

University of Calcutta
MBA (Financial Management)
Department of Commerce

CORRIGENDUM : MBA (FM) ADMISSION SESSION 2023-25

CHECKLIST

Admission Checklist:

1. The candidates are requested to physically contact the MBA (FM) office in person to process their admission related formalities, **Monday to Friday (Between 12.00 Noon to 4.00 PM.) latest by 20.06 2023** (Tuesday) (Last Date for Admission).
2. The candidate with (**APPEARING**) written beside his/her name will be **provisionally** admitted now against an undertaking and will **finally** be admitted only after submitting his/her **FINAL MARKSHEET** indicating that he/she has qualified. In all circumstances his/her final result should be submitted before his/her Semester I Examination Form fill-up.
3. Attested Photocopy of all documents and **caste** certificates (Domicile) (wherever applicable) are to be brought during admission.
4. **Two (2)** copy of **recent** colour passport size photo (Front face, white background, wearing light coloured clothes, No coloured spectacles and Photo **NOT** more than **TWO month old**) to be brought during admission.
5. **Original Copy** of **AADHAAR** card to be brought and **one photocopy** to be submitted.
6. Equivalence Certificate and Migration Certificate to be submitted wherever applicable. Candidates whose names are marked with * will have to submit '**Equivalence Certificate**' issued by University of Calcutta **before admission**.
7. Candidature is liable to be cancelled at any stage of admission process if the documents submitted are not found in order.
8. No **refund** will be granted if the student wants to discontinue in the middle of the programme.
9. Candidates will have to pay the following **fees** while taking admission.
10. The fees are to be paid **ONLINE** through **NEFT/IMPS/RTGS** in the account as detailed below before admission and **print out** of payment to be carried:

Amount to be paid during Admission: Rs. 90000/- [Rs. 80000/- (Rs. 40000/- X 2) for First Year (Two Semesters) + Rs. 10000/- (Caution Deposit)]

Bank:	STATE BANK OF INDIA
Branch:	CALCUTTA UNIVERSITY
Account Name:	COORDINATOR, MBA IN FINANCE
Account No.:	10444445022
IFSC:	SBIN0007766