

Scottish Church College
Department of Teacher Education
(Affiliated to University of Calcutta)
1&3 Urquhart Square
Kolkata – 700006

Admission 2018 –Frequently Asked Questions

1. What should be the size of the photograph to be uploaded? PHOTO 

A very recent photograph with size and face coverage as shown on the right with 45 to 50 KB File size.

2. I could not pay the application fee on –line.

Print out the 3 – part bank challan and pay the fee at any branch of Indian Bank.

3. I could not take the print out of the bank challan. What should I do?

*Submit the form once again, not forgetting to take the print out of the Bank challan and, pay the fee at **HDFC Bank, Moulali Branch only** with the challan.*

4. What should I do after remitting the Application Fee?

*Check your payment status on – line after **THREE** days. Wait for the Counselling/Merit List to be published.*

5. The payment status shows, “The fee not received by the college”. What should I do?

*Normally the payment status is updated, latest **THREE** days after payment is received by the bank. Please check your Payment Status **THREE** Working days after paying the fee in the bank.*

6. Should I print the Application form?

Yes. There is provision for printing the form during submission. You print the Application form for future reference and Counselling session.

7. I made an error in entering annual income / contact no. How do I correct it?

Correct the error at the time of Counselling / Admission.

8. What all documents should I produce at the time of Counselling / Admission?

All documents as given in the Admission Information Brochure and two copies of recent stamp-size photograph.

9. When will the Merit List be published? Will it be published on – line?

The Merit List will be available on the website along with the dates of Counselling / Admission.

10. Is there any Hostel facility for students?

There are two hostel for girls..

Please check the College Hostel page on the website for details.

11. Can I apply for the B.Ed Programme if I have appeared for Part III Graduation?

No. Only a graduate or a post-graduate can apply for the B.Ed Programme (Ref. Eligibility Criteria in the Admission Information Brochure).

12. I have not completed my post-graduation. Can I apply?

Yes. Since this programme is a regular programme, attendance in 75% classes is mandatory. Moreover, the Post – Graduate degree should be completed in a date preceding or following the onset of the B.Ed Programme.

13. I do not have 50% in Honours, can I apply?

If the aggregate of your Pass and Honours marks taken together is 50%, you can apply.

14. I do not have 50% marks in Honours, but 50% marks in Post Graduation. Am I eligible?

Yes. (c.f. Eligibility Criteria in the Admission Information Brochure).

15. I do not have an Honours / Post – Graduation degree in any of the school subjects mentioned. Can I apply?

No. to apply in the B.Ed you have to study the school subjects in your Graduation / Post – Graduation. (If the school subjects have been studied as Elective Pass Papers, you can apply).

15. My subject is allied to one the school subjects mentioned in your list. What do I do?

You have to go to the Calcutta University and get an equivalence / permission letter from the Secretary, Faculty of the Education.

16. I am not sure about the school subject I will opt in this programme. How do I choose the subject?

- *The school subjects to be chosen must be studied at the Graduation / Post – Graduation Level.*
- *Physics and Chemistry students will opt for Physical Science. B.E / B.Tech with 55% will also opt for Physical Science.*
- *Botany, Zoology, Physiology will opt for Life Science.*

17. I am a school teacher. Can I consider myself as a deputed candidate?

If your deputation is sanctioned by the D.I. of schools of West Bengal, then only you will be considered as a deputed candidate.

18. I am a student from another University in West Bengal. What should I possess in order to apply?

You have to obtain Migration Certificate.

19. I am a candidate from Other University (OU) of another State. What are the special requirements?

You have to obtain Equivalent Certificate/Permission letter from the University of Calcutta.

20. I am a SC / ST/ PWD candidate. What are the relaxation norms for candidates like me?

- *Age relaxation is of 5 (Five) years.*
- *Marks relaxation is of 5%.*

21. I am a Deputed SC candidate. Will I get the 5% marks relaxation?

Yes. You will get 5% relaxation of marks.

22. My queries are not covered above. How do I get in touch with the college?

Send your sensible queries to sccadmqueries@gmail.com.