

## **Admission Rules, Merit Lists, Selection Procedure**

General eligibility of different courses mentioned in General Eligibility Part and other details of eligibility mentioned under general admission rule.

1. That 80% of total non sponsored seats to be earmarked for current year B.Tech / MCA students of the University of Calcutta: -marked as **PART - "A"** & the remaining 20% of total non sponsored seats be opened to both Non C.U. students & other CU students like, the current year B.Tech / MCA C.U. students, previous years C.U students & C..U. other disciplines students - marked as **PART - "B"**

**Merit list and Selection Procedure** : Selection will be made on the basis of merit.

### **Merit list**

2. **For PART A** : Merit list of C.U. current year B.Tech./ MCA students (if eligible) those are exempted from interview under Part-A , 70% weightage to be given on the GATE marks obtained (out of 100) & 30% weightage to be given on the % of marks obtained in the last qualifying examination. The above mode of selection under Part- A is applicable for 2 Yr. M.Tech. course in RPE, VLSI Design, CSE, IT, EE, ICE, OOE, CE, PST, CR, OT, PT, PE, and TT. Where valid GATE qualified score is not mandatory, the marks obtained in GATE will be considered though not qualified in GATE. C.U. current year B.Tech. / MCA Students can apply in Part A only. Valid GATE qualified Score is not mandatory for C.U. students if not specifically mentioned.
3. **For PART B** : Merit list of Non C.U. & few C.U. students under Part B ; 70% weightage to be given on the GATE marks obtained (out of 100) and 30% weightage on Interview. The above mode of selection in Part B is applicable for 2 Yr. M.Tech. Course in RPE, VLSI, CSE, IT, OOE, EE, ICE, CE, PST, CR, OT, PT, PF and TT. Where valid GATE qualified score is not mandatory, the marks obtained in GATE will be considered though not qualified in GATE.

In case where both of GATE marks obtained out of 100 and or normalized marks obtained out of 100, the normalized marks will be considered. On other cases, where there is no normalized mark, the marks obtained out of 100 will be considered. In case of Pharmaceuticals Technology, proportionate marks of GPAT will be treated as equivalent to GATE marks.

### **Explanation:**

- (i) Valid GATE Qualified score is mandatory for Non C.U. Candidates for admission to Non sponsored seats of 2 year M.Tech. in PST.
- (ii) Valid GATE Qualified Score is mandatory for Non-C.U. candidates with M.Sc. degree holders in Computer Science / Computer Information Science for admission in 2 yr. M.Tech. in CSE.
- (iii) Valid GATE Qualified Score is not required for all Sponsored Seats.
- (iv) Valid GATE Qualified Score is not required for 2 year M.Tech. courses in RPE, VLSI Design, EE, ICE, OOE, IT, CE,OT, CR, PE, PT, TT, BMI,CSE (except M.Sc. Non-C.U. in CS / CSI).
- (v) Valid GATE Qualified Score is not required for 3 Year Part Time courses.

**4. Merit list of (2- Year Full Time M.Tech course in BMI) [ Non Sponsored]**

To prepare Merit list of both C.U. & Non C.U. Students ; 70% weightage to be given on the GATE marks obtained (out of 100) and 30% weightage on Interview.

MBBS candidates to be selected through interview only. Classification of PART -A & **PART -B** is not applicable for this course.

**5. Merit list of (3-Year Part Time M.Tech courses)[Non Sponsored] except VLSI Design**

All eligible candidates have to appear in Interview. Final merit list will be prepared based on weightage in Interview ) [ including additional weightage of in service candidate (in service candidate may get maximum 20 marks out of 100 of total interview marks, without service candidate will get 0 marks out of 20 allotted for in service criteria]. Certificate of employment, duly signed by an appropriate authority in the following prescribed proforma **must** accompany the application form, without which the weightage for 'in service' will not be included.

**6. Merit list of (3 Year Part Time M.Tech. Course in VLSI Design Non Sponsored category :**

All eligible candidates have to appear in Interview. Final merit list will be prepared based on weightage in Interview.

**7. Merit list of [Sponsored] for both 2 Yr. & 3 Yr. M.Tech. Courses**

All eligible candidates have to appear in Interview. Final merit list will be prepared based on weightage in Interview. Qualifying score for Sponsored candidate should be 50% out of total score (100). GATE is not required in Sponsored Category and there shall be no weightage on GATE.

8. 3 Yr. Diploma will be considered if any candidate doesn't have (10+2) level pass certificate.

**Entrance Test :**

**There shall be no Entrance Test for this year.**

9. All Non-C.U. applicants have to appear in the Interview. Valid GATE qualified score is mandatory for Non CU applicant in few selected courses. Non CU applicants will be in the merit list of **PART -B** only. Where valid GATE qualified score is not mandatory, the marks obtained in GATE will be considered though not qualified in GATE. (Supporting document in favour of marks obtained out of 100 in GATE is must.)
10. C.U. current year B.Tech. /MCA Students can apply (if eligible) in both **PART - A** only. If any C.U. Part – A applicant does appear in the Interview then he/she will be placed in the Merit List of both **PART-A**, if found eligible. Valid GATE qualified score is not mandatory for CU applicants in all courses except few course as mentioned in eligibility criteria. Where valid GATE qualified score is not mandatory, the marks obtained in GATE will be considered though not qualified GATE. (Supporting document in favour of marks obtained out of 100 in GATE is must.)
11. A candidate shall apply not more than three courses, if eligible.
12. No candidate will be allowed to apply both in Sponsored and Non-Sponsored Category.
13. Separate application form to be submitted for each course 101-119
14. HS marks means : Best 4 except EVS in H.S. Examination (10+2)
15. Candidates must have to appear in Interview where it is applicable otherwise in absence of Interview; candidature will be treated as cancelled.
16. All Non-CU. Degrees must be approved by the UGC/AICTE and equivalent to the C.U. degree in the respective subjects.

17. Candidates who have put GATE Score/Marks in the Application Form for admission to 2 year M.Tech. courses (wherever applicable) must upload relevant Gate Score Card / Marks obtained document in support of their claim otherwise no weightage of Gate Score/Marks will be given and their Gate Score/Marks shall be treated as (0) zero.

### **Selection Procedure**

Selection will be made on the basis of merit. Separate Merit list for different categories UR , SC,ST,OBC-A,OBC-B and PWD shall be prepared for both Part-A & Part-B.

Selection will be made on the basis of merit and subject to availability of vacant seat(s) in different categories from respective merit list(s).

At the Time of selection candidate's preference of course(s) in the application will be considered.

#### **Significance of Preference.**

In some cases a candidate may apply for more than one course with Order of Preference. Candidate should give his order of preference carefully; it may not be changed latter. During Selection process, all the options of candidate with Higher Merit will be considered first then the options of the next higher merit candidates will be considered. Once the candidate is selected in one option, all the lower options will be closed, keeping the higher options if available, remains open for future chance. The preference 1 is higher option then preference 2 and so on. The candidate should select the course as preference 1 which he thinks the best one and he intends to get admission if he gets chance. Accordingly 2<sup>nd</sup> best course as preference 2 and so on.

18. If any seats in **PART "A"** remains unfulfilled, eligible applicants in **PART "B"** be selected according to merit and vice versa.
19. SC/ST/PWD reservation as per University rules and practices to be followed in both "**PART -A**" and "**PART -B**" under the Non Sponsored category.

In regard to reservation of **Scheduled Caste / Scheduled Tribe** candidates it will be provided as SC : 22%, ST: 6% for all courses under non sponsored category.

Where merit list will be prepared on the basis of score with fractional weightage of different fractions (like qualifying exam marks, interview, etc. ), the SC/ST/PWD candidate should obtain final score not lower than 25% than that of obtain by the last candidates admitted from UR Category.

\*\*\* **SC/ST/OBC-A( NCL) /OBC-B ( NCL)/PWD** candidates of domicile of West Bengal are entitled to get the reservation facility i.e. SC/ST/PWD candidates other than West Bengal are not eligible for such benefits and they will be treated as General Category candidates.

Candidate seeking admission in Reserved Category seat must be domicile of West Bengal and accordingly submission of Domicile Certificate in prescribed format from competent authority is mandatory at the time of application. The Domicile of West Bengal shall be treated for those candidates who are

EITHER

Residing in West Bengal continuously at least for last 10 years as on..... OR

Whose parent (s) is/ are permanent resident (s) of West Bengal having permanent address within the state of West Bengal (Proforma-B)

THE CERTIFICATE BEING SUBMITTED BY THE CANDIDATE FOR CLAIMING RESERVATION UNDER SC/ST/OBC/PWD QYOTA; MUST HAVE BEEN ISSUED BY THE COMPETENT AUTHORITY, ON A DATE PRIOR TO THE SUBMISSION OF APPLICATION. CERTIFICATE ISSUED ON A LATER DATE BY ANY AUTHORITY, WILL NOT BE ACCEPTABLE AT THE TIME OF ADMISSION.

20. OBC (OBC-A & OBC-B) reservation (NON CREAMY LAYER) \* will be at least 17% of the total non sponsored seat , (10% for OBC-A and 7% for OBC-B).

An OBC–A/OBC-B student getting admission should obtain marks in the previous qualifying examination in the relevant last qualifying examination not lower than 10% than that obtained by the last candidate admitted from the general category (if applicable).

\*OBC Certificates must mention OBC- A / OBC- B with NCL to get admissible benefit.

Where merit list will be prepared on the basis of score with fractional weightage of different fractions (like qualifying exam marks, 10+2 level exam marks, interview, etc.), the OBC candidate should obtained final score not lower than 10% than that of obtained by the last candidates admitted from General Category.

21. If sufficient suitable no. of SC/ST/PWD/OBC C.U. candidates are not available in **PART –“A”**, the seats may be filled up by the **PART –“B”** and vice- versa. If no suitable SC candidate is available than the vacant seat of SC category to be filled by suitable ST candidate, if available and vice versa.
22. **SC/ST/PWD/OBC** Candidates securing equal or higher marks than the last candidate admitted from the general category will be treated both as “General Category” as well as respective Reserve Category.
23. Vacant seat(s) of **PART A / PART B / Sponsored** category etc. categories due to in sufficient suitable applicant may be filled by any other category suitable student available on the basis of merit.
24. For SC/ST candidates, there will be a relaxation of 5% marks in aggregate shall be admissible on qualifying marks (if applicable) in minimum eligibility requirements in comparison to general candidates in the admission. For example , if eligibility marks for General Candidates be 60% than the eligibility marks for SC/ST Candidate be 55%.

#### **Note**

If the candidate avails facility in minimum eligibility requirement then the candidate will be treated under concerned reserved category.

25. **PWD ( Persons with Disabilities)** Persons with disabilities having 40% and above degree of disability will enjoy a 5% reservation **horizontally** in each of the categories, i.e. in SC, ST,OBC – A, OBC-B and in the Unreserved or General Category, and such candidates , if available, shall be placed towards the top of the list prepared for each category of students.

For PWD candidate, there will be a relaxation of 5% marks in aggregate shall be admissible on qualifying marks (if applicable) in minimum eligibility requirements in comparison to general candidates in the admission. For example , if eligibility marks for General Candidates be 60% than the eligibility marks for PWD Candidate be 55%.

**PWD** candidates of domicile state are entitled to get the reservation facility i.e. PWD candidates hailing from states other than West Bengal are not eligible for such benefits and they will be treated as General Category candidates.

***Provided that no Domicile Certificate is required, in case the candidate is submitting PWD Certificate issued by the Competent Authority of the State Government.***

The PWD candidates claiming seats under reserved category are required to produce **appropriate**

**PWD certificates issued by the competent authority satisfying the following criteria:**  
Officer-in-Charge or Medical Head of Primary Health Centres, Block Primary Health Centres, State General Hospitals, Rural Hospitals, Sub-Divisional Hospitals or the District Hospitals run by the State Government or any hospital run by a statutory body or authority.

PWD category candidates will be ELIGIBLE with a minimum of 40% disability subject to the condition that the candidate is capable of carrying out all activities related to theory / practical work, as applicable, to the courses without special concession and exemption.

Where merit list will be prepared on the basis of score with fractional weightage of different fractions (like qualifying exam marks, 10+2 level exam marks, interview, etc. ), the PWD candidate should obtain final score not lower than 25% than that of obtained by the last candidates admitted from General Category

26. **SPONSORED CATEGORY** : Sponsored Seat will be treated as additional seat and **other reservation criteria (like C.U./Non-C.U./OBC-A/OBC-B/SC/ST/PWD/Current year/previous year/ PART A / PART B / etc.) are not applicable for sponsored seats.** All eligible sponsored candidates should have to appear in Interview.
27. **That for 3 Yr. Part Time Course and for 2 Year Full time BMI Course** : Reservation criteria like CU / Non CU / **PART A/ PART B** are not applicable
28. **Format of NO OBJECTION CERTIFICATE** (to be printed in organization's letter head) (Applicable for employed candidate in Non Sponsored 3 Yr. Part Time Courses)

This is to certify that... (*name of the candidate*)....., s/ d of .....(father's name).... and resident of.....(full correspondence address) is a permanent/ temporary employee of this Company / Institute / Organization with the designation..... from .....(date of appointment)..... He/She has applied for admission in 3-year M.Tech course in ...(*name of the course*).....in the University of Calcutta.

The company/organization/academic institution has no objection for pursuing the course if he/she is selected and that he/she will be released from the place of employment to attend classes in the University of Calcutta during the 3-year duration of the entire course.

Place:	Signature:
Date:	Name :
	Designation :
	Office Seal :

29. Sponsored Candidate should have passed B.Tech. / B.E. at least 1(one) year ago i.e. for the year 2021 candidates should have passed in 2020 or earlier.
30. Sponsored Candidates should have at least 1 Yr. meaningful working experience in that company/organization/institution
31. AMIE / AMIETE candidates are eligible to apply in Sponsored Seats of relevant 2 year M.Tech. course(s) and for both sponsored & non sponsored seat of 3 Yr. Part-time M.Tech. course(s) (if applicable)

## 32. Counselling Mechanism

### General Rules:

- The choices / preferences submitted by the candidate in his / her application form will be processed and seat will be provisionally allotted in the order of merit.
- Candidates must be present at the time of counseling.

### Next Round of Counselling for seat allotment:

Candidates eligible for seat allotment in the next round fall into one of the following sets:

- Set – 1: Registered candidates who did not get any seat allotment in the 1<sup>st</sup> round.
- Set – 2: Registered candidates who were allotted a seat in lower preference in the previous selection list.
- A candidate is not eligible to a specific course if he/she has higher percentage of marks/Final Score ( as applicable) than the last candidate selected in the previous counseling /selection list of that specific course.
- For example; in one counseling last candidates had following scores :
  - i. for course A – 490
  - ii. for course B – 480
  - iii. for course C – 470
  - iv. for course D – 460

In the next round of counseling, a candidate having score 472 is not eligible for course C & D but the candidate is eligible for course A & B and like that.

### Rules for Seat Allotment:

- Set – 1: All the preferences will be processed.
- Set – 2: Only the higher preferred choices will be processed.

37 . Admission to be closed within maximum period of one month from the commencement of class.

38. Error / omission / ambiguity if any are subject to change by the approval of the appropriate authority.

39. **All the rules are subject to change by the order of the appropriate authority.**

**40. Sponsored candidate :** Candidates sponsored by Company/Institutions/Organization must submit Certificates from their Employers indicating that

- a) the applicant is a employee of that company / organization / institute.
- b) the employee will be provided leave of absence from the place of employment for
- c) the entire duration of study (2-years/3years) at the University of Calcutta
- d) that his/her tuition and other fees for the entire course will be paid by the employer at the time of admission and the same will not be claimed back under any circumstances.
- e)

### **d) Format of Sponsorship Certificate**

This is to certify that ..... is an employee of

*(name of the candidate)*

this Company / Institute / Organisation. He/She applied for 2 year / 3 year M.Tech. course in ..... in the University of Calcutta.

*(name of the course)*

The Company / Institute / Organisation will pay his tuition and other fees for the entire course at the time of admission if he / she selected for admission.

The Company / Institute / Organisation will provide him / her leave of absence from the place of employment for the entire duration of course if selected for admission.

He/She has got .....year(s) meaningful experience in this Organization/**Company**/Institute

Place :

Date:

Signature:

Name :

Designation :

Seal :

41. Final year/semester appeared candidates may also apply for 2 Yr. M.Tech. Non sponsored seats but admission will be confirmed subject to fulfillment of criteria as mentioned.
42. Admission of appeared candidates in last semester examination (if selected) will be made provisionally subject to submission of passed/qualified marksheets of the last semester examination within 15 days from the date of publication of last semester examination result of his/her university. No backlog papers in the previous semester examination will be considered in such a case. Provisional admission of the unsuccessful candidates (failed/backlog) and passed with lower marks than that of eligibility criteria will be treated as cancelled and in that case fees for admission will be forfeited.  
Vacant seat(s) of PART A/ PART B /PWD / Sponsored Category, etc. due to insufficient suitable applicant may be filled up by any other category suitable applicant available on the basis of merit.
43. Availability of **GATE Fellowship** for all two year full time regular M.Tech. courses (including self financing courses) is subject to fulfillment of Terms and Conditions framed time to time by the AICTE and the University, followed by disposal of fund from the AICTE / Appropriate Authority.  
Sponsored candidate or candidates in 3 Yr. part time courses with GATE qualified certificate are not entitled for GATE fellowship
44. After the provisional admission a student should have at least 75% of attendance in classes for appearing in the examination of the M.Tech. courses.
45. All other standard CU admission rules and practices are also applicable
46. Preservation of documents related to admission of M.Tech. courses will be made for one month from the date of Commencement of Classes.
47. **C.U. student** means student qualified / appeared in highest qualifying examination applicable as eligibility degree from Calcutta University.
48. **Non-C.U. Student** means qualified / appeared in highest qualifying examination applicable as eligibility degree from other than Calcutta University.

- NOTE : i) Mere fulfillment of eligibility criteria does not guarantee admission in a programme. Applicants must satisfy themselves about their eligibilities as prescribed before filling in the application form. The candidates' performance in the written test / interview should be at the levels expected for the respective programmes.
- ii) Submission of application does not confer any right on the applicant for being issued with Admit Card and also for being called for Interview/admission. If an applicant is inadvertently selected for provisional admission or allowed to appear in the Interview who otherwise does not fulfill the minimum eligibility requirements, he / she cannot, at a later date, use as a right to claim that he/she meets the eligibility requirements **APPLICATION FEE IS NOT REFUNDABLE UNDER ANY CIRCUMSTANCES.**
- iii) **AFTER EXAMINATION OR ADMISSION, OR DURING ANY STAGE THEREOF, IT IS FOUND ON SCRUTINY, that any certificate found fake / forged would lead to cancellation of the admission of the concerned candidate for therewith during the concerned course of study without any notice. Furthermore, such candidate shall be prosecuted and also debarred from appearing any Admission / Entrance Test of this University in future.**
- iv) The University Reservation Rules framed time to time shall be applicable.

**Candidate seeking admission in Reserve category seat must be domicile of West Bengal. Accordingly, Certificate ( SC/ST/OBC-A / OBC-B/PWD) issued by the competent authority of Govt. of West Bengal will be accepted.**

## **PUBLICATION OF LIST**

All notices and list will be published on the website. No individual communication will be made. Please visit time to time [www.caluniv.ac.in](http://www.caluniv.ac.in) and [www.caluniv-ucsta.net](http://www.caluniv-ucsta.net).