

## REFUND POLICY

**As per the notification from the Government of West Bengal, Department of Higher Education the College will follow the UGC Admission Fees refund policy as stated below:**

<b>Sl. No.</b>	<b>Percentage of Refund of Aggregate fees</b>	<b>Point of time when notice of withdrawal of admission of served to HEI</b>
(1)	100%	15 days before the formally-notified last date of admission
(2)	80%	Not more than 15 days after the formally-notified last date of admission
(3)	50%	More than 15 days but less than 30 days after the formally-notified last date of admission
(4)	00%	More than 30 days after the formally-notified last date of admission

*\*(Inclusive of course fees and non-tuition fees but exclusive of caution money and security deposit).*

Phase-wise last date of admission will be different for each phase as announced by the University of Calcutta.