

# **THE WEST BENGAL UNIVERSITY OF HEALTH SCIENCES**

## **RECOGNITION OF PHD RESEARCH CENTRE AND PHD SUPERVISORS**

### **(A) PhD Research Centres:**

**All Head of the institutes are requested to contact the O/o Registrar, WBUHS for affiliation for PhD program subject to fulfilment of the following terms and conditions:**

Candidates may be permitted to pursue research for PhD degree in any of the following institutes recognised by the University for the purpose.

- a. All Academic Institutions/Colleges affiliated to the WBUHS conducting Post Graduate Degree courses recognized by concerned Regulatory Authorities.
- b. Centers/Academic Institutes conducting PhD program under WBUHS.
- c. National research institutes, all Government of India/West Bengal research institutes of importance.

Academic, administrative and infrastructure requirement to be fulfilled by colleges for getting recognition for offering PhD program:

- i. Colleges may be considered eligible to offer PhD program only if they satisfy the availability of eligible Research Supervisor (at least 2 [two]), required infrastructure and supporting administrative and research promotion facilities as per regulations. Colleges should additionally have the necessary recognition by the University under which they operate to offer PhD program.
- ii. Post-Graduate Departments of colleges, Research laboratories of Govt. of India/State Govt. with at least two PhD qualified teachers/scientists/other academic staff in the department concerned along with required infrastructure, supporting administrative and research promotion facilities as per regulations shall be considered eligible to offer PhD program.
- iii. In case of science and technology disciplines, exclusive research laboratories with sophisticated equipment as specified by the University concerned with provision for adequate space per research scholar along with computer facilities.
- iv. Earmarked library resources including latest books, Indian and International journals, E-journals, extended working hours for all disciplines.
- v. There shall be a Research Advisory Committee or equivalent body constituted in each PhD research centre to conduct and review progress of research of concerned PhD candidates.
- vi. All recognized PhD Centres must have Institutional Ethics Committee / Animal Ethics Committee, as applicable.

**All the institutes conducting PhD program must seek renewal of affiliation from WBUHS to continue recognition as PhD research centres.**

## **(B) RESEARCH ADVISORY COMMITTEE**

At the institutional level (PhD Research Centre), administrative and research responsibilities of admitted PhD candidates will be monitored by RESEARCH ADVISORY COMMITTEE.

For effective co-ordination of research activity and maintain quality of research, every recognized PhD Research Centre/Department shall constitute 'RESEARCH ADVISORY COMMITTEE' within one month of admission of PhD students.

**'RESEARCH ADVISORY COMMITTEE' may be constituted with the members as follows:**

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|-----|--|-------------|
| (1) | Head of the Department concerned:  | Chairperson |
| (2) | Supervisor (Guide):  | Convener    |
| (3) | Co-Supervisor (Co- Guide):   | Member      |
| (4) | Nominated members from Ethics Committee of Institute:  | Member      |
| (5) | Experts (Research methodology/Clinical ethics/Statistics-nominated by Head of the Institute) : | Member      |
| (6) | Senior Research Guides:  | Member      |

Function & Responsibility of RESEARCH ADVISORY COMMITTEE:

- (a) To review research proposal & finalize the topic of research.
- (b) To guide research scholar to develop study design & methodology of research.
- (c) To periodically review & assist in the progress of research work of PhD scholar.
- (d) Research scholar shall appear before the committee once in every 6 (six) months to make a presentation of progress of his/her work for evaluation & further guidance. The six monthly progress reports shall be submitted by the research supervisor in consultation with the Research Advisory Committee to the Dean, WBUHS with a copy to the PhD candidate.
- (e) In case progress of research is unsatisfactory, Research Advisory Committee shall suggest corrective measures to be taken by the PhD candidate. If the PhD candidate fails to implement those corrective measures, the said committee may recommend with specific reason(s) for cancellation of registration of the PhD candidate to WBUHS through proper channel in writing.
- (f) To design, organize and evaluate the Course work relevant to research work of PhD candidate.

**All correspondences and documents related to PhD candidate will be signed by the Supervisor and send to the O/o Dean, WBUHS through Head of the Department and Head of the Institute.**

**(c) Research supervisor / co-supervisor & no. of PhD scholars per supervisor:**

**Eligibility criteria**

- a) Any regular professor of the university/ affiliated institute with at least 5 research articles in referred / indexed/ National journals may be recognized as Research Supervisor.
- b) Any regular Associate / Assistant professor of the university/ recognized PhD research institution with a PhD degree and at least 2 research publications in referred / indexed/ National journals may be recognized as research supervisor.
- c) Only a full time regular teacher of the university / affiliated institutions / PhD research centres can act as supervisors. The external supervisors are not allowed. Maximum no of PhD scholars that can be registered with a research supervisor: at any given time,
  - i. Professor: 8
  - ii. Associate Professor: 6
  - iii. Assistant Professor: 4

The request to act as research guide is to be made to the University through proper channel with the consent of the Head of the Department where he / she shall register the candidates for the Ph.D. program.

Application can be submitted for recognition of PhD Supervisor & Co- Supervisor in prescribed form available in the website.