

# DOMKAL GIRLS' COLLEGE

A College Affiliated to the University of Kalyani



## PROSPECTUS 2019-20

Address : P . O : DOMKAL,  
DIST.: MURSHIDABAD,  
PIN-742303  
WEST BENGAL, INDIA

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Website : [www.domkalgirlscollege.org](http://www.domkalgirlscollege.org)



## THE COLLEGE AT A GLANCE

<b>Name of the College</b>	: <b>DOMKAL GIRLS' COLLEGE</b>
<b>Academic &amp; Administrative Headquarters</b>	: P.O: Domkal, Dist.: Murshidabad, Pin- 742303
<b>Teacher-in-Charge</b>	: Dr. Anasua Bagchi
<b>Telephone</b>	: (03481) 230149/ 7407000788
<b>E-mail</b>	: domkalgirlscollege@gmail.com
<b>Website</b>	: <a href="http://domkalgirlscollege.org">http://domkalgirlscollege.org</a>
<b>Date of Foundation</b>	: February 23, 2011
<b>Date of Affiliation</b>	: September 7, 2011
<b>University to which Affiliated</b>	: The University of Kalyani
<b>Date of UGC recognition</b>	: NA
<b>Type of Inclusion</b>	: NA
<b>Date of NAAC Accreditation</b>	: NA
<b>NAAC Accreditation Status</b>	: NA
<b>Type of College</b>	: Non-government type
<b>Financial Category of the College</b>	: Grant-in-aid
<b>Location of the College</b>	: Urban
<b>Catchment of the College</b>	: Girls
<b>Programmes Offered</b>	: Undergraduate, PG (DODL)
<b>Existing Campus area of the College</b>	: 5 acres (Existing Campus)
<b>Total Constructed area</b>	: 4046 sq.m
<b>Honours Departments</b>	: <b>Bengali, English, History, Education and Political Science</b>
<b>Programme/General Departments</b>	: <b>Bengali, English, History, Education, Political Science , Sociology, Philosophy, Geography and Physical Education</b>



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## A Brief History

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Domkal Girls' College was founded in 2011 at the headquarters of the subdivision, creating only the second Girls' College in the Murshidabad District. The Domkal area has a very large minority population (more than 85%). The college has grown in these seven years and now provides education to more than 2500 female students.

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## Chairman's Message

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In terms of culture and education, Murshidabad is one of the comparatively backward districts of our country. The most backward area in the District is Domkal. 90% of the people in this area are from the minority community and that is one of the reasons for falling behind educationally, though the situation has improved recently. After the formation of Domkal Sub-Division in 2000 there has been progress in building educational infrastructure. The mindset towards education has also changed.

There is no General degree college in proper Domkal. Later, in view of the lack of development and infrastructure of girls' education the Domkal Girls' College was established in 23rd February 2011 on 5 acres of land provided by the Government of West Bengal. On 23rd August 2014, the Honourable President of India, Shri Pranab Mukherjee inaugurated the new building of this college.

The foundation of the Domkal Girls' College as first post-independence girls' college in Murshidabad District is an historic event and it has already played a very significant role in development of girls' education in these few years. We hope it will play an even more important role in the future.

At present Honours courses have been introduced in 5 subjects in Bengali, English, History, Education and Political Science. About 2000 girls student have got admitted into this college for getting an opportunity in Higher Education during the previous academic year.

The college now has its own website and online admission system. Office work, library management and accounting system of the college are now fully computerized.

Domkal Girls' college is proud of its achievements made possible by its keen students, excellent teaching faculty and able supporting staff. I hope you would find this site useful.

I express my heartfelt thanks to those who helped us start this college, stood by us and helped from the beginning of the college to the present day and my thanks and congratulations to all the students, their parents, Teacher-in-Charge, the Teachers, Non-Teaching staff and members of the Governing Body.

**-Shri Anisur Rahaman, Ex-Minister, MLA of Domkal, Founder of the College and  
President of the Governing Body, Domkal Girls' College**

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## Teacher-in-Charge's Message

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Domkal Girls' College, founded in 2011, is the second Girls' College in Murshidabad District. Domkal Girls' College was established for the education of women of a backward area like Domkal. But throughout the 7 years the number of students has been increased steadily and we have got many students from the other districts too. In the near future it will ensure all round development of the girls' students and hope to bring positive changes to the entire society. – **Dr. Anasua Bagchi, Teacher-in-Charge, Domkal Girls' College**



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## **VISION OF THE COLLEGE**

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Drawing inspiration from Shri Anisur Rahaman, MLA and President of Domkal Girls' College, who worked tirelessly for uplifting the lives of women and College, is dedicated to a vision and missions aimed at playing a catalytic role in women development and positively transforming their lives for the better. The vision also recognizes the need for preparing the students for both leadership and functional roles to take the full advantage of the opportunities that they get.

Empowering women through well-rounded and integrated education and preparing them for excelling in leadership and functional roles at home, society, organizations and country and enabling them to live up to their full potential is the sole vision of Domkal Girls' College.

The focus on providing integrated and well-rounded education befits the key role that undergraduate courses play in building strong foundations for the future as well as for pursuing further specializations. The emphasis on enabling the students to realize their full potential stems from the belief that self-awareness and recognizing one's own capabilities will be the firm foundation that students will need to build on their self-confidence and become lifelong learners.

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## **MISSION OF THE COLLEGE**

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To create a learning environment, which encourages students to make use of their learning potential maximally and imbibe knowledge, skills and values with ease.

To provide academic facilities, which enable teachers to use appropriate technology tools and adopt effective methods of imparting education, developing skills and inculcating values.

To offer educational courses and learning opportunities, which lead to the realization of the career objectives and life goals of the students and enable them to become productive and efficient in their chosen avocations.

To support the learning experiences of students with participative projects and extra-curricular activities, which contribute to the development of their social consciousness, empathy and interpersonal communication and relationship skills.

To help the learners build on their physical and psychological strengths and develop leadership qualities and skills through active participation in co-curricular and extra-curricular activities.

To foster the pursuit of excellence and the spirit of healthy competition and prepare the students for the real world life by facilitating their participation in public competitions.

To arouse the creativity potential of the learners and nurture their talent for innovation by involving them in challenging assignments as well as in multidisciplinary activities.

To instill a sense of environmental responsibility among the learners and facilitate the adoption of sustainable development perspectives and actions as a way of life.

To be aware of the special needs of students with physical, social and economic disadvantages and work towards enabling them to acquire education on equal footing without discrimination.

To establish quality goals covering academic performance and administration, ensure its adoption by the academicians and staff and strive for continuous improvement in the quality of education and educational services offered.

To be conscious of the social responsibilities towards the rural and semi urban communities in the neighborhood and for meeting the higher education aspirations and needs of the girl students of the region.

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## **VALUES OF THE COLLEGE**

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In its efforts towards, realizing the vision and missions, the college is guided by a set of strong values. The college is committed to play a constructive and catalytic role in national development.

The college cultivates and advocates ethical behaviour in all of aspects of its functioning.

The college values quality in education and will constantly strive for excellence in teaching, research, student support and overall management.

The college will nurture human values and enable its students to become socially valuable.

The college will rely on participatory management, which promotes leadership and teamwork and is accountable to all the stakeholders particularly students.



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## MANAGEMENT OF THE COLLEGE

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The management of the college, under the present set up, is vested in the Teacher-in-Charge, who, in consultation with and under guidance of the Governing Body administers the institution. The present supportive and progressive Governing Body is formed as per provisions of the Kalyani University Statutes and its subsequent amendments. As an apex body, it regulates all endeavours of the college. Its meetings are held on regular basis and it encourages principles of professional management, as the Statute has made this body responsible for proper management of affairs of the college. At present, a leading group of academics nominated by the State Government and the University, eminent personalities of the locality and representatives from the teachers, the students and the non-teaching staff have shaped this Eleven member premier body of the college.

Honourable Members Of Governing Body		
1	Sri. Anisur Rahaman	President
2	Dr. Anasua Bagchi	Teacher-In-Charge/ Secretary
3	Sri. Parbati Sankar Nandi	Govt. Nominee
4	Dr. Saikat Chatterjee	University Nominee
5	Dr. Sucheta Mukherjee	University Nominee
6	Sri. Ahed Soumik Hossain	Chairman, Domkal Municipality
7	Sri. Chittaranjan Naskar	Teachers' Representative
8	Sri. Parantap Chakraborty	Teachers' Representative
9	Sri. Ganga Sagar Rajak	Non Teaching Employees' Representative
10	Sri. Sahabul Islam	Non Teaching Employees' Representative
11	Ms. Debopriya Pal (Former)	Students' Representative

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## FUNCTIONING OF THE COLLEGE

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The college is dedicated to the **principle of decentralization** and works on the basis of Committee system. In conformity to the guidelines of the parent University, various components of the college administration are believed to be the key to its effective and smooth running and they meet regularly to Committees and Sub-Committees are formed either by the Governing Body or the Teacher-in-Charge with their authority and mutual responsibility, relationship etc. clearly outlined. These streamline college administration. At present, the prominent Committees, Sub-Committees & Cells of the college are formed.

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## COLLEGE INFRASTRUCTURE

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The present college building is U-shaped two-storied and one annexed with a four-storied building (both are under construction) and has spacious classrooms with adequate furnishing. Among other infrastructural facilities, it has a rich library with a comfortable reading room and adequately equipped common rooms.



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## THE COLLEGE LIBRARY

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Library is one of the vital and proactive organs of the college. It has a collection of nearly 3,000 books, subscribes a number of journals and daily newspapers. The library has grown over years utilizing financial assistance of Bidhayak Elaka Unnayan Prakaalpa (BEUP) fund, college own fund and personal contributions of the former and present staff besides making use of the resources of the college. The library offers its reading materials for the use of all its members, six days a week and six hours a day. The library staff are very keen to help and work actively to keep the fervour of learning alive. The library remains closed on all Sundays and scheduled holidays.

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## COMPUTERIZATION AT THE COLLEGE

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Computerization leads to speed, accuracy, standardization and easy retrieval of information at the click of a mouse. The college office is now fully computerized having its office software package using a number of computers, network printers interconnected with LAN. The Library of the college is partially computerized. It is now in the process of installing software for library management. All computers in the college are under a central local network.

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## COMPUTER LABORATORY

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The college has become successful in establishing a Computer Laboratory. Eleven new computers are installed and inter-connected through Local Area Network. The laboratory is also connected by Hi-speed internet facility. Students of the college for whom computer training has been made mandatory by the college can make use of this infrastructure for academic purposes.

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## OTHER FACILITY

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Well-furnished Large classrooms with Public address systems.  
Virtual classroom and Digital Projectors for demonstration purposes.  
Well equipped laboratories for the Departments of Geography and Physical Education.  
Common rooms with arrangements for indoor games.  
24 hours CCTV surveillance for better safety and security.  
Security Guards at Main Gates.  
Large Playground.  
Filtered Drinking Water supply.  
Silent Generator to fight power problems (sanctioned).  
Fire extinguishers at strategic points.



## THE ACADEMIC COMMUNITY

A host of eminent, scholarly and enthusiastic faculty members under the leadership of the Teacher-in-Charge has taken the charge of teaching-learning in the college. A good number of the faculty members are engaged in active research by undertaking projects, publishing articles in academic journals and working on doctoral programmes.

Department	Teaching Staff Dr. Anasua Bagchi	Designation Teacher-in-Charge
Dept. of Bengali	Mr. Chittaranjan Naskar	Asstt. Professor
	Mr. Bivas Biswas	Guest Lecturer
	Miss. Ananya Das	Guest Lecturer
Dept. of English	Mr. Parantap Chakraborty	Asstt. Professor
	Mr. Suwendu Ghosh	Guest Lecturer
Dept. of History	Dr. Anasua Bagchi	Asstt. Professor
	Miss. Toorsa Dey	Guest Lecturer
Dept. of Education	Mr. Abdulla Hil Baki	Guest Lecturer
	Mrs. Sudipta Ghosh Nandi	Guest Lecturer
	Mr. Saidul Islam	Guest Lecturer
Dept. of Pol. Science	Mr. Abu Emdad Md Abdur Rakib	Asstt. Professor
	Mr. Swadesh Kumar Pal	Guest Lecturer
	Mr. Hapijul Halsana	Guest Lecturer
Dept. of Sociology	Mrs. Sabnam Dilbas Banu	Guest Lecturer
Dept. of Philosophy	Mr. Nazrul Islam	Guest Lecturer



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## ADMISSION

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Online admission to the Under Graduate courses are open to all candidates declared eligible as per Kalyani University rules and college norms formulated by the Admission Sub-Committee. Immediately after the publication of results of the Higher Secondary Examination, exact dates for online application are notified at the college notice board, Website and otherwise. Admission of the students in this institution is made strictly on the basis of merit, availability of seats and fulfillment of certain formalities.

**Admission Qualifications:** A candidate may be admitted to the first semester of three-year (Six Semester) B.A (Honours & Programme/General) Courses of Studies on passing Higher Secondary (10+2) Examination in General conducted by the West Bengal Council of Higher Secondary Education or an equivalent examination conducted by other State Board/Council, or *The W.B. Council of Rabindra Open Schooling*, or *The National Institute of Open Schooling (NIOS) recognized by the Distant Education Bureau(DEB)* subject to fulfillment of the conditions mentioned below:

In case of other Boards/Councils, a candidate shall have to pass in five recognized subjects, of which one shall be English, of full marks not being less than 100 each. A candidate passing in four subjects shall not be eligible for admission. However, Candidates passing Higher Secondary examination from vocational stream conducted by the *West Bengal State Council of Technical & Vocational Education & Skill Development (WBSCTVE&SD)* or any other equivalent Board/Council are eligible for admission only in Programme/General courses (and not in Honours Courses) provided that the candidate must have passed in 5 (five) recognized subjects, of which one shall be English, in the previous qualifying examination. Candidates shall be allowed for admission within 03 (three) consecutive academic sessions including the year of passing the previous qualifying examination. (For example: candidates passing H.S. Examination in the year 2018 will get last chance of admission in the academic session 2020-2021).

A candidate taking up Honours Course in a subject must have obtained:

- (I) A minimum of 45% marks in aggregate and 55% marks in the subject or related subject at the previous qualifying examination. or
- 50% marks in aggregate and 45% marks in the subject or related subject at the previous qualifying examination. or
- 55% marks in aggregate when the candidate has not studied the subject or any related subject in his /her previous qualifying examination provided all other clauses are complied with (especially Rule 5).

**Explanation:**

Aggregate means the sum of marks of best scored five (05) subjects excluding compulsory Environmental Education/Environmental Science/Environmental Studies.

While calculating such aggregate, full marks of each such subject will be scaled down to 100 wherever needed.

**Publication of Merit List:**

4(a) Admission process will be strictly online and on the basis of merit. The entire process of admission in the college is computerized and the lists of successful candidates in different streams are published on the previously notified date in Website. Merit list will be prepared uniformly on the basis of the following criteria:

(i) In case of Honours courses: Aggregate (as per previous explanation) plus the marks obtained in the subject in which he/she intends to take up honours or related subject. However, students who avail themselves of the Rule 3(III) will not get the benefit of 'related subject'.

(ii) In case of Programme /General courses: Merit list will be prepared on the basis of aggregate.

4(b).For admission to Honours courses complete list of all applicants is according to merit to be published at the first instance and admission be done preferably through counseling in accordance with the intake capacity.

4(c). For admission to Programme/General courses complete list of all applicants according to merit to be published at the first instance and admission be done preferably through counseling in accordance with the intake capacity.

4(d). While admitting candidates from the merit list if it is found at some point of time that the approved intake is to be increased as a special case likely to be breached due to sharing of the same merit position by more than one candidate then in that case all the candidates at that particular merit position may be admitted subject to prior approval of the Vice-Chancellor and the excess admission will be granted only for that year.



## INTAKE CAPACITY

The following is the present intake capacity in different courses:

### Category wise Seats Availability for 2019-20

Sl. No.	Subject/ Course	Total Seat	UR		SC (22%)		ST (6%)		OBC-A (10%)		OBC-B (7%)	
			With out PwD	With PwD (5%)	With out PwD	With PwD (5%)	With out PwD	With PwD (5%)	With out PwD	With PwD (5%)	With out PwD	With PwD (5%)
1	B.A. Honours in Bengali	100	52	3	21	1	6	0	9	1	7	0
2	B.A. Honours in English	70	37	2	14	1	4	0	7	0	5	0
3	B.A. Honours in History	70	37	2	14	1	4	0	7	0	5	0
4	B.A. Honours in Education	70	37	2	14	1	4	0	7	0	5	0
5	B.A. Honours in Political Science	70	37	2	14	1	4	0	7	0	5	0
6	B.A. Programme/ Gen with Geography	50	26	1	10	1	3	0	5	0	4	0
7	B.A. Programme/ Gen with Physical Education	50	27	NA	11	NA	3	NA	5	NA	4	NA
8	B.A Programme/ General	1000	522	28	209	11	57	3	95	5	66	4

Note: The Admission of Students do not exceed the intake capacity prescribed by the University of Kalyani.



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## ANTI-RAGGING CLOUSE

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In case an applicant for admission is found to have **indulged in ragging** in his past academic record or if it is noticed that the candidate after admission has indulged in ragging in any form, the admission will be refused and the student shall be expelled from this educational institution in accordance with the Hon'ble Supreme Court of India Judgement based on Raghavan Committee recommendations.

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## ATTENDANCE OF STUDENT

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**Students are required to attend at least 75% of the class lectures delivered for becoming eligible to appear before the Kalyani University Examinations as a regular candidate.** Percentage calculation of the attendance of individual students is done on **monthly basis** and displayed at the notice board to monitor the performance of students with poor attendance and disciplinary actions are taken against them. THE COLLEGE WILL UNDER NO CIRCUMSTANCES RELAX THESE RULES FRAMED BY THE UNIVERSITY AT THE TIME OF RECOMMENDING THE STUDENTS FOR FINAL EXAMINATION AS REGULAR CANDIDATES.

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## PARENTS-TEACHER MEETING

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The college arranges 'parent-teacher meeting' on the basis of percentage calculation of attendance of the students in classes and/or after the results of Test Examinations are published. Teachers of the departments meet the guardians of the academically backward students to find out whether the guardians are aware of the dismal educational performance and or poor attendance record of their wards. They together try to find out the cause behind it and also the ways of eradication of the same.

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## COLLEGE ADMINISTRATION

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The academic session of the college commences every year on the first day of July and ends on the last day of June. The college time-table has been formulated to incorporate maximum utilization of space. The timings of classes are stretched throughout the day. The college commences at 10.30 AM and comes to an end at 5.30 PM. The college has a host of helpful and cordial body of staff. They help the faculty and the students. Their industrious labour keeps the fervour of fellow feeling alive despite shortage of manpower. A list of the college office staff is appended below:

Name of the Staff	Designation
Mr.Ganga Sagar Rajak	Accountant
Mr. Bulbul Sarkar	Cashier
Mr. Asadul Hoque	Typist
Mr. Sahabul Islam	Peon
Mrs. Gayatri Mandal Sarkar	Peon
Mr. Sofikul Islam	Guard
Mr. Arejulla Ansary	Sweeper/Night Guard(Temporary)
Mr. Sagiruddin Ahamed	Librarian (Temporary)
Mr. Sohel Rana	Computer Teacher (Guest)



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## COLLEGE FEES

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College dues can be cleared on all weekdays excepting Saturdays between 10.30 AM – 2.30 PM. All payments are to be made in cash or online. Tuition fees must be paid within the Due time, failing which late fee may be charged. A defaulter will not be treated as a bonafide student of the college and his roll will be struck off from the attendance registrar. All students will have to clear their dues before the commencement of their Final examination; otherwise, they will not be permitted to appear in the examination.

Sl. No.	Fees Head	Hons	Gen	Geo/ P.Ed (Gen)
1	Tuition fee* ( Per Month)	75	50	50
2	Admission fee	100	100	100
3	Development fee	150	150	150
4	Building fee	100	100	100
5	Enhance Course fee** ( Per Month)	200	30	30
6	College Exam fee	100	100	100
7	Session fee	100	100	100
8	Electric fee	100	100	100
9	Printing fee	100	100	100
10	Registration fee (KU)	110	110	110
11	Sports fee (KU)	30	30	30
12	Student Health Home	10	10	10
13	Library fee	100	100	100
14	Identity Card fee	30	30	30
15	Misc. fee	50	50	50
16	Social & Cultural	100	100	100
17	College Sports & Games	50	50	50
18	Magazine	30	30	30
19	Common Room	20	20	20
20	Students Welfare	20	20	20
21	Lab fee*** ( Per Month)	0	0	100

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## SOCIAL AND CULTURAL PROGRAMME

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Besides grooming the students for future by imparting formal education and training, the college aims to foster the growth of an all-round personality of the students through co- curricular, extra-curricular and extension activities. The students' union takes the lead in all cultural programmes of the institutions. The students' union under the auspices of the college observe *Matri Bhasa Dibas*, Teachers' Day and Rabindra Jayanti. On the commencement of each academic session they also arrange *Nabin Baran* (Freshers' Welcome), a cultural programme with the active participation of the existing students but primarily aimed at searching out versatile talents among the freshers. The students' union arranges cultural competition once a year and the college encourages the students to participate in it. Tremendous interest and large-scale participation can be found in music, dance, plays, debates, quiz competitions.



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## **GAMES AND SPORTS**

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The college attaches great importance to enabling the students to improve their general fitness as it has a very positive influence on their studies as well as their performance in sports and games. Specific policies and strategies adopted with regard to sports and games. The College also arranges annual sports meet during the winter. Prizes are given away at the end of the event as incentive to the successful contestants by eminent sports personalities of the locality. Eminent sportspersons/dignitaries are usually invited for distributing the prizes and serve as a source of inspiration. Sports activities and events are also organized through the year in the following three categories: Outdoors sports for games such as Kho-Kho, Kabaddi, Cricket, Self-defense, Volleyball etc. Indoor sports for games such as Chess, Carom Board, Table Tennis and Badminton. Track & Field - Long/short distance runs, Long Jump, High Jump, Shot Put, Javelin Throw and Discuss Throw.

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## **COLLEGE MAGAZINE**

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The students' union annually brings out College magazine which is a joint effort of the teachers and the students. The magazine reflects important glimpse of events of the college life, contemporary social problems including matters that the students as well as the teachers are facing in their academic pursuit. As a mirror of students' enthusiasm essays, poems, stories and drawing etc. are published in the magazine.

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## **NATIONAL SERVICE SCHEME (NSS)**

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National Service Scheme provides the students an opportunity to understand the community; identify its needs and problems as well as the solutions in which they can be involved by assuming social and civic responsibilities. NSS also provides students with the opportunity to apply their education in finding practical solutions to the problems faced by the individuals and the community at large. NSS aims at arousing social consciousness of the youth with an overall objective of personality development through community service. NSS enables students to participate in various programme of social service and national development, and to help the community.

A student enrolled under NSS is required to put in minimum 120 hours of social service, besides participating in a special Camping programme, in an academic year. This makes the student eligible for getting a Certificate of Merit from the College. Special Camping Programme is an integral part of NSS. Other activities conducted by NSS. Volunteers include debates, tree plantation, etc. N.S.S. Day and Aids day are other events organized by NSS.

- Programmes organized by NSS include
- Annual meetings with NSS programme Officers
- Registration of volunteers for NSS
- NSS student's leaders zonal wise Orientation Course
- Debates of social issues
- Campus cleaning, Tree plantation, health awareness programme including participating in pulse polio drive.
- Pollution awareness and environment improvement programme
- Awareness and preparedness of Disaster Management
- Programmes to help visually and mentally challenged people
- Awareness workshops on HIV and Aids
- Organization of a pledge day for 'No Bribe' programme

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