



UNIVERSITY OF CALCUTTA

SENATE HOUSE, 87/1 COLLEGE STREET, KOLKATA – 700 073

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REGISTRAR (Officiating)

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Ref. No. R/80/04.01.2019

4 January, 2019

For kind attention of all Doctoral/M.Phil./LL.M. Degree recipients, Annual Convocation, 2019, University of Calcutta

The Annual Convocation of the University will be held on the 7th January, Monday at 1pm at the Nazrul Mancha, Rabindra Sarobar Complex, Southern Avenue, Kolkata-700029.

Degrees of only those whose presence is recorded will be awarded degree in person during the Convocation, as per attached form (**Form A**)

Invitation Cards have already been sent by speed post to all recipients. However, in case of non-receipt of invitation card, the same may be collected from the Ph.D. section, Darbhanga Building on 5 and 6 January, 2019 (Saturday and Sunday) between 12 noon and 5pm.

Invitation cards for guests will only be issued to recipients who will register their attendance for the convocation as per attached form (**Form B**)

Registrar (Officiating)

University of Calcutta

(Form-A)

Sub: Application for receiving Degree in person in the Annual Convocation to be held on the 7th January, 2019

To
The Registrar
University of Calcutta

Subject: Ph.D./M.Phil/ LLM degree (Strikeout whichever is not applicable)

Sir,

With reference to your letter No. R/50/27.12.2018 this is to inform you that:

I shall attend the Convocation on the 7th January, 2019 to receive my Degree in person.

Yours faithfully,

(Signature)

ELIGIBLE FOR **Ph.D/ M.Phil/ LLM**

Name	
Department	
Address with pin	
Telephone no.	
Mobile no.	
E-mail address	

(Form-B)

Subject : Name of parents or spouse or guest to be invited to Convocation 2019

To
The Registrar
University of Calcutta

Sir,

I, (Name in block letters)

Department....., am eligible to receive
degree/ diploma in the Annual Convocation to be held on the 7 January, 2019.

I would like to invite the following to the Convocation:

Name	
Relationship	
Address. of the invitee with pin code	
Telephone no.	
Mobile no.	
E-mail address	

(Signature of the recipient of degree)

Date:

Note: Guest invitation card(s) will be handed over to the recipient of degree from the Ph.D. section, Darbhanga Building between 31 December, 2018 and 4 January, 2019.