Under Graduate Course (6 semester) within 5 years (five years) from the date of Registration.

- i) A student enrolled for a Honours degree of the University shall be awarded the same if he/she completes a total course of 140 credits alongwith the mandatory satisfactory completion of the different courses under the said course for the aforesaid degree.
 - ii) A student enrolled for a General degree of the University shall be awarded the same if he/she completes a total course of 120 credits alongwith the mandatory satisfactory completion of the different courses under the said course for the aforesaid degree.
25. The admission to the UG courses under CBCS regulations shall be followed strictly on the basis of the aforesaid provisions. However, in cases where the provisions fail to clarify any regulation or is ambiguous in its interpretation, the matter shall be referred to the Hon'ble Vice Chancellor whose decision in the said matter would be final. The Vice Chancellor's decision shall be communicated to the Executive Council of the University.
26. For all admission and re-admission cases, the provisions of this regulation in consonance with the Act and Statute of the University, guidelines issued by the West Bengal Higher Education Council and Department of Higher Education, Govt. of West Bengal from time to time should be strictly followed.

SAROJINI NAIDU COLLEGE FOR WOMEN

FEE STRUCTURE FOR ADMISSION

Fees payable at the time of online admission only

	HONS (Rs.)		GENERAL (Rs.)		
	B. SC.	B. A.	B. SC.	B. A.	B. COM.
Admission Charge	300	300	250	250	250
Administrative Charge	200	200	200	200	200
Infrastructure Charge	1100	1100	1100	1100	1100
Practical Caution Deposit	600	0	600	0	600
Library Caution Deposit	300	300	300	300	300
Identity Card Cost	75	75	75	75	75
Computer Training Fee	500	500	500	500	500
University Registration Fees	400	400	400	400	400
TOTAL	3475	2875	3425	2825	3425

Fees payable at each year (at the time of admission, fees for one year to be payable)

	HONS (Rs.)		GENERAL (Rs.)		
	B. SC.	B. A.	B. SC.	B. A.	B. COM.
Session Charge	1600	1600	1600	1600	1600
Library Charge	150	150	150	150	150
College Sports Charge	75	75	75	75	75
Students' Council Charge	200	200	200	200	200
College Festival Charge	50	50	50	50	50
Health Home Charge	10	10	10	10	10
Student Welfare Fund	100	100	100	100	100
College Examination Charge	150	150	150	150	150
TOTAL	2335	2335	2335	2335	2335

Fees payable at each semester (at the time of admission, fees for one semester to be payable)

	HONS (Rs.)		GENERAL (Rs.)		
	B. SC.	B. A.	B. SC.	B. A.	B. COM.
Semester Enrolment Charge	200	200	200	200	200

Fees payable at each month (at the time of admission, fees for one month to be payable)

	HONS (Rs.)		GENERAL (Rs.)		
	B. SC.	B. A.	B. SC.	B. A.	B. COM.
Tuition Fee	120	100	100	75	75
Building Maintenance Charge	125	125	125	125	125
Electrical & Allied Charge	100	100	100	100	100
Self Defence Fee	60	60	60	60	60

Additional MONTHLY FEES for Laboratory Based Subjects at the first year (one month payable at admission)

	Lab Maintenance		Practical Fees	
	HONS	GENERAL	HONS (2papers)	GENERAL (1paper)
ANTHROPOLOGY	200	100	200	75
BOTANY	200	100	200	75
CHEMISTRY	200	100	200	75
ENVIRONMENTAL SCIENCE		100		75
FOOD AND NUTRITION	200	100	200	75
GEOGRAPHY	200	100	200	75
MATHEMATICS	200		200	
MOLECULAR BIOLOGY		100		75
PHYSICS	200	100	200	75
PSYCHOLOGY	200	100	200	75
PHYSICAL EDUCATION		100		75
ZOOLOGY	200	100	200	75
COMPUTER SCIENCES	300	200	300	100
COMPUTER APPLICATION	300	200	300	100
B. COM.		100		75
JOURNALISM & MASS COMMUNICAION		200		100

LIST OF FAKE EDUCATIONAL BOARDS

There are few boards which claims that they are recognized by Government. Please beware from such institution. They are nothing more than scam in education. The lists of Fake Boards in India are:

1. Central Board of Higher Education, Aspati Bhawan, Uttam Nagar, New Delhi.
2. All India Board of Secondary Education, Gazipur
3. Central Board of Higher Education, East Patel Nagar, New Delhi.
4. Board of Adult Education and Training, Brahmpuri, Nagal Rai, New Delhi.
5. Gurukul Vishwavidyalaya, Vrindavan
6. Akhil Bhartiya Shiksha Sansthan, New Delhi.
7. ACN International University, Raipur
8. Doon International University, Raipur
9. Board of Higher Secondary Education, Delhi
10. Indian Council of Secondary Education, India
11. All India Board for Education Training, Delhi
12. All India Board for Secondary Education, Delhi
13. Board of Adult Education & Tarining, Delhi
14. Central Board of Higher Education, Delhi
15. Jamia Urdu, Aligarh
16. Gurukul Vishvavidyalaya Vrindaban, Mathura
17. Council of Secondary Education, Mohali
18. Mahashakti Sanskrit Vidyapeeth, Delhi
19. Council for the Indian Certificate Examination, Delhi
20. Bhartiya Shiksha Parishad, Lucknow
21. Board of Secondary Sanskrit Education, Lucknow
22. Hindi Sahitya Sammelan, Allahabad
23. Mumbai Hindi Vidyapeeth, Mumbai
24. The Central Board of Higher Education, New Delhi
25. Dr. Ramgopalacharya Sanskrit Mahavidalaya, Etah, U.P.
26. Board of Secondary Education Madhya Bharat, Gwalior
27. Council of Secondary Education Board, Mohali

28. Mahatma Gandhi Secondary and Senior Secondary Education Board, Delhi
29. Board of Secondary and Higher Secondary Open Education, West Bengal
30. Board of Youth Education, India
31. The Council of Basic and Technical Education, Ludhiana
32. Shiksha Parishad Madhyamic, Gwalior
33. Central Board of Education, Ajmer
34. Council of Higher Secondary Education, Delhi
35. Board of Secondary Education Madhya Bharat, Gwalior
36. Delhi Board of Senior Secondary Education, Delhi
37. Board of Technical and Secondary Education, Delhi
38. Board of Youth Education in India
39. Mahatma Gandhi Secondary and Senior Secondary Education Board, Delhi
40. Council of Higher Secondary Education, Delhi
41. Indian Council Open School Certificate Examination, Maharashtra
42. Mahakoshal Board of Secondary Education, Jabalpur
43. National Board of Higher Secondary Education, Delhi
44. Board of Higher Secondary Open Education, Delhi
45. Board of School and Technical Education, Chhatisgarh
46. Board of Senior Secondary Education
47. Delhi Board of Senior Secondary Education

Subjects with Abbreviations for B.Com (Honours & General) and BBA Course

SUBJECTS	ABBREVIATIONS	
	Honours	General
B. Com (Honours)	FACA	FACG
B. Com (General) (Advertising and Sales Promotion)		ASPG
B. Com (General) Tourism & Travel Management		BATG
BBA (Honours)	BBAA	

UG Honours, General Subject Code

Subject Code	Subject
101	B.A. Bengali
102	B.A. English
103	B.A. Sanskrit
104	B.A Hindi
105	B.A Urdu
106	B.A. Philosophy
107	B.A. Economics
108	B.A. History
109	B.A. Political Science
111	B.A. Sociology
112	B.A. Journalism and Mass Communication
113	B.A. Education
114	B.A. Music
115	B.Sc. Mathematics
116	B.Sc. Physics
117	B.Sc. Chemistry
118	B.Sc. Statistics
119	B.Sc. Zoology
120	B.Sc. Microbiology
121	B.Sc. Botany
122	B.Sc. Electronics
123	B.Sc. Computer Science
124	B.Sc. Food & Nutrition
125	B.Sc. Psychology
126	B.Sc. Biochemistry
127	B.Sc. Anthropology
128	B.Sc Physiology
130	B. Business Administration
131	B.Com. (Hons)
132	B. Sc Agriculture & Rural Dev.
133	B. Com Genl (Adv. Sales Promotion)
134	B. Sc Ind. Fish Fisheries
136	B. Sc Genl (Computer Application)
137	B. Com Genl (Travel Tours Mgmnt)

139	BA Genl
140	BA LLB
141	B. Ed

Admission Forms to be downloaded from the Website: **[Www.sncwgsadmission.in](http://www.sncwgsadmission.in)**

Terms and Conditions/Disclaimer:

- Each student has to pay Rs. 150/- as application fee per programme.
- All fees (for Application, Registration & Admission) can be paid through on line mode or through off line mode.
- Fees (for Application, Registration & Admission) once paid cannot be refunded.

Refund and cancellation:

There is no provision for refund of fees on cancellation of Application under any circumstances.

- Intake capacity near about 2000 students in UG and 100 students in PG
- Hostel Facility Available inside the Campus (intake capacity 64)
- Three storied staff Quarter with six flats
- Canteen
- Cheap store
- Gymnasium
- Registered Alumni Association
- NSS
- NCC
- Self Defence Courses (Compulsory)
- Distance Education of Under Graduate and Post Graduate studies affiliated to Netaji Subhas Open University
- Health care
- Students' Aid
- Railway concession facilities
- DOEAC

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NSS

Ms. Sahanara Khatun (Programme - officer), M.A., Assistant Professor

NCC

Ms. Salma Khatun (A.N.O.), M.A., Assistant Professor
Ms. Uma Bhattacharya, H.S., Laboratory Attendant

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Sri Naba Kumar Mukhopadhyay, Diploma in Elec. Engineering, Cashier
Sri Sajal Halder,
Sri Ratan Nandy, H.S., LDC M.Sc., M.BA., LDC
Sri Bidyut Jana, B.Com, D.F.A.S., LDC
Sri Sashanka Giri, H.S., Laboratory Attendant Chemistry, on deputation in Office

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Sri Ashoke Kar, Madhyamik,

Sri Amar Kundu, B.Com.,
Guard Sri Ratan Kumar Das, VIII, Mali, On Deputation in Office
Sri Pinaki Saha, H.S., Cleaning Staff, On Deputation in Office
Sri Sushanta Kr. Mondal, B.A., Guard
Sri Sanjit Mondal, B.A., Office Peon (Contractual)
Sri Tapash Mondal, Class VIII, Mali & Pump Operator (Contractual)
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Sm. Polly Das, B.A., Library Attendant (Contractual)
Sm. Suvra Chaklanobis, B.A., Library Attendant (Contractual)

Common Room

Sm. Chandana Poddar, Lady Attendant (Contractual)

Hostel

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Sm. Guria Kumari, Assistant Cook (Contractual)
Sm. Smritikana Biswas, Assistant Cook (Contractual)
Sm. Laskmi Mondal, Assistant Cook (Contractual)
Sm. Tufani Nayak, Cleaning Staff / (Contractual)

