



THE UNIVERSITY OF BURDWAN

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No.: FCA/LLB(H)/2023-2025/Admission/P-1/317

Date: 25.04.2023

Instructions for Counseling (Phase-1) for Admission to 3-Year LL.B. (Hons.) Course of Studies for the session: 2023-2025 [BCI Session: 2022-2023]

ADMISSION OF CANDIDATES WILL BE CONFIRMED ONLY AFTER DOCUMENT VERIFICATION

The counseling (Phase-1) for admission to 3-yr LL.B.(H) Course of Studies for the session 2023-2025 (BCI Session: 2022-2023) in 1) *Burdwan University Campus, Burdwan*, 2) *Hooghly Mohsin College, Hooghly*, 3) *Bengal Law College, Shantiniketan, Bolpur, Birbhum*, 4) *Amex Law College, Burdwan* and 5) *George School of Law, Konnagar, Hooghly*, as per the Provisional Broad Merit (Rank) list, will be held on **03.05.2023 & 04.05.2023** at the **Kadambini Ganguly Memorial Hall, 3rd Floor Composite Arts Building, Golapbag, the University of Burdwan from 11.00 A.M. sharp.**

All the eligible candidates as per the Serial Nos. mentioned below, who have applied for admission to the 3-yr LL.B.(H) Course of Studies for the session 2023-2025 (BCI Session: 2022-2023) offered by multiple centres of learning under the Faculty Council (Arts), are asked to attend the Counselling **positively** as per the following schedule:

Date & Time of Counseling (as follows):

Date	Reporting Time	Counseling Time	Rank of the Candidates to attend the Counseling	Venue
03.05.2023	11:00 A.M.	11:30 A.M. - 01:00 P.M.	DA UR Rank: 0001 to 0021 DA SC Rank: 0001 to 0003 SP Rank : 0001 UR Rank: 0001 to 0150 SC Rank: 0001 to 0010	Kadambini Ganguly Memorial Hall, 3 rd Floor, Composite Arts Building, Golapbag, The University of Burdwan
	01:00 P.M.	01:30 P.M. - 03:00 P.M.	UR Rank: 0151 to 0300 SC Rank: 0011 to 0050 ST Rank: 0001 to 0022	
	03:00 P.M.	03:30 P.M. - 05:00 P.M.	UR Rank: 0301 to 0450 SC Rank: 0051 to 0090	
04.05.2023	11:00 A.M.	11:30 A.M. - 01:00 P.M.	UR Rank: 0451 to 0600	
	01:00 P.M.	01:30 P.M. - 03:00 P.M.	UR Rank: 0601 to 0750	
	03:00 P.M.	03:30 P.M. - 05:00 P.M.	UR Rank: 0751 to 1000	

The candidates should take note of the following instructions:

1. Provisional admission shall be done strictly on the basis of merit.
2. The Provisional Merit (Rank) List is a system generated List without actual document verification. Candidates are, therefore, requested to **verify their eligibility** in accordance with the criteria as prescribed in the Information Brochure of the 3 Year LL.B. (Honours) Admission 2023-2025 (BCI Session: 2022-2023), published in the University Website.
3. **ALL ADMISSIONS ARE PROVISIONAL. Mere selection of candidates and payment of admission fees do not ensure confirmation of admission unless the eligibility of the candidates is checked and original credentials are found in order at the time of verification of documents.** If a candidate is found, before or after admission, not having the minimum eligibility of admission, then the university will have the right to cancel his/her admission without taking responsibility of refund of his/her admission fees. The University also reserves all rights to drop or to include any name, if any suppression of facts on the part of the students or any mistake on the part of the University or any error in the system-generated data is detected at any stage before or after the admission.
4. In case a candidate does not fulfil the eligibility and merit criteria, he/she is requested **not to proceed** with the subsequent steps since it is likely that the admission will not be confirmed.
5. ADMISSION OF CANDIDATES WILL BE **CONFIRMED** ONLY AFTER DOCUMENT VERIFICATION & AFTER PAYMENT OF ADMISSION FEES.
6. At the time of counseling all the candidates have to produce their academic and other credentials in original.
7. The University reserves the right to rectify the list of candidates selected for admission in the event of detection of any inadvertent error, before or after payment of admission fees including cancellation of admission.
8. As per the directives of the Hon'ble Supreme Court of India, it is notified that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the institution.
9. Seats remaining vacant after the expiry of payment period will be filled up through another Provisional Notice for Counseling (PHASE-2) which will be published later on. Please visit the university website for any update.
10. The candidates who will be provisionally selected for **B.U. Campus** have to Pay **Rs.3215/- (Rupees three thousand two hundred fifteen only)** through online via SB Collect on and from 05.05.2023 to 10.05.2023 by the following link, no communication in this regard will be entertained after the expiry of payment period. University will not take the responsibility of any payment failure caused due to network problems.

SB Collect Link: <https://www.onlinesbi.sbi/sbicollect/collecthome.html>

AND proceed step by step

Step1 : Applicants are to select "Educational Institutions" under "Select Category"

Step2 : Search "The University of Burdwan" in the page reached through the link and

Step3 : Choose "ADMISSION FEES FOR LLB" in the dropdown under payment category and make payment as per the instructions.

The candidates who will be provisionally selected for **Hooghly Mohasin College** will have to take admission at the College by 10.05.2023 on payment of requisite admission fees as fixed by the college, otherwise his/her candidature will be treated as cancelled.

The candidates who will be provisionally selected for **Bengal Law College, Amex Law College & George School of Law** will have to pay initially Rs.6000/- (Rupees six thousand only) as token payment of fees for seat booking on that college on the date of counseling to the representative of the concerned colleges and later on they have to take admission by providing other admissible fees at the respective Colleges by 10.05.2023. Selected candidates, if not formally takes admission/pays admissible fees within the stipulated period, his/her admission will be treated as cancelled.

11. Options for Centre of Learning, once exercised, cannot be changed in any case in future unless they get the chance of up gradation against any vacancy, created later on. Provided that every candidate will have the right to "Decline" to get admission in a particular college if he/she is not interested to pursue the course in the said college. In such cases of "Declining", the candidate will get chances to participate in the next Phase of Counselling, if the seats remain vacant. If no seat remains vacant, no further Counselling will be conducted. If after booking of any seat, the candidate did not take admission, his/her candidature will be treated as cancelled and he/she will not be considered in the next Phases of Counselling.
12. In case a candidate is unable to attend the Counselling, he/she should send his/her authorised representative for the session. If any candidate or his/her authorized representative fails to turn up on the date and time of counselling, he/she will not be considered for admission in the later stage.
13. Non-payment of admission fees by the selected candidates shall amount to cancellation of his/her candidature and in such context, they will be debarred from participation in any subsequent phase of the admission process.
14. Seats are limited and will be available on the basis of merit and hence, mere participation in the counseling or mere notification for attending counseling do not ensure seats to the candidates as number of seats are lesser than the number of applicants.
15. The University reserves the right to include/exclude any name of the candidate if any suppression of fact on the part of the candidate or any mistake in calculating the marks/rank in detected subsequently.
16. **CLASSES FOR THE AFOREMENTIONED PROGRAM WILL COMMENCE FROM 10.05.2023.**
17. **ADMISSION OF CANDIDATES WILL BE CONFIRMED ONLY AFTER DOCUMENT VERIFICATION**, which will be carried out by the concerned Department/Centre of Studies on and from 10.05.2023 to 12.05.2023 for the confirmation of admission. All the selected candidates who have successfully paid the admission fees will have to produce and submit self-attested photocopies of Application Form along with all testimonials including the relevant certificates and final UG mark sheet on the date of document verification, failing which their admission to 3-yr LL.B.(H) Course of Studies for the session 2023-2025 (BCI Session: 2022-2023) will be cancelled. All eligibility criteria will be checked during document verification. If, at the time of document verification, the marks obtained by the candidate doesn't match with the marks shown in the merit list, the admission of the candidate is liable to be cancelled. In case a candidate is unable to attend in the Document Verification, he/she should send his/her authorised representative for the same. If any candidate or his/her authorized representative

fails to turn up on the date of Document Verification, the admission to the said course will be cancelled.

18. As per the reservation rules vide Govt. Order No.: **07-Edn (U)/1U-89/13.- dated. 2nd January, 2014** “for admission to different courses, an SC or ST candidate getting admission should have obtained in the previous examination; qualifying marks not lower by more than 25% of the marks obtained by the last candidate of the general category.”

Intake of the Different Centre of Studies

Course / Programme Name	Centre for Learning	Unreserved	SC	ST	SPORTS	DA-UR	DA-SC	DA-ST	Total Intake
			22%	6%		5%	5%	5%	
3 Yrs. LL.B. (Hons.)	University Campus	40	12	4	1	2	1	Nil	60
	Hooghly Mohsin College	54	17	5	Nil	3	1	Nil	80
	Bengal Law College	80	Nil	Nil	Nil	Nil	Nil	Nil	80
	Amex Law College	120	Nil	Nil	Nil	Nil	Nil	Nil	120
	George School of Law	120	Nil	Nil	Nil	Nil	Nil	Nil	120
TOTAL-									460


Senior Secretary
Faculty Council (Arts etc.)

No.: FCA/LLB(H)/2023-2025/Admission/P-1/3

Date: 25.04.2023

Copy to:

1. Head, Department of Law, B.U.
2. Finance Officer, B.U.
3. Principal, Bengal Law College, Shantiniketan
4. Principal, Amex law College, Burdwan
5. Principal, George School of Law, Burdwan

With a request to send the representative on the day of Counseling.


Senior Secretary
Faculty Council (Arts etc.)