INFORMATION BULLETIN

West Bengal Joint Entrance for Sister Nivedita University - Bachelor Degree Programmes (JESNU-2018)

Date of Examination
17.06.2018 (Sunday)

West Bengal Joint Entrance Examinations Board

AQ-13/1, Sector V, Salt Lake City

Kolkata 700091

Help Line (Toll free):1800-1023-781, 1800-3450-050

Release date: 23rd May 2018

	IMPORTANT INSTRUCTIONS FOR ONLINE APPLICATION
	Candidates are required to go through the Information Bulletin carefully before attempting for online application. Once an application is received, it will be construed that the candidate agrees to all terms and conditions, rules and regulations stipulated in the Information Bulletin and notices published by the Board for the said purpose. **Any application not in compliance with the conditions specified in the Information Bulletin is liable to be rejected.**
1.	Application for JESNU-2018 has to be done online only. There is no printed application form.
2.	Ensure that you are filling genuine application form available on line at www.wbjeeb.in
3.	**It is essential to have a unique mobile number and a unique email ID.** All future communications will be sent to the registered mobile number and email ID. WBJEEB will not be responsible for non-receipt of any communication by the candidates if the mobile number and/or the email ID are wrong/non-existing/changed.
4.	Once the registration details i.e. **candidate's name, father's name, mother's name, date of birth, mobile number and email ID** are entered and submitted, they **cannot be changed/modified/edited under normal circumstances**. Also the information must match exactly with the school admit cards, mark sheets, certificates, photo identity cards, caste/category certificates etc. which a candidate has to produce to enter the examination hall, during counselling, during admission and during registration with the University. In case of any unfortunate mistake committed by the candidate in filling up the online application form, he/she may visit the Board's office with original documents for correction, **but within the last date of online application**.
5.	Do not attempt to make any duplicate application.
6.	Do not share your application number, pass word, security question/answer with anyone.
7.	Upload scanned copy of photograph and signature as per the instructions provided in the Information Bulletin.
8.	If any candidate receives any SMS/email regarding discrepancy in the photograph/signature uploaded by him/her, take corrective action immediately **within one day**.
9.	The amount of application fees to be paid for appearing in the **JESNU-2018** is **₹500 (Rupees five hundred only) plus the Bank's Service Charges** as applicable. The Examination Fees can be paid by 'Net Banking'/ 'Debit Card'/ 'Credit Card'.

	Payment status is updated online and hence should show 'OK' immediately after the payment. But in some rare cases it may be delayed due to the Bank's network delay/failure or transaction failure at the Electronic Payment Gateway (EPG). If the payment status does not show 'OK' immediately after making the payment then the candidate has to make payment once again. **Do not wait for the last day to make fee payment in order to avoid payment failure by Bank or EPG.**
10.	Keep copies of **confirmation page, admit card** in safe custody. It is not possible to generate any duplicate copy.
11.	The Information Bulletin for JESNU-2018 has been prepared following the guidelines of **Sister Nivedita University (SNU)**. The candidates are requested to follow the SNU website (www.snuniv.ac.in) on regular basis for other information.
12.	For any query regarding the examination contact, **Controller of Examinations** **West Bengal Joint Entrance Examinations Board** **AQ-13/1, Sector –V, Salt Lake City, Kolkata-700091** **Examination Helpdesk:-1800-1023-781, 1800-3450-050** **Email: Link <Contact Us> in www.wbjeeb.in**

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1.0	**Introduction:**
1.1	**The West Bengal Joint Entrance Examinations Board (WBJEEB)**
	The West Bengal Joint Entrance Examinations Board was established in 1962 by Government of West Bengal in exercise of the powers conferred under article 162 of the Constitution of India in pursuant to No. 828-Edn(T), dated 02.03.1962. Subsequently, the Board was recognised as a Statutory Body vide West Bengal Act XIV of 2014 and was authorised for conducting the Joint Entrance Examination in respect to admission to various institutions in West Bengal imparting education in Medical, Engineering and Technological courses.
	The Board has also been empowered to conduct Common Entrance Examinations for admission to Undergraduate and Postgraduate Professional and Vocational Courses. WBJEEB always endeavours to advocate transparency and implement effective state-of-the-art technology in conducting such examinations and has been instrumental in conducting the admission process through online application and allotment through e-Counselling since 2012.
1.2	**Sister Nivedita University**
	The **Sister Nivedita University (SNU)** at DG 1/2, Action Area I, New Town, Kolkata – 700156, has been established through the enactment of The Sister Nivedita University Act, 2017 (West Bengal XLIX of 2017). Based on Nivedita's ideologies of inclusive education and empowerment. Sister Nivedita University is poised to become a 'university of choice', focusing on the overarching goal of transforming lives. The University is a centre of excellence for students who seek value based and holistic experiential learning.
	The University offers programs leading to **Ph.D., M.Tech., B.Tech, M.Sc., M.A., MBA, B.Sc., B.A., B.Com, BBA and BCA** that are comprehensive, and designed to attract students from all facets of life. The mission of the University is to educate students, who can meet the challenges of the 21st century information age; conduct leading-edge research integrating people, information and technology; and carry out service activities that address global problems and challenges.
	Tata Consultancy Services (TCS), under its Industry-Academia Interface program, a '**first of its kind**' endeavour in Eastern India has adopted the program B. Tech (Computer Sc & Business Systems) in which students will be nurtured and groomed as per the requirement of the TCS with unique opportunity of internships at various locations in India. Further, TCS has also adopted the three year programs BBA (Business Process Management) and B. Com (Business Process Services)
	Admission to the three **AICTE-approved** B. Tech courses, namely CSE, ECE and EE will be through WBJEE-2018 conducted by the West Bengal Joint Entrance Examinations Board and through JEE-2018.
	Separate guidelines for admission to all other courses, M. Tech, MBA, M. Sc. MA, M. Stat, MCA and Ph. D will be available in the Universities website www.snuniv.ac.in. Candidates interested in these courses may apply for

	admission directly to the University.
2.0	**JESNU-2018**
2.1	For the academic session of 2018-19, the Board is going to conduct Common Entrance Examination (JESNU-2018) for admission to the following three year Undergraduate Courses in **Sister Nivedita University**.

Course
B. Tech (Computer Sc & Business Systems) *
BBA (Business Process Management) *
B. Com (Business Process Services) *
BCA
BBA
B.Sc (Hons) in Physics
B.Sc (Hons) in Chemistry
B.Sc (Hons) in Biotechnology
B.Sc (Hons) in Microbiology
B. Sc (Hons) in Economics
B.Stat (Hons. In statistics)
B.Sc in Hospitality &Tourism Administration
B.A. (Hons) in English
B.A. (Hons) in mass Communication and Journalism
B.Com (Hons)
BBA (Healthcare Management/ Hospital Management)
BBA (Digital Marketing)
BBA (Sports Management)

	***The courses** B. Tech (Computer Sc & Business Systems), BBA (Business Process Service), B. Com (Business Process Service) **are under TCS Industry Academia Interface Programme**.
2.2	**Syllabus of Examination**: The tests will be based on the 10th and 12th standard syllabi of various recognised boards/councils.
2.3	**Schedule of JESNU-2018: 17th June (Sunday), 11:00 am – 12:30 pm** No further examination shall be held under any circumstances for those who will be unable to appear on the above scheduled date and time.
2.4	**Pattern of Question Papers.** The paper will have 7 (seven) different modules, namely 1. Basic English 2. Basic Mathematics 3. General knowledge/awareness 4. Social Science 5. Logical reasoning 6. Physical Science 7. Life Science.

A candidate has to answer **any 5 (five)** modules. If a candidate attempts more than five modules then his/her score in the **best five** modules will be considered for ranking.

For some courses, some modules are **compulsory** as given in the table below.

Course	Compulsory modules
B.Sc (Hons) in Chemistry	Physical Science, Basic Mathematics
B.Sc (Hons) in Physics	Physical Science, Basic Mathematics
B.Stat (Hons) In statistics	Basic Mathematics
B.Sc (Hons) in Biotechnology	Life Science
B.Sc (Hons) in Microbiology	Life Science
B.A. (Hons) in English	Basic English
B. Sc (Hons) in Economics	Basic Mathematics
B. Tech (Computer Sc & Business Systems)	Physical Science, Basic Mathematics

If a candidate does not attempt the compulsory module/s or if he/she attempts more than five modules and the compulsory module/s is not in the best five modules by score, he/she will not be considered for admission in the respective programme.

For other courses, there is no such compulsory module to be attempted.

The question paper will be in English only.

All questions will be of **Multiple Choice Questions (MCQ)** type, with four options against each of the questions. Each module will have **10** questions of **2** marks each. A candidate needs to attempt any five modules. Total marks for the examination will be **100** and time allotted will be **90 minutes**.

2.5	**Mode of answering in the examination:**

a) Questions are to be answered on specially designed optical machine readable response **(OMR)** sheet, which will be evaluated by the method of Optical Mark Recognition by specially designed machines and therefore it is very important to follow the correct method of marking.

b) There will be **4** (**four)** alternative answers for each question. Candidates will indicate response to the questions by **darkening the appropriate circle completely with blue/black ball point pen**.

c) Any other kind of marking e.g. filling the bubble incompletely, filling with pencil, cross mark, tick mark, dot mark, circular mark, over writing, scratching, erasing, white ink, marking outside the bubble etc. may lead to wrong/partial/ambiguous reading of the response. **WBJEEB will be, in no way, responsible for such eventuality**.

d) Response marking cannot be edited/changed/erased/modified. Hence it is advised that the candidate should be sure about the answer before

		marking and should not put any stray mark on which he/she does not want to attempt.
2.6		**Scoring Methodology**
	a)	All questions will have four answer options
	b)	Only one option is correct.
	c)	Correct response will yield 2 (two) mark.
	d)	Incorrect response will yield -1/2 (25% negative) marks.
	e)	For any combination of response with more than one option, the said answer will be treated as incorrect and will yield -1/2 (25% negative) marks
	f)	No response will yield zero mark.
2.7		**Ranking Methodology and publication of Merit Lists**
		WBJEEB will publish a merit rank list based on the candidates' **score in the entrance tests.**
	a)	This List shall be in the name and style of **'GMR'** (General Merit Rank)
	b)	Ranking of the said Merit List shall be done in the descending order of marks scored in the entrance test.
	c)	However, there may be ties and the tie-breaking rule given in section 2.8 below shall be applicable for determining their merit rank.
2.8		**Tie–breaking Methodology:**
	a)	In case of tie, the candidate obtaining less negative score will have better rank.
	b)	If tie exists still thereafter, all such candidates will be awarded the same rank and will be considered for counselling and admission with bunching effect.
2.9		**Rules of the examination (JESNU-2018):** Rules to be followed during the examination is given in **APPENDIX-4**
3.0		**Eligibility and academic qualification criteria**
3.1		**Eligibility criteria for application:**
	a)	Citizenship: There is no restriction of nationality.
	b)	Age: There is no upper or lower age limit.

3.2	**Eligibility criteria for admission:**
	a) Candidates must have passed OR appeared (in 2018) in the Higher Secondary Examination (10+2 system) conducted by the Council of Higher Secondary Education, West Bengal, or any equivalent examination (refer to the list of Recognized Boards given in **Appendix-7**).
	b) Candidate must pass any of the aforementioned examinations, with at least five recognized subjects (full marks not less than 100), including English language.
	c) Candidates with International 'A' level or International Baccalaureate qualifications, must have at least three subjects at the IGCSE level and three subjects at the 'A' level, with English in either of the two levels.
	d) The candidate must secure a **minimum aggregate percentage** score as per the following table in his/her qualifying examination in 12th standard.

Course	Minimum Agree gate Score (or equivalent)
B. Tech (Computer Sc.& Business Systems) *	70%
BBA (Business Process Management) *	70%
B. Com (Business Process Services) *	70%
BCA	55%
BBA	55%
B.Sc (Hons) in Physics	55%
B.Sc (Hons) in Chemistry	55%
B.Sc (Hons) in Biotechnology	55%
B.Sc (Hons) in Microbiology	55%
B. Sc (Hons)in Economics	50%
B.Stat (Hons. In statistics)	55%
B.Sc in Hospitality &Tourism Administration	50%
B.A. (Hons) in English	50%
B.A. (Hons) in mass Communication and Journalism	50%
B.Com (Hons)	50%
BBA (Healthcare Management/ Hospital Management)	55%
BBA (Digital Marketing)	55%
BBA (Sports Management)	55%

3.3	**Important information to candidates regarding eligibility**
	WBJEEB do neither verify the information provided by the candidate during online application nor verify any certificate of date of birth, domicile, income, reservation category, academic qualification etc. for deciding the eligibility of the candidate. Admit cards issued only on the basis of the information provided by the candidate. Also there is no scope of changing/correcting any information after the last date of online application.
	All verifications are to be done during counselling, admission, registration by

the university. If at any stage after examination it is found on scrutiny that the applicant is otherwise ineligible, his/her candidature shall be treated as cancelled even if he/she secured a Merit Rank in the JESNU-2018 or a seat has been allotted to him/her.

Hence securing a Rank in the JESNU-2018 does not constitute a right/guarantee in favour of a candidate for his/her claim for admission who ultimately fails to comply the specified norms and standards.

4.0	**Seat Matrix:** Course wise availability of seats is as follows.

Course	Total Seats
B. Tech (Spl. In Computer Sc.& Business Systems)	120
BBA (Business Process Management)	120
B. Com (Business Process Services)	120
BCA	60
BBA	60
B.Sc (Hons) in Physics	60
B.Sc (Hons) in Chemistry	60
B.Sc (Hons) in Biotechnology	60
B.Sc (Hons) in Microbiology	60
B. Sc (Hons)in Economics	60
B.Stat (Hons. In statistics)	60
B.Sc in Hospitality &Tourism Administration	60
B.A. (Hons) in English	60
B.A. (Hons) in mass Communication and Journalism	60
B.Com (Hons)	60
BBA (Healthcare Management/ Hospital Management)	60
BBA (Digital Marketing)	60
BBA (Sports Management)	60

5.0 Special Provision of supernumerary seats for Economically Backward Students

Provision of seats for such category of students shall be as per the directives and notifications of the Department of Higher Education, Science and Technology and Biotechnology, Govt. of West Bengal.

a) However, availability of such seats shall be restricted to students domiciled in West Bengal only.

b) Candidates claiming such seats must submit relevant Certificate issued from either of the competent Authorities as enlisted below.

c) The certificate is to be produced during counselling, admission etc. If the certificate is then found to be invalid, the candidate will lose the opportunity of admission in this category.

d) Selection under this Special Provision will be done by the competent authority of SNU during Counselling and Admission. Their decision will be final and binding to all candidates.

6.0	**Requirements in terms of Residential/Domicile Criteria**
	a) There is no particular Residential/Domicile requirement **to appear** in the examination.
	b) However, the State (West Bengal) Residential/Domicile requirement is applicable for **admission** under Special Provision for Seats for Economically Backward Students.
	c) The candidate need to download the required proforma as per the detail given in section 6.1 below and keep the certificate ready to be produced during counselling, admission etc.
	d) If the certificate is then found to be invalid, the candidate will lose the opportunity of admission.
6.1	**Criteria to be treated as domicile of West Bengal and applicable proforma of certificate**
	Only those candidates will be treated as domicile of West Bengal who are either,
	a) residing in West Bengal continuously at least for last 10 (ten) years as on 31.12.2017;
	OR
	b) whose parent(s) is/are permanent resident(s) of West Bengal having permanent address within the State of West Bengal.
	In case of a) above, a certificate is to be obtained as proforma 'a1' or proforma 'a2'.
	In case of b) above, a certificate is to be obtained in pro forma 'b' or the candidate has to produce in original any two of Voter ID card/ Adhaar card/ Passport/ Ration card belonging to his/her parents. The said documents would justify that the residential address of parent(s) is in West Bengal.
	Proforma 'a1' and 'b' are to be certified by Government Officials as detailed below and proforma 'a2' is to be certified by the Head of the Institution, wherefrom the candidate has passed or appeared 10+2 level examination.
	Certificates of reserved category (e.g. SC, ST, OBC-A, OBC-B, PwD) cannot be considered as domicile certificates.
6.2	**Competent authority to issue domicile certificate**
	A. **Proforma 'a1' or 'b'** must be signed and certified by any of the following competent authorities from Central Government or State Government *having local jurisdiction over the place of the permanent residence of the concerned candidate or his/her parents, as the case may be*, viz.
	a. District Magistrate, Additional District Magistrate, Deputy Magistrate, Deputy Collector, Sub – Divisional Officer, Block Development Officer.
	b. Superintendent of Police, Additional Superintendent of Police, Sub

Divisional Police Officer, Deputy Superintendent of Police,

c. Commissioner, Additional Commissioner, Joint Commissioner, Deputy Commissioner, Assistant Commissioner of Police Commissionerate.

d. Judicial Magistrate of any rank or position in the concerned district or Metropolitan locality or Hon'ble High Court at Calcutta or Hon'ble Supreme Court of India.

e. Corporation Area - Commissioner, Additional Commissioner, Joint Commissioner, Assistant Commissioner.

f. Assistant Secretary or above in the Secretariat to the Government of West Bengal (including GTA) or Central Government.

g. Deputy Director or above in the Directorate to the Government of West Bengal or Central Government.

B. Every official certifying the Domicile Status of the candidate or his/her parents MUST provide his/her FULL NAME, DESIGNATION, PLACE OF POSTING WITH ADDRESS, LANDLINE/ MOBILE NUMBER. He/she should also provide his/her IDENTITY CARD NUMBER if available.

C. CERTIFICATION FROM ANY AUTHORITY OTHER THAN THOSE THAT HAVE BEEN ENUMERATED ABOVE 'WILL NOT BE ACCEPTED.'

D. *Note: Domicile certificates issued by any elected people's representative such as municipal commissioner, Councillor of Municipal Corporation/ Municipality, Member of three-tier Panchayat system or GTA, MLA or MP are not acceptable.*

E. Proforma 'a2' must be signed and certified by the Head of the Institution from which the candidate has passed or will appear in 10+2 examination. Such certificate must be issued after verification of the school education record of the candidate.

7.0	**Competent Authorities for the issuance of certificate for Economically Backward Students:**
	As per the notification issued by the Department of Higher Education, Science and Technology and Biotechnology, Govt. of West Bengal
8.0	**Legal jurisdiction**: All matters pertaining to conduct of JESNU–2018 shall fall within the jurisdiction of Kolkata only.
9.0	**Procedure for submission of application Form , payment of Examination Fees and downloading/printing of the Confirmation Page:**
9.1	Application for the **JESNU-2018** has to be made **ONLINE** only through the web- portal **http://wbjeeb.in .**
	For submitting the application the candidate need to have a unique mobile number and an email ID. All future communications will be done to the registered mobile number only.
	The application procedure is interactive in nature. Detail guideline is given in

	APPENDIX-6. The steps are briefly described below.
9.2	**Filling up of Application Form**
	The candidate will first enter the registration details i.e. name, father's name, mother's name, date of birth, mobile number and email ID.
	Be careful while entering the registration details. It cannot be changed/edited/modified under normal circumstances. Also the information must match exactly with the school admit cards, mark sheets, certificates, photo identity cards, caste/category certificates etc. which you have to produce to enter the examination hall, during counselling, during admission and during registration with the University.
	a) Thereafter, the candidate has to choose password and security question/answer.
	b) The candidate will be then asked to submit the registration.
	c) An application number will be generated and SMS/email will be sent to the candidate.
	d) At this stage candidates may logout or continue to next step.
	e) Candidates have to remember password and security question/answer. If any candidate forgets the password, it can be reset only by the candidate using the 'Forgot Password' link. It is not possible by the Board to reset any candidate's password.
	f) It is not possible for any person/agency to change/edit/input any information without knowing the password. Hence candidates must not share their password with anybody. The Board will not be responsible for any change in the application resulting from sharing/ divulging the password.
	g) Any attempt by a candidate to make duplicate registration will be stopped by the system.
	h) Thereafter candidates are required to fill up various personal information regarding, Nationality, Income category, Address, Choice of examination zones, academic detail etc.
	i) At the end of this stage the candidate can review the entire application, make changes if necessary and submit.
9.3	**Uploading of images**
	At this stage the candidate is required to upload **scanned** images of his/her recent colour photograph and signature all in one go.
	Essential features of the photograph
	a) The Photograph must be recently taken so that it matches with the candidate's physical features.
	b) Low quality images are not acceptable and are likely to be rejected.
	c) Background of the photograph must be of very light colour.

d) The face of the candidate should occupy at least 50% of the entire space for photograph looking straight to the camera.

e) Spectacles of dark or tinted glasses are not acceptable.

f) **Copy of same photograph need to be produced for entering the examination centre, during counselling, admission, registration with the university etc**.

In case the images do not conform to the specified requirement, **it will not be possible to issue the admit card.** In which case, only the candidate will remain responsible. WBJEEB does not check the images. However, if any discrepancy comes to its notice, a SMS will be sent to the candidate's registered mobile number. The candidate then has to log in and upload corrected image. **Do not re-upload the same rejected image again.** It's not possible to make any such correction by anybody other than the candidate. Hence the Board will not entertain any request to make such corrections on behalf of the candidate.

Format, storage size and physical dimension of the images must be as under:

Image	Format	Storage size	Dimension
Photograph	JPG/JPEG	10 kB to 100 kB.	4 cm x 3 cm
Signature	JPG/JPEG	3 kB to 30 kB.	4 cm x 1.5 cm

9.4	**Payment of Examination Fees**

After up-loading of images candidates will be directed automatically to the fee-payment step.

a) The Examination Fees can be paid by 'Net Banking'/ 'Debit Card'/ 'Credit Card'.

b) The amount of Examination Fees

The amount of fees to be paid for appearing in the JESNU-2018 is **₹500 (Rupees five hundred only)** plus the Bank's Service Charges as applicable.

d) The fee once paid is not refundable under any circumstances.

9.5	**Confirmation Page**

On successful completion of all the above steps, candidate shall automatically be directed to the option for downloading the 'Confirmation Page' which means that the application is **complete**.

APPLICATION IS NOT COMPLETE UNTIL THE CONFIRMATION PAGE IS GENERATED.

The confirmation page contains information as given by the candidate. As such, the Board is in no way responsible for any mistake in it. Also the same

	information will be repeated in the admit card and the rank card.
	Candidate should take a Print-out of the Confirmation Page and should preserve the same carefully till the completion of admission process. **The confirmation page cannot be regenerated after completion of the declared e-counselling and admission process conducted by the Board. Hence it is the responsibility of the candidate to preserve it safely.** a) If any candidate looses his/her confirmation page, a duplicate can be provided by the Board, but only till 31/07/2018. In order to get a duplicate confirmation page, the candidate has to apply to the Board and pay a processing fee of Rs. 500/- by a bank draft in the name of "**West Bengal Joint Entrance Examinations Board**" payable in **Kolkata**.
9.6	**Correction of application form** a) Information provided in the application form once submitted cannot be changed/edited/modified under normal circumstances b) If any candidate intends to correct any information in his/her application, he/she needs to personally visit the Board office with all original documents **by the last date of application**. Nevertheless, the Board's decision in this regard will be final and binding for the candidate. c) Confirmation page, admit card, rank card etc. will be issued with the personal detail as given by the candidate. In case of any problem to the candidate during admission or thereafter due to any mistake committed by him/her, **the Board is not in a position to render any help e.g. issuing any letter of correction**. The candidate has to take corrective actions at his/her end with the institute, where he/she takes admission.
10.0	**Admit Card** a) Admit cards will be generated on the notified date for the student to download and take a print. Candidate has to carry a printed hard copy of the admit card to the examination centre. **b) Candidates must ensure that the admit card is not mutilated/ distorted/ soiled even by accident. Candidates with such mutilated/ distorted/ soiled admit cards will not be allowed to appear in the examination.** c) Candidates can generate duplicate admit cards only till the date of examination. Hence, candidates are advised to retain their admit cards carefully in secured place to avoid any damage to the document. d) If a candidate need a duplicate admit card after the examination, the same can be provided by the Board, but only till 31/07/2018. In order to get a duplicate admit card, the candidate has to apply to the Board and pay a processing fee of Rs. 500/- by a bank draft in the name of "**West Bengal Joint Entrance Examinations Board**" payable in **Kolkata**. e) WBJEEB does not verify the information provided by the candidate during on-line application. Admit cards are issued only on the basis of the information provided by the candidate. All applicants, who appear to be prima facie eligible, will be issued admit cards and will be provisionally

permitted to sit for the examination.

f) All verifications are to be done during counselling, admission, registration with the university etc. If at any stage after examination it is found on scrutiny that the applicant is otherwise ineligible, his/her candidature shall be treated as cancelled even if he/she had appeared in and secured a Merit Rank. Hence, appearing in the examination and securing a rank does not constitute a right/guarantee in favour of a candidate for his/her claim for admission.

11.0	**Allocation of examination center**

During on line application, the candidate has to choose **any 2 (two)** of the following examination zones according to preference.

Examination Zones		
Alipurduar	Siliguri	Malda
Falakata	Balurghat	Medinipur
Bankura	Raiganj	Haldia
Bolpur	Chinsurah	Berhampur
Durgapur	Central Kolkata	Kalyani
Burdwan	North Kolkata	Nabadwip
Coochbihar	South Kolkata	Purulia

Allocation of examination centre will be based on the choices given by the candidate during online application and availability of seats therein. However, discretion of the Board in allocation of examination centre shall be final. **No request for change of allocated centre will be entertained under normal circumstances.**

Any examination zone may be dropped if adequate numbers of candidates are not available.

12.0	**Evaluation and declaration of result**

a) Final result will be published in the form of Rank Cards, which will contain rank and total score. Rank cards will be available only from the portal www.wbjeeb.in

b) Candidates will be able to view and download their rank card by logging in with their password.

g) Duplicate rank cards cannot be generated at any later stage. Hence candidates are advised to retain their rank cards carefully in a secured place for all future purpose.

h) If any candidate needs a duplicate rank card, the same can be provided, but only till 31/07/2018. In order to get a duplicate rank card, the candidate has to apply to the Board and pay a processing fee of Rs. 500/- by a bank draft in the name of "**West Bengal Joint Entrance Examinations Board**" payable in **Kolkata**

c) Ranks cards with scores will be issued to all candidates, who appeared in the examination. But all **may not be awarded a rank and hence may not be eligible for counselling**, for which a cut off rank and/or a cut off score

	will be decided by the board.
13.0	**Counselling/seat allotment and admission**
	a) WBJEEB **does not** conduct counselling or admission for Sister Nivedita University
	b) The Board only conducts the entrance examination and publishes the Rank Card.
	c) The counselling is conducted by the University.
	d) Successful candidates are advised to seek detailed information regarding counselling and admission from Sister Nivedita University.

PROFORMA a1

Residential/Domicile Certificate for candidates residing in the State of West Bengal continuously for at least last ten (10) years as on 31.12.2017

Certified that _____

Son / daughter of _____is a resident/permanent

resident of West Bengal at Village/House No. _____

Street _____

Post Office _____Police Station _____

In the District of _____ under _____

Assembly Constituency and has been living in the State of West Bengal continuously /

uninterruptedly at least for the last ten (10) years as on 31-12-2017.

Paste 4 cmx3 cm size recent colour photograph in this box	Candidate's signature
(Candidate's photograph)	**Candidate must sign here in front of the certifying authority**

Signature of Certifying Authority _____

Designation with Official Seal _____

Full Name of Certifying Authority _____

Office Address _____

Office Phone No. _____ Mobile No:_____(optional)

ID No: _____(optional)

Note: Photograph is to be attested by the certifying authority.

The Certifying Authority should preserve a duplicate copy of this Certificate.

PROFORMA a2

Residential/Domicile Certificate for candidates residing in the State of West Bengal continuously for at least last ten (10) years as on 31.12.2017

Certified that _____son / daughter of _____has passed the '10+2' Examination in the year_____ / will appear in the Final '10+2' Examination in 2018 from this Institution.

It is also certified that the student is a resident/permanent resident of West Bengal at

Village/House No. _____

Street_____ Post Office _____

Police Station _____in the District of _____

under _____ Assembly Constituency and has been living and studying in the State of West Bengal continuously / uninterruptedly at least for the last ten (10) years as on 31-12-2017.

Paste 4 cmx3 cm size recent colour photograph in this box	Candidate's signature
(Candidate's photograph)	**Candidate must sign here in front of the certifying authority**

Signature of Certifying Authority _____

Designation with Official Seal _____

Full Name of Certifying Authority _____

Office Address _____

Office Phone No. _____ Mobile No:_____(optional)

ID No: _____(optional)

Note: Photograph is to be attested by the certifying authority.

The Certifying Authority should preserve a duplicate copy of this Certificate.

PROFORMA b

Residential/Domicile Certificate for candidates not residing in the State of West Bengal but whose parent(s) is (are) permanent resident(s) of West Bengal having their permanent home address within West Bengal

Certified that _____

Father/ mother of _____(the applicant) is/ are

permanent Resident of West Bengal at Village/House No. _____

Street _____

Post Office _____Police Station _____

In the District of _____

Under _____ Assembly Constituency

Paste 4 cmx3 cm size recent colour photograph of the candidate in this box	Paste 4 cmx3 cm size recent colour photograph of father/ mother of the candidate in this box	Father's/ Mother's Signature
		Candidate's Signature

(Candidate's Photograph)   (Father's/ Mother's Photograph)

Candidate must sign here in front of the certifying authority

Signature of Certifying Authority _____

Designation with Official Seal _____

Full Name of Certifying Authority _____

Office Address _____

Office Phone No. _____ Mobile No:_____(optional)

ID No: _____(optional)

Note: Photographs are to be attested by the certifying authority.

The Certifying Authority should preserve a duplicate copy of this Certificate.

APPENDIX –4

Rules of the Examination

1. Candidates are advised to enter the examination centre 30 minutes before commencement of the test.

2. Be sure about the exact location of your examination centre and means of commuting in order to avoid any inconvenience on the day of examination.

3. No candidate will be allowed to seat for the test in any centre or seat other than the one allotted to him/her & mentioned in the admit card.

4. Carry the following documents in order to enter the examination centre.

    a. A hard copy of admit card of JESNU-2018

    b. A copy of colored photograph uploaded during online application.

5. Any photo identity card in original such as Aadhar card/ Pan card / Passport/ Voter card/ 10th standard admit card/ School – ID card.

6. Frisking may be carried out while entering the centre for checking prohibited objects.

7. Candidates are advised to take their seats at least 15 minutes before the test.

8. No candidate will be allowed to enter the examination hall **beyond the scheduled time of commencement of the test under any circumstances**.

9. Candidates are not allowed to carry any written or printed material, calculator, docu-pen, log table, any communication device like mobile phones etc. inside the examination hall. Any candidate found with such items will be **reported against** & his/her candidature will be summarily cancelled.

10. Question booklets and OMRs will be distributed well before commencement of the test.

11. Put your signature on the top of question booklet.

12. Read instruction given on OMR & on the cover page of question booklet very carefully.

13. Write question booklet number & roll number at the appropriate places on the OMR. If you make any mistake while doing so, do not overwrite. Request the invigilator to strike it out & rewrite the correct number and put his/her signature. Wrong entry of question booklet number & roll number may lead to rejection of the OMR if not corrected & signed by the invigilator.

14. Darken appropriate bubbles of question booklet number & Roll number.

15. Write your name in BLOCK LETTERS, name of the centre & put your signature in appropriate places on the OMR. Do not put any stray mark anywhere else; it may lead to rejection of OMR.

16. Put your signature at appropriate place in the attendance sheet.

17. Check that your Roll number, photograph, spelling of your name in the attendance sheet matches with those given in your admit card. If any correction is needed, bring it to the notice of the invigilator.

18. Question booklet seals can be opened only at the time of commencement of test and as announced by the invigilator. Check all the pages of question booklet. If there is any damage or missing page or any difficulties to read the question booklet, ask your invigilator to replace the same.

19. Maintain silence during the test. Any conversation/gesticulation or creation of disturbances will be deemed as misdemeanor. If any candidate is found adopting any unfair means, his/her candidature will be cancelled and / or he/she will be debarred either permanently or for a period for the paper as deemed fit by the Centre- in- Charge.

20. No discussion will be allowed with the invigilator regarding the question.

21. Candidates may do rough work in the space provided in the question booklet.

22. No candidate will leave his/her seat without permission of the invigilator until the test is over.

23. No candidate will leave the hall till the end of the test & all OMRs are collected & tallied by the invigilator.

24. Candidates are allowed to take his/her question booklet after the test.

25. Any candidate found to occupy a seat other than the one allotted to him/her will be **reported against** & his/her paper will be cancelled.

26. If any Examinee is found impersonating he will be **handed over to the police** & candidature of the original candidate will be cancelled outright.

Important dates

	Activity	Date (with time)
1	Start of Online form fill-up	**24/05/2018**
2	Last date of online form fill-up, payment of fees and downloading confirmation page.	**08/06/2018**
3	Publication of Downloadable Admit Card	**12/06/2018 (tentative)**
4	Dates of Examinations	**17/06/2018 (Sunday)**
5	Publication of Results	**4th week of June, 2018 (tentative)**

Note: All schedules are subject to change under unavoidable circumstances.

APPENDIX –6

Guidelines for filling up the online application form

S. N.	Description of Field	Input	Remarks
1	Candidate's Name		• Max length 46 characters • Only characters are allowed • As registered in class 12 or equivalent Examination
2.	Father's Name		• Maximum 46 characters • Only characters are allowed • As registered in class 12 or equivalent Examination. • Salutations like Late, Mr., Ms., Mrs., Dr., Prof. should not used
3.	Mother's Name		• Maximum 46 characters • Only characters are allowed • As registered in class 12 or equivalent Examination. • Salutations like Late, Mr., Ms., Mrs., Dr., Prof. should not used
4.	Date of Birth	---Select--- ▼	• DD/MM/YYYY • (See section 3.1 of Information Bulletin)
5.	Mobile no.		Mandatory, must be unique
6.	Email Id		Mandatory
7.	Choose Password		Mandatory
8.	Confirm Password		Mandatory
9.	Security Question	---Select--- ▼	Mandatory. Select from dropdown list
10.	Security Answer		Mandatory
	Courses applied for		

11.	Course	[ ]	• UG Courses in SNUniv.

Personal Details			
12.	Gender	---Select--- ▼	1. Female 2. Male 3. Transgender
13.	Nationality	[ ]	• Input
	Religion	---Select--- ▼	• Hindu • Muslim • Christian • Buddhist • Sikh • Other
	Blood Group	---Select--- ▼	• A+ • B+ • O+ • AB+ • A- • B- • O- • AB-
	Category	---Select--- ▼	1. General 2. SC 3. ST 4. OBC (A) 5. OBC (B)
	Income Category	---Select--- ▼	1. Above 10 lakhs 2. From 6.0 lakhs to below 10 lakhs 3. From 2.5 lakhs to below 6.0 lakhs 4. Below 2.5 lakhs and above BPL 5. BPL card holder
	Home District	---Select--- ▼	
	Domicile	---Select--- ▼	
22.	Aadhaar No.	[ ]	Aadhar No. (Optional)

Communication Details

23.	Complete Address	[ ]	Max 50 char
24.	State	---Select--- ▼	Mandatory. Select from dropdown list
25.	District	---Select--- ▼	Mandatory. Select from dropdown list
26.	Pin Code	[ ]	Mandatory

Academic Details

27.	Qualifying Examination	[ ]	Auto filled. (Class 12 or equivalent examination)
	Board/Council Name	---Select--- ▼	Select from drop down list
	School/Institute Name and address	[ ]	Mandatory
	Pin code of Institution	[ ]	Mandatory
28.	Pass Status	---Select--- ▼	• Passed • Appearing
29.	Roll No	[ ]	
31.	Year of Passing (If passed)	---Select--- ▼	•
32.	Aggregate Percentage	[ ]	

Choose Examination Zone

35.	1st Choice of Exam Zone:	---Select--- ▼	Mandatory. Select from dropdown list
36.	2nd Choice of Exam Zone:	---Select--- ▼	Mandatory. Select from dropdown list

Image Uploading

37.	At this stage the candidate is required to upload scanned images of his/her recent colour photograph and signature in one go. For detail instruction, see **section 11.3** of the Information Bulletin.

Fee Payment

38.	At this stage, the candidate is required to pay the requisite fees. For detail instruction, see **section 11.4** of the Information Bulletin.

Confirmation Page

39.	Once the fee payment is made, the candidate will be directed to download the confirmation page. Download the confirmation page and preserve the same.

APPENDIX –7

List of Recognized Boards

1	A Level Of General Certificate Of Education, Cambridge University (Igse)
2	Aligarh Muslim University, Aligarh
3	Andhra Pradesh Open School Society
4	Assam Higher Secondary Education Council
5	Assam Sanskrit Board
6	Banasthali Vidyapith
7	Bhutan Higher Secondary Education Certificate
8	Bihar Board of Open Schooling and Examination
9	Bihar Intermediate Education Council, Patna
10	Bihar Sanskrit Shiksha Board
11	Bihar School Examination Board
12	Bihar State Madrasa Education Board, Patna
13	Board of High School and Intermediate Education, Uttar Pradesh
14	Board Of Higher Secondary Examinations Tamil Nadu
15	Board of Intermediate Education, Andhra Pradesh
16	Board Of School Education Uttarakhand
17	Board of School Education, Harayana
18	Board Of Secondary Education, Orissa
19	Board Of Secondary Education Andhra Pradesh
20	Board of Secondary Education, Rajasthan
21	Board Of Secondary Education,Assam
22	Board Of Secondary Education,Manipur
23	CBSE I (CBSE International)
24	Central Board of Secondary Education
25	Chattisgarh Sanskrit Board, Raipur
26	Chattisgarh State Open School
27	Chhattisgarh Board of Secondary Education
28	Chhattisgarh Madrasa Board
29	Council for the Indian School Certificate Examination
30	Council of Higher Secondary Education, Manipur
31	Council of Higher Secondary Education, Odisha
32	Dayalbagh Educational Institute (Deemed University)
33	Edexcel, London (Uk)
34	Goa Board of Secondary & Higher Secondary Education
35	Government Of Karnataka Dept. Of Pre-University Education
36	Gujrat Secondary & Higher Secondary Education Board
37	Haryana Open School, Bhiwani
38	Himachal Pradesh Board of School Education
39	Indian School Certificate
40	International Baccalaureate
41	Jamia Milia Islamia, New Delhi
42	Jammu & Kashmir State Board of School Education
43	Jharkhand Academic Council, Ranchi
44	Karnataka Board of the Pre-University Education

45	Karnataka Open School
46	Karnataka Secondary Education Examination Board
47	Kerala Board Of Higher Secondary Education
48	Kerala Board Of Public Examination
49	Kerala State Open School, Thiruvananthapuram
50	Madhya Pradesh Board of Secondary Education
51	Madhya State Open School Education Board
52	Maharashtra State Board of Secondary & Higher Secondary Education
53	Maharishi Patanjali Sanskrit Sansthan
54	Meghalaya Board of School Education
55	Mizoram Board of School Education
56	Nagaland Board of School Education
57	National Institute of Open Schoolong
58	Punjab School Education Board
59	Rajasthan State Open School, Jaipur
60	Rajiv Gandhi University Of Knowledge Technologies, Hyderabad
61	Rastriya Sanskrit Sansthan
62	School Education Department, Govt of Tamil Nadu
63	Telangana Pradesh Open School Society
64	Telengana State Board of Intermediate Education
65	The Harayana Open School
66	The Jammu & Kashmir State Open School
67	The Kerala State Higher Education Council
68	The West Bengal Council Of Rabindra Open Schooling
69	Tripura Board of Secondary Education
70	U.P.Sec. Sanskrit Education Council
71	Uttar Pradesh State Open School Board
72	Uttranchal Shiksha Evam Pariksha Parisad
73	Vishwa Bharti University, Shantiniketan, Birbhoom, Wb
74	Vocational Higher Secondary Education Department, Govt of Kerala
75	West Bengal Board of Madrasa Education
76	West Bengal Council of Higher Secondary Education
77	West Bengal State Council of Vocational Education & Training